



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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TOWN CLERK: Luci Ashbourne

14 April 2021

## **SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL**

TO: All Members of Chipping Norton Town Council

VENUE: To be held by Video Conference due to Government Restrictions in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

This meeting will be held remotely, on line. If any resident wishes to attend the meeting virtually please contact the Deputy Town Clