 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 19th March 2018 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

 Cllr. M. Tysoe, Town Mayor

 Cllr. R. Averill

 Cllr. R. Benfield

 Cllr. C. Butterworth

 Cllr. Mrs. E. Coles

 Cllr. A. Corfield

 Cllr. D. Davidson

 Cllr. Mrs. J. Graves

 Cllr. T. Hasan

 Cllr. D. Heyes

 Cllr. M. Jarratt

 Cllr. S. Jordan

 Cllr. J. Kitcher-Jones

 Cllr. M. Walker

 Officer: The Town Clerk

7034 The minutes of the meeting held on the 19th February 2018 – were approved and signed at the meeting with an amendment to be made to item 7020 – OCC report.

7035 Public Participation

 Mrs. P. Simmons was in attendance to talk on item 12 of the agenda – History Trail of Chipping Norton.

7036 Apologies for absence

 Apologies for absence had been received from Cllr. A. Villars and

 Cllr. Ms. N. Bradley.

7037 Declarations of Interest

 There were no declarations of interest to report at the meeting.

7038 Mayoral Announcements

 The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

7039 Oxfordshire County Council

 County Cllr. Mrs. H. Biles reported on the following: -

 Ace Centre

 The Ace Centre of Chipping Norton was having an Ofsted inspection carried out on 20.3.18.

 Mr. Rodney Rose

 Cllr. Mrs. H. Biles reported that Mr. Rodney Rose, past WODC officer and OCC officer had passed away at the week-end.

 Albion Street

 A resident of Albion Street had asked Cllr. Mrs. H. Biles if Albion Street could be cleared of snow and gritted as this was a bus route.

 Cllr. Mrs. Biles reported that OCC had the responsibility of keeping the main roads clear of snow before any other roads in the county.

 Cllr. M. Jarratt asked Cllr. Mrs. H. Biles for all of the drains in the town to be cleared.

 Cllr. Mrs. H. Biles offered to pay of the amount out of her funds and for the Town Council to pay the other half. The Town Council did not approve of using the Town Council’s funds on an OCC issue.

 Cllr. A. Corfield commented that the buses using the old salt depot at Banbury Road for a coach park were leaving their engines running at approximately 4.00 am.

 The Councillors present stated that this was probably less of an issue than the salt spreaders filling up through the night.

7040 West Oxfordshire District Council

 Cllr. G. Saul reported on the following: -

 Local Plan

 Cllr. Saul reported that the inspector could issue the final report on WODC’s local plan late April early May. WODC would then be able to adopt the local plan in May/June 2018.

 Appeal on planning decision for Harpers site, C/N

 An appeal had been received against the decision of WODC who refused planning permission for the proposed development of the Harpers site in Chipping Norton.

 Comments must be received by the Planning Inspectorate by 17th April 2018.

 The Town Council agreed to re-iterate the previous decision on the proposed planning application.

 Arts & Heritage Grant

 WODC were offering grants of up to £500.00 towards Arts & Heritage project in the district.

 The Town Clerk had already approached WODC to check if the History Trail in Chipping Norton would qualify for this grant.

7041 Planning

(a) The Council decided to make the observations set out under the heading

 ‘comments’ on Appendix A – 19th March 2018, planning applications

 4362 - 4366.

(b) Decisions

 An appeal had been received regarding the recent planning application on

 Harpers, Horsefair, C/N.

7042 Town Clerk’s Report

 Council approved the following payments: -

1. Imprest Account for February 2018: £8,262.80.
2. General Account: Accounts for payment as at 19th March 2018: £11,096.60.
3. Correspondence received

Snow

 A thank you card had been received from the family who had had a wedding on the Saturday of the heavy snow fall. The Town Mayor had appealed for help on Face Book to clear Church Street, C/N so that the family could get to church. A good amount of people had turned up to help clear the snow and within twenty minutes Church Street had been cleared. The group of people then decided to clear the snow from Spring Street up to the Over Norton Road to make it a bit easier for the wedding party.

 Chip Lit Festival

 Chip Lit Festival had asked if the Town Council would consider waiving the

 charge of £50.00 to put the banner up of the Town Hall prior to their festival

 arranged for 26th – 29th April 2018.

 The Town Councillors present stated that they could not waive the £50.00 charge as this would take four people to put the banner up. Chip Lit Festival were to apply for the Town Council’s Grant to Voluntary Bodies.

