 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 20th August 2018 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

 Cllr. D. Davidson, Town Mayor

 Cllr. R. Averill

 Cllr. R. Benfield

 Cllr. Ms. N. Bradley

 Cllr. A. Corfield

 Cllr. Mrs. J. Graves

 Cllr. T. Hasan

 Cllr. M. Jarratt

 Cllr. S. Jordan

 Cllr. J. Kitcher-Jones

 Cllr. M. Tysoe

 Officer: The Town Clerk

7109 The minutes of the meeting held on the 16th July 2018 – were approved and signed at the meeting.

7110 Public Participation

 There were no requests for public participation.

7111 Apologies for absence

 Apologies for absence had been received from Cllr. Mrs. E. Coles, Cllr. C. Butterworth,

 Cllr. D. Heyes and Cllr. M. Walker.

7112 Mayoral Announcements

 The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

 The Mayor stated that he had attended a training session which had covered, ‘Declaration of Interests.’ The Mayor and the Town Clerk would be holding a training session for Town Councillors on this subject within the near future. Town Councillors must make a declaration before the item was to be discussed. The Mayor stipulated that it was better for a Town Councillor to declare an interest than not to.

 Town Councillors were reminded to be careful what they actually put on Social Media.

7113 Declaration of interest

 There were no declarations of interest to report at the meeting.

7114 Oxfordshire County Council

 *County Cllr. Mrs. H. Biles reported on the following: -*

 Combining OCC and Cherwell District Council

 OCC were planning to combine services with Cherwell District Council to work together. There would be one Chief Executive. The Council’s would operate separately but this would lead to new combined posts. This was to be announced on 24.8.18.

 Road Surfacing

 Road surfacing works was planned for Banbury Road, London Road and Oxford Road.

 Cllr. Mrs. Biles stated that Church Street resurfacing had not been forgotten.

 20 mph speed limit

 Cllr. Mrs. Biles had met earlier with Anthony Kirkwood, OCC to discuss the implementation of the 20 mph speed limit in Chipping Norton. This subject would be taken to the next Traffic Advisory Committee meeting which had been arranged for 20th September 2018.

 OCC were looking into the legalities of getting the 20 mph speed limit processed and positions of signs were to be agreed. OCC were planning to have the new speed limit in place by January 2019.

 The Town Council had agreed for the new speed limit to go ahead.

 Cleaning of Gullies

 Cllr. Mrs. Biles had received a letter and a map from Cllr. M. Jarratt which identified the gullies which required cleaning out in Chipping Norton. Cllr. Mrs. Biles had passed this information onto the highways team at OCC.

 OCC Cabinet Meeting

 Cllr. Mrs. Biles had stepped down from being an OCC Cabinet member and stated that Education and Public Health required a great deal of work.

 Cllr. Mrs. J. Graves thanked Cllr. Mrs. Biles for all of the work which she had put into her role at OCC’s Cabinet meetings.

7115 West Oxfordshire District Council

 *Cllr. G. Saul reported on the following*: -

 Unitary Authority

 WODC’s point of view was that they didn’t see any point in re-structuring the Council and would unlikely move to a Unitary Authority.

 Planning application

 WODC had refused planning permission for building a property next to the new Day Nursery, Burford Road with reasons which were quite fundamental as this was over development for the site, unacceptable level of development for neighbouring property and failed to harmonise with the street scene character in the area.

7116 Planning

(a) Council decided to make the observations set out under the heading ‘comments’ on

 Appendix A – 20th August 2018, planning applications 4387 – 4392.

(b) Decisions

 Cotswold Hotel & Spa, Southcombe, C/N

 The recent planning application Ref: 18/00645/S73 for variation of condition 16 of

 planning permission to 17/01758/FUL had been refused by WODC officers.

 An appeal had been made against WODC’s decision.

7117 Town Clerk’s Report

 Council approved the following payments: -

1. Imprest Account for July 2018: £7,840.65.
2. General Account: Accounts for payment as at 20th August 2018: £13,263.87.
3. Correspondence received

Royal Garden Party

An invitation had been received for nominations to be put forward to attend next year’s Royal Garden Party. There were four categories for nominations which are: -

* Diversity
* Volunteering
* Beyond call of duty
* Young people who have made a special contribution to their community.

Deadline for nominations had been set for Friday 12th October 2018.

OALC Trees or Remembrance Project

As part of the nation’s commemoration of the Centenary of the Armistice of WW1, OCC was partnering with The Woodland Trust for a project of lasting remembrance.

A free sapling and commemorative plaque was being offered to all local Council’s in Oxfordshire.

The Town Council agreed to apply for a sapling.

WODC – Free Safety Checks for Mobility Scooters

WODC were offering free electric checks on mobility scooters in Witney on 4th October and Chipping Norton on 18th October 2018.

Mop Fair

OCC had sent notification of the Annual Mop Fair, C/N, 13th – 16th September 2018.

Town Trail

The Town Trail committee had almost received permission for all of plaques for the Town Trail.

A printed counterpart document for the Town Trail had been drawn up.

A display of the Town Trail and plaques was in place at the Guildhall and would be moved to The Tourist Information point at the Town Hall on 25th August 2018.

The committee would be applying to WODC for approval of the plaques on listed buildings once the display of the Town Trail had taken place.

Citizens Advice AGM

An invitation to Town Councillors had been received for the CAB AGM on Tuesday 9th October 2018 at 8.00 pm at the Main Hall, Corn Exchange, Market Square, Witney.

Town Festival

The next Town Festival was planned for 30th June 2019. New members had come forward to help run the event. It was agreed for a Town Councillor to be on the committee. The Town Council’s insurance would cover the event.

Field Reeves

A request had been put forward to the Field Reeves for two additional Town Councillors to be on the committee. The Field Reeves had made a decision not to take on any additional members at the moment as it was already a big committee and there could be a change in Town Councillors in May 2019 as all Town Councillors were up for election.

7118 Staffing Committee

 The Council received the minutes of the Staffing Committee meeting held on 23rd July 2018.

 An agenda item for, ‘Additional Member of Staff’ was to be added to the next Town Council meeting.

7119 Finance & General Purpose Committee

 The Council received the minutes of the F &GP Committee meeting held on 25th July 2018.

7120 Town Hall & Publicity Committee

 The Council received the minutes of the Town Hall & Publicity Committee held on

 16th August 2018.

7121 Update on WODC’s Local Plan

 There was nothing to report on WODC’s Local Plan.

7122 Update from PCSO

 There were no police present at the meeting.

 The meeting closed at 8.26 pm.