 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 18th February 2019 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

Cllr. D. Davidson, Town Mayor

Cllr. R. Averill

Cllr. R. Benfield

Cllr. N. Bradley

Cllr. C. Butterworth

Cllr. A. Corfield

Cllr. D. Heyes

Cllr. M. Jarratt

Cllr. S. Jordan

Cllr. J. Kitcher-Jones

Cllr. M. Tysoe

Cllr. M. Walker

Officer: The Town Clerk

7201 The minutes of the meeting held on the 21st January 2019 – were approved and signed at the meeting.

7202 Public Participation

There were no requests for public participation.

7203 Apologies for absence

Apologies for absence had been received from Cllr. E. Coles, Cllr. A. Villars, Cllr. J. Graves and

Cllr. T. Hasan.

7204 Declarations of interest

Cllr. D. Davidson declared a non-pecuniary interest in planning application 4413 The Ace Centre, C/N and took no part in the discussion. Cllr. J. Kitcher-Jones took the chair whilst the planning application was discussed.

7205 Mayoral Announcements

The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

7206 Oxfordshire County Council

*County Cllr. Mrs. H. Biles* reported on the following: -

Budget

OCC had finalised their budget on 12.2.19. Cllr. H. Biles reported the increases and decreases in the budget set for 2019/20.

The government had allowed OCC to increase their precept request by 1% this would raise their portion of Council Tax by 2.99%.

OCC were planning a capital programme for road repairs in Oxfordshire.

The traditional lanterns in Oxfordshire would be replaced by LED lamps.

Flashing 20 mph speed signs had been ordered by OCC and would be positioned in the close vicinity of the three schools in the town after April 2019.

OCC were increasing their funds for children’s social care in Oxfordshire.

Cllr. N. Bradley asked, ‘Why were more children coming under social care?’

Cllr. H. Biles responded that people were more aware of the situation recently.

Cllr. M. Jarratt asked if the OCC funds becoming available would include the emptying of drains and road surfacing in Oxfordshire?

7207 West Oxfordshire District Council

*Cllr. G. Saul reported on the following*: -

Budget

WODC’s budget would be going to full Council next week which would be increasing a Band D property by £5.00.

WODC would be setting aside a fund to go towards economic growth in West Oxfordshire.

Cllr. G. Saul had raised CIL at a WODC meeting. WODC would now be processing the work

required on CIL and would be working towards a consultation submission for examination in early Spring 2020.

An Oxfordshire 2020 plan consultation was to be held 20.2.19 from 9.00 am – 11.20 am at

Chipping Norton Leisure Centre. This would be to set the framework for the infrastructure required in Oxfordshire.

It was reported at the meeting that the bin lorry had collided into some bins in Market Street and had dragged them along the road for a short distance.

Cllr. G. Saul would report this to WODC.

7208 Planning

(a) Council decided to make the observations set out under the heading ‘comments’ on

Appendix A – 18th February 2019, planning applications 4410 and 4413 - 4417.

(b) Decision

The planning application for 28, West End, C/N had been approved by WODC.

7209 Town Clerk’s Report

Council approved the following payments: -

1. Imprest Account for January 2019: £9,544.60.
2. General Account: Accounts for payment as at 18th February 2019: £10,821.01.
3. Correspondence Received

OCC

A request had been received from KCD/Thames Water for a temporary road closure to apply to a section of ‘Leys Approach’ whilst ‘B Box Exchange Carriageway’ works were carried out from 23/4/19 – 25/4/19.

WODC

An application for a new premises licence had been received for Shell Waitrose Holywell Filling Station, Banbury Road, C/N. The licence was to cover the sale of alcohol for consumption off the premise and late night refreshments.

**The Town Council had no objection to this request.**

Register of Electors 2019

Forms for Town Councillors to receive the register of electors 2019 had been received.

Bloor Homes

Bloor Homes were looking to commence a marketing campaign for the forthcoming development at Banbury Road, C/N. Each of their developments had its own unique sales name. For this development they were looking at names which would make reference to

The Pillars and were proposing ‘The Pillars at Chipping Norton’.

Bloor Homes would be grateful for Town Council’s input on the name and also any other suggestions.

**The Town Council approved the name of, ‘The Pillars at Chipping Norton,’**

Gigaclear

Gigaclear had requested permission to install fibre broadband equipment at Greystones and would like to secure an agreement.

**The Town Council requested a meeting with Gigaclear to discuss this further.**

Internal Auditor

Mr. R. Symes, auditor had notified the Town Council that he was retiring and would not be auditing the T/C’s accounts in 2019/20.