 The Fibre-works

 The Fibre-works had written to inform the Town Council that they would be

 holding their annual Fibre-works festival on Saturday 2nd June and Middle Row

 would be closed for the event.

7043 Town Council Committees

 Cllr. D. Davidson announced in the new municipal mayoral year all committee meetings would take place at 7.30 pm with exception to inspections of allotments, cemetery and Pool Meadow, recreation grounds and Traffic Advisory meetings.

7044 Terms of Reference for the Traffic Advisory Committee

 Terms of reference for the TAC had been distributed prior to the meeting for approval of the Town Council. Town Councillors present had no objection to the terms of reference.

 It was noted that the presence of the officers at the TAC meeting was extremely valuable. It was agreed that representation from the Community Resilience Group was to be invited to attend the meetings.

7045 History Trail in Chipping Norton

 Mrs. P. Simmons was in attendance to provide details on the proposed history trail in Chipping Norton. A list had been drawn up of buildings in the town where a plaque could be installed providing a short description of the history of the building or the person who had lived at the property. A history trail would be drawn up for people to follow to find the plaques on the buildings. The group who were working on the project had come up with fifty properties for the history trail but this could be shortened. Quotations had been provided on plaques of approximately £50.00 each.

 The group would meet in April to move forward with this project.

 A WODC arts and heritage grant was being applied for to go towards the project.

7046 General Data Protection Regulation

 The Town Clerk reported that Kay Linnington and herself had attended an OALC GDPR course at Didcot. Steps would be put in place to meet the GDPR which would become law on 25th May 2018. A GDPR officer was required to monitor that the Town Council met the legal requirements. This would be discussed at the Staffing Committee meeting arranged for 26th March 2018.

7047 CCTV

 Broadsword had provided the Town Council with two further quotations on CCTV at the Town Hall. The Councillors present discussed the quotations and decided that provision of being able to have eight cameras at the Town Hall would be a lot better.

 A meeting with Broadsword was to be arranged to discuss the quotations received.

7048 Snow

 A snow committee was to be set up. A question was raised whether to buy a compact mini tractor of up to £20,000.00 to clear the snow and spread grit or should the Town Council ask local farmers to assist when the weather conditions got bad?

 The Mayor thanked Rupert Stobart and a farmer from Chastleton for helping clear the snow in Chipping Norton on their tractors.

7049 Section 106

 It was reported that £16,000.00 was left on the first tranche of Section 106 money.

 The Town Council had previously agreed that the remaining money should go towards helping the previous applicants to complete their projects.

 The Lido had written to the Town Council requested help with funding towards new fencing required around their site. Town Councillors present agreed unanimously that £6,000.00 should be awarded to The Lido out of the Section 106 money.

7050 Bench in memory of Dr. Bruce Parker

 The Town Council agreed to obtain further quotations to provide a bench around the tree alongside Jaffe & Neale bookshop. The new bench would be provided in memory of Dr. Bruce Parker.

7051 Bye-Law

 Cllr. M. Tysoe reported that he had received a response from the Secretary of

 State requesting a lot more information to back up the Bye-Law application for Chipping Norton.

 The Town Council unanimously agreed to not go forward with the Bye-Law at present as there were a lot of other projects on the go at the moment.

7052 Town’s Wish List

 There was nothing to discuss or add to the Town’s Wish List at the meeting.

7053 Update on WODC’s Local Plan

 A response from Chipping Norton Town Council on WODC’s Local Plan had been drawn up for Town Councillors to receive and approve before sending off to WODC.

 The Town Councillors present agreed to the response put together. The Town Clerk was to email the letter to Chris Hargraves, WODC.

7054 Update from PCSO

 Acting Sergeant, Milton Eldridge reported that there had been sixty six incidents since the last Town Council meeting. There had been six fear for welfare, three altercations, thirteen domestic violence, one road traffic collision, three anti-social behaviour, two missing people, two door knockers, two speeding, three obstructions, one criminal damage one shop lifting and twenty five other incidents.

 Chipping Norton and surrounding area was covered by police officers at

 Chipping Norton, Witney, Banbury and Bicester.

 It was still on record that CN Police would be moving to the Fire Station.

 The police were running a recruitment campaign for specials on 26.3.18 at Kidlington.

 The meeting closed at 9.03 pm.