 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 17th September 2018 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

 Cllr. D. Davidson, Town Mayor

 Cllr. R. Averill

 Cllr. C. Butterworth

 Cllr. A. Corfield

 Cllr. Mrs. J. Graves

 Cllr. T. Hasan

 Cllr. D. Heyes

 Cllr. M. Jarratt

 Cllr. S. Jordan

 Cllr. J. Kitcher-Jones

 Officer: The Town Clerk

7123 The minutes of the meeting held on the 20th August 2018 – were approved and signed at the meeting.

7124 Public Participation

 There were no requests for public participation.

7125 Apologies for absence

 Apologies for absence had been received from Cllr. Mrs. E. Coles, Cllr. M. Tysoe,

 Cllr. M. Walker, Cllr. R. Benfield Cllr. A. Villars, Cllr. N. Bradley and Inspector M. Eldridge.

7126 Mayoral Announcements

 The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

 The Mayor reminded Town Councillors for nominations for the Queen’s Garden Party 2019 as the dead line for nominations was Friday 12th October 2018.

 The Mayor recommended nominating Steve Kingsford for the award.

7127 Declaration of interest

 There were no declarations of interest to report at the meeting.

7128 Oxfordshire County Council

 *County Cllr. Mrs. H. Biles* reported on the following: -

 OCC were now working together with Cherwell District Council. OCC’s Chief Executive was standing down and Cherwell District Council’s Chief Executive would be covering the two posts.

 Cllr. H. Biles was standing down from her role on the Cabinet and the position was being filled by two people. Cllr. Reeves would be covering, ‘Property’ and Cllr. Corkin would cover,

 ‘Fit for the Future’.

 Cllr. M. Jarratt asked for an update on Chipping Norton Police Station and details of an exhibition planned of memorabilia from the Police Station.

 Cllr. H. Biles reported that the C/N Police were still planning to move to C/N Fire Station.

7129 West Oxfordshire District Council

 *Cllr. G. Saul reported on the following*: -

 Local Plan

 The Planning Inspector had provided WODC a planning brief on the Local Plan. The Inspector had noted that the housing number for the District was appropriate and C/N would be expected to have 1200 new homes. Transport, education, employment and allotments had been planned into the Local Plan.

 WODC were holding a Local Plan meeting on 27.9.18 at 2 pm in the Council Chamber, Woodgreen where a vote would be taken whether to take on the Local Plan.

 *Cllr. L. Carter* reported on the following: -

 Empty Shops

 Cllr. L. Carter raised concern over the amount of empty shops in C/N.

 Cllr. H. Biles stated that the local shops were in discussion on the situation.

 A suggestion was put forward to have displays in the windows of the empty shops.

 WODC were to be approached to ask if they could do a special offer on rates free or a rate reduction for a few months to try and encourage new shops in the town.

 Water Day

 WODC were holding a Water Day on 4.10.18.

7130 Planning

(a) Council decided to make the observations set out under the heading ‘comments’ on

 Appendix A – 17th September 2018, planning application 4393.

(b) Decisions

 There were no decisions at variance to report at the meeting.

7131 Town Clerk’s Report

 Council approved the following payments: -

1. Imprest Account for August 2018: £8,103.88.
2. General Account: Accounts for payment as at 17th September 2018: £12,668.08.
3. Correspondence received

 OCC Highways Open Days

 OCC Highways were holding two Open Days at their northern and southern highway depots.

 At the Open Day this would give people the opportunity to speak to those who help to manage the roads and public rights of way. On each day they would be structured on two time slots, being at 9.30 am and 11.30 am.

* Drayton Depot (Nr Abingdon) – Saturday 6th October
* Deddington Depot (Nr. Banbury) – Saturday 13th October

 Application for New Premises Licence

 An application for a new premises licence had been received for Marks & Spencer,

 Unit 1, London Road, C/N.

 Hours: Sunday – Saturday 6.00 am – mid-night

 Response to be received by 18.9.18.

 **The Town Council had no objection to this request.**

 New Court Name

 WODC had received an application to address a new development of 4 retail units and 4 flats on land off of London Road in C/N.

* Unit 1 – 4 ………………………. London Road, C/N
* Flat 1 – 4 ………………………. London Road, C/N

 **The Town Council agreed on Windmill Square.**

 Local Plan

 WODC are holding a Local Plan meeting on 27.9.18 at 2 pm in the Council Chamber, Woodgreen. Cllr. M. Tysoe would be attending and if any Town Councillors would like to join him they were to let him know.

 Town Trail

 Mrs. Peta Simmons updated the Town Council on the Town Trail.

 *The presentation of the William Fowler Allotment prizes took place at this point of the meeting.*

7132 Recreation Committee

 The Council received the minutes of the Recreation Committee meeting held on

 21st August 2018.

7133 Snow Committee

 Volunteers to go onto the Snow Committee had been requested.

 The following Councillors put themselves forward for the Snow Committee: - Cllr. M. Tysoe, Cllr. D. Davidson, Cllr. J. Kitcher-Jones, Cllr. R. Averill, Cllr. A. Corfield and Cllr. M. Jarratt.

7134 Courtesy Titles

 The Council considered titles for Town Councillors as OCC and WODC had already agreed and approved this subject. A vote was taken of all in favour apart from Cllr. J. Jarratt who abstained that Councillors would be addressed for example as Cllr. J. Graves and not

 Cllr. Mrs. J. Graves in the future.

7135 Additional Member of Staff

 The Town Council agreed that there was a need for an additional member of staff to be a Maintenance Person to undertake the work which wasn’t being undertaken in the town.

 A list of jobs had been drawn up.

 The Town Council took a vote on the proposal of taking on a Maintenance Person of all in favour. The Staffing Committee would have a meeting to discuss an advert and a job description for the role.

7136 Update on WODC’s Local Plan

 There was nothing to report on WODC’s Local Plan.

7137 Update from PCSO

 There were no police present at the meeting.

 The meeting closed at 8.05 pm.