Auditing Solutions Ltd had been approached and were willing to undertake the auditing work for the Town Council. The maximum annual fee would initially be £1462 + VAT. This would reduce to £1032.00 + VAT for 2020/21 onwards.

**The Town Council agreed to appoint Auditing Solutions Ltd to undertake the internal audit work required for Chipping Norton Town Council.**

7210 Recreation & Sports Committee

The Council received the minutes of the Recreation & Sports Committee meeting held on

24th February 2019.

Cllr. Benfield reported that the multi-use piece of equipment in the under 7’s area was in need of replacing as it had become rotten in the ground fixings. A quotation had been obtained from Proludic to replace the piece of equipment with another multi-use piece at a cost of £10,463.00. The committee agreed to go ahead with the quotation provided.

Cllr. R. Benfield, Mr. J. Grantham and the Town Clerk had met to decide on the area for the dog walking area at New Street recreation ground.

It was agreed that new signage would be required for New Street recreation ground to notify dog walkers to keep dogs on leads across the play area at New Street recreation ground and of the new designated dog area for dogs to be let off the lead.

Chipping Norton News agreed to do an article on the designated dog walking area.

The recent Sports Awards event had been a success.

7211 Staffing Committee

The Council received the minutes of the Staffing meeting held on 13th February 2019.

People of the community had thanked the Town Council for the snow clearing plans which had been put into place in the town.

7212 East C/N Strategic Development Area

The Town Council discussed the East C/N Strategic Development Area and raised the following comments as follows: -

To ask Chris Hargraves, WODC – ‘Did WODC’s planning department have any idea or thoughts or aspirations put into place for the East C/N SDA?’

**Housing**

Consultation asks what type of housing? – This was answered in the CNNP.

Opportunity to develop the new site with a character all of it’s own.

Energy efficient housing.

Could run an architectural competition to come up with a design for the new development?

It was essential that affordable housing was built at the new development for key workers in the town.

There was a need to attract key workers to the town so that the facilities in the town could cope.

There was a need for shared ownership for 1/2/3/4 bedroomed houses in the town.

Affordable rent of houses to be included in the site.

An area of the development to include self-build.

**The William Fowler Allotments** are Statutory Allotments and if the link road went through the allotments then the allotments would have to be replaced like with like and with the following: -

* with hard standing for allotment sheds/green houses,
* fence off each individual allotment,
* supply water to the site with several taps at required points
* provision of a lockable store for equipment.

**Link Road** – Try to get WODC to state where the link road would go – indicative line on map.

It would make sense to push the link road back and go through the woodland at the far end of the allotments and then provide a woodland area within the East C/N SDA.

**Section 106 agreements/CIL**

Where possible the Town Council would like to see bigger Section 106 agreements than in the past.

**Traffic –** The Town Council would like to force the issue of a one way system into the plan – and to look at incorporating the Banbury Road/London Road part of the Relief Road or even the entire Relief Road into the plan. The town could have a plan where HGV’s would not want to come anywhere near C/N unless they had to. A one way relief road might work quite well for the town.

**Parking** - if a one way system was put into place the town could have an outside parking area served by a park and ride system … automatic electric buses … they do exist and they are going to happen within the next 10 years … and a second story on New Street car park had to happen.

**Roads/footpaths/cycle routes/running routes**

The town would have to adopt the ‘shared’ spaces that the Town Council had talked about before - that together with the 20 mph speed limits might make cycling/walking safer making the provision of better (and much needed) footpaths/cycling paths and running routes.

**Schools** - Have one large new primary school in the town.

**Infrastructure**

This town was not set up to handle a massive building plot. There was chaos with traffic up the London Road whilst building works was carried out at the M & S and McCarthy Stone site.

**Doctors/Hospitals**

Expansion of the Medial Centre in C/N was an absolute must as the Medical Centre was struggling to cope now with the additional houses. It would most definitely not cope with the East C/N SDA plans for the town.

**C/N Neighbourhood Plan**

The CNNP was written from 2013 to 2015 and was adopted early 2016. There had been many changes to the Town since then i.e., Penshurst/M & S/McCarthy and Stone - and ‘externally’ Soho Farm and Daylesford which had taken staff (and housing) from C/N and elsewhere.

**Empty properties** - Why can’t the local authority get CP orders to buy for instance Chestnuts and the Old Hospital and convert them into flats.

7213 Update from PCSO

There were no police present at the meeting.

The meeting closed at 8.50 pm.