 CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held, pursuant to notice on Monday 21st January 2019 at 7.15 pm in the Council Chamber, the Town Hall, the following members were present: -

Cllr. D. Davidson, Town Mayor

Cllr. R. Averill

Cllr. R. Benfield

Cllr. C. Butterworth

Cllr. A. Corfield

Cllr. J. Graves

Cllr. T. Hasan

Cllr. D. Heyes

Cllr. M. Jarratt

Cllr. S. Jordan

Cllr. J. Kitcher-Jones

Cllr. M. Tysoe

Cllr. M. Walker

Officer: The Town Clerk

7186 The minutes of the meeting held on the 17th December2018 – were approved and signed at the meeting.

7187 Public Participation

There were no requests for public participation.

7188 Apologies for absence

Apologies for absence had been received from Cllr. E. Coles, Cllr. N. Bradley and Cllr. A. Villars.

7189 Mayoral Announcements

The Mayoral Announcements had been circulated with the agenda showing the functions which the Mayor had attended since the previous Town Council meeting.

The future dates noted on Mayoral Announcements for 23.1.19 and 29.1.19 had now been cancelled.

Cllr. D. Davidson, Cllr. M. Tysoe and Cllr. R. Benfield had inspected Greystones site on 9.1.19 where a couple of jobs had been noted for the near future.

The B.T. wires leading into the Greystones site were hanging down loose. B.T. had been contacted and the job would be undertaken shortly.

7190 Declarations of interest

There were no declarations of interest to report at the meeting.

7191 Oxfordshire County Council

*County Cllr. Mrs. H. Biles* was not present at the meeting.

7192 West Oxfordshire District Council

*Cllr. G. Saul reported on the following*: -

East C/N Strategic Development Area

The East C/N SDA was approved at WODC’s Cabinet meeting on 16th January 2019.

WODC were holding a consultation process from 25.1.19 – 8.3.19 on the East C/N SDA.

Two public exhibitions had been arranged as follows: -

1. February from 2pm – 8pm at Glyme Hall, Chipping Norton

25 February from 2pm – 8pm at the Town Hall, Chipping Norton

The Town Council agreed to advertise WODC’s public exhibitions on their web site, social media and the town notice boards.

The consultation document asked approximately seventy questions ranging from: -

* what type of houses were required – size and how many affordable
* discounted affordable houses or shared ownership
* what type of business units were required for the site
* Eastern Link Road
* Additional Primary school
* Infrastructure

The Mayor stated that the February Town Council meeting agenda would have an item to discuss the East C/N SDA further.

A meeting was to be arranged with a WODC planning officer and Town Councillors after the February Town Council meeting to go through the Town Council’s comments.

Consideration of holding a public meeting in the Town Hall was raised so that the public could get their views across.

7193 Planning

(a) Council decided to make the observations set out under the heading ‘comments’ on

Appendix A – 21st January 2019, planning applications 4408 - 4412.

(b) Decision

There were no decisions to report at variance to WODC’s comments since the last Town Council meeting.

7194 Town Clerk’s Report

Council approved the following payments: -

1. Imprest Account for December 2018: £11,059.05.
2. General Account: Accounts for payment as at 21st January 2019: £8,141.01.

Correspondence Received

Temporary Road Closure

OCC had notified the Town Council that The Green, C/N would be closed from 8th April to

10th April 2019 to facilitate installation of a mains water main clamp. Limited access would be maintained for emergency service vehicles and for frontages within the closed section of road.

New Street Car Park

WODC had notified the Town Council that New Street car park would be restricted from

28th January – 1st February 2019 whilst essential tree work was undertaken.

Living Better

A series of open meetings for all, about health and wellbeing was to be held in C/N Town Hall on Saturday 2nd March 2019 from 10 am – 12 noon.

7195 Health & Safety Committee

The Council received the minutes of the H & S Committee meeting held on 12th December 2018 and the revised H & S policy to include the use of a tractor for snow clearing in the town.

7196 Traffic Advisory Committee

The Council received the minutes of the TAC meeting held on 13th December 2018.

OCC would be arranging cameras to be located in various positions before and whilst the weight restriction was put in place at Burford to assess if there was any difference in the movement of HGV’s through Chipping Norton.

Cllr. J. Kitcher attended an OCC meeting on 20.12.18 where OCC officers recommended that the weight restriction through Burford was granted. Signage was to be put into place prior to implementing the weight restriction. This decision would be assessed over a period of time.

It was reported that if the town wished to extend the 20 mph speed limit past the schools in the town then this would cost an additional £80,000.00. Flashing 20 speed signs by the schools were being looked into as an additional deterrent of speeding in the town.

7197 Finance & General Purposes Committee

The Council received the minutes of the F & GP Committee meeting held on 8th January 2019.

Designs of bus shelters were being sought. A flyer would be produced to distribute in the area where the proposed bus shelter would be positioned. Comments from the public would be considered prior to the Town Council making a final decision on the bus shelter.

7198 Update on Snow Plan

The Council had now hired a tractor for snow clearing in the winter months. The Town Council had employed a Maintenance Person to undertake the additional work required in the town. Training to use the tractor had been undertaken.

The grit bins had been checked throughout the town and four grit bins were still required to be filled.

A Health & Safety risk assessment to use the tractor had been undertaken and this information had been added to the H & S policy. C/N Fire Service had also undertaken a risk assessment as they had offered to help snow clearing in the town.

Cllr. M. Tysoe had written a Snow Plan 2 and this had been distributed where required.

Cllr. D. Davidson thanked Cllr. M. Tysoe for all of the work which had put into the Snow Plan for the town. Cllr. D. Davidson thanked C/N Fire Service for their assistance.

7199 Update on WODC’s Local Plan

This had been discussed under item 7192 WODC report.

7200 Update from PCSO

There were no police present at the meeting.

The meeting closed at 8.18 pm.