 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 18th December 2017 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

 Cllr. M. Tysoe, Town Mayor

 Cllr. R. Benfield

 Cllr. C. Butterworth

 Cllr. Mrs. E. Coles

 Cllr. A. Corfield

 Cllr. D. Davidson

 Cllr. Mrs. J. Graves

 Cllr. D. Heyes

 Cllr. M. Jarratt

 Cllr. S. Jordan

 Cllr. J. Kitcher-Jones

 Cllr. A. Villars

 Officer: The Town Clerk

6984 The minutes of the meeting held on the 20th November 2017 – were approved and signed at the meeting.

6985 Public Participation

 There were no requests for public participation at the meeting.

6986 Apologies for absence

 Apologies for absence had been received from Cllr. R. Averill, Cllr. Ms. N. Bradley and

 Cllr. T. Hasan.

6987 Declarations of Interest

 There were no declarations of interest to report.

6988 Mayoral Announcements

 The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

 Cllr. M. Tysoe, Cllr. D. Davidson, Cllr. R. Benfield, Cllr. Ms. N. Bradley and District Cllr. G. Saul attended a meeting with members of C/N Football Club. Cllr. Ms. N. Bradley offered to get a barristers advice and confirm a price to pursue the issue.

 The Town Council would be prepared to pay the legal fees which would be in the region of approximately £1,500.00.

6989 Oxfordshire County Council

 County Cllr. Mrs. H. Biles was not present at the meeting.

6990 West Oxfordshire District Council

 There were no District Councillors present at the meeting.

6991 Planning

(a) The Council decided to make the observations set out under the heading ‘comments’ on

 Appendix A – 18th December 2017, planning applications 4340 - 4342.

 (c) Decisions

 There were no decisions of variance to report at the meeting.

6992 Town Clerk’s Report

 Council approved the following payments: -

1. Imprest Account for November 2017: £8,599.24.
2. General Account: Accounts for payment as at 18th December 2017: £27,305.92.
3. Correspondence received

 High Sheriff’s Awards for 2017/18

 Nominations for the High Sheriff’s Awards for the year 2017/18 were requested.

 The award was to recognise people in Oxfordshire who had made outstanding contributions to the community in which they live and work.

 Dead line to receive nominations had been set for Thursday 11th January 2018.

 Register of Electors

 Papers had been handed out to all Town Councillors to fill in if they would like to receive a copy of the 2018 register of electors.

 CN Voluntary Visitor Information Service

 Mrs. P. Simmons had written to the Town Council stating that they required two banners to go onto the Town Hall railings to notify the public when the Visitor Information Service was open.

 Mrs. Simmons also suggested doing a History Trail around the town to incorporate some of their existing walks. Plaques would be required to go onto significant buildings around the town, each explaining the relevance and importance of that building in the town. This would be accompanied by a guide. The users would then walk from plaque to plaque.

 The Town Council agreed to purchase two banners for the VIC in the town.

 Prices were to be sought for the plaques.

 Mrs. P. Simmons agreed to work out a route for the History Trail in the town.

6993 Traffic Advisory Committee

 The Council received and approved the minutes of the TAC meeting held on

 12th October 2017.

 Cllr. Mrs. J. Graves stated that the attendance at the TAC meetings had been low recently and decided that it was time to re-consider the terms of reference for the TAC meeting.

 The Council fully supported that the Committee was to be Town Council led and invite representatives to the meeting such as OCC officers, WODC officers, TVP and members of the community resilience group.

 TVP would be moving to CN Fire Station in 2018.

 A speed survey in the town would take place in the new year after all of the road works had taken place in the town.

 Cllr. Mrs. J. Graves, Cllr. J. Kitcher-Jones and the Town Clerk had met Ken Gray from Burford to discuss the progress of the weight restriction on Burford High Street and how this would affect Chipping Norton.

6994 Recreation Committee

 The Council received and approved the minutes of the Recreation Committee meeting held on 27th November 2017.

 The Town Council agreed that the remainder of the first tranche of the Section 106 should be allocated to the sporting organisations who had already been awarded money so that they could finish off their projects. The organisations would be asked to apply for funding in the same way as they had already done.

 Barchester House at Greystones were re-locating their office so they had agreed to give their furniture to the Scouts in Chipping Norton.

 6995 F & GP Committee

 The Council received and approved the minutes of the F & GP Committee meeting held on 28th November 2018.

 Mr. P. Wilson, OCC had been contacted to replace four grit bins in the town.

 A front hydraulic system was being sought to go onto a John Deere tractor so that the snow equipment could be fitted.

 The Council received the budget for 2018/19 which set the precept level of £287,675.00 for 2018/19. There was a budget increase of 4.95% on a Band D property.

 Cllr. M. Jarratt proposed to accept the budget for 2018/19. Cllr. D. Davidson seconded the proposal. A vote was taken of all in favour of the proposal.

6996 Town Hall & Publicity Committee

 The Council received and approved the minutes of the Town Hall & Publicity Committee meeting held on 1st December 2017.

 Property Conservation had been contacted for advice on the damp patches in the Council Chamber, the Town Hall.

 Kidlington Joinery was preparing a quotation for new exterior wooden doors for the Town Hall.

 The Council thanked Mr. G. Wall for repairing the flag pole at the Town Hall.

6997 Snow

 Mr. G. Wall was thanked for snow clearing the High Street car park prior to the Christmas In Chippy event.

 Four push along salt spreaders had been ordered and delivered.

 Cllr. D. Davidson quoted the H & S Act 1974 which clearly stated that shop owners who invite the public in must provide a safe access. Therefore clear the snow in front of their shop before it becomes compressed and icy.

6998 Update on WODC’s Local Plan

 The wish list which the Town Council had drawn up was to be sent to WODC for consideration when further Section 106 or CIL money was to be considered.

6999 Update from PCSO

 Sergeant Eldridge, Acting Inspector was in attendance and provided an up to date report of the latest incidents in the town as follows: -

 Reports on suspicious incidents 17 Domestic violence 12

 Violence to persons 4 Road traffic collisions 7

 Anti-social behaviour 12 Altercations 2

 Missing people 4 Fear for welfare 6

 Other incidents 15

 The Mayor thanked the police for turning up to assist the road crossing at the Remembrance Day Service and also for helping at the Christmas In Chippy event with the lantern procession.

 The Mayor also thanked the Christmas In Chippy organisers and for the volunteers on the day.

 Cllr. D. Davidson asked Chippy News to thank the Christmas In Chippy team for putting on such a good town event.

 The meeting closed at 8.28 pm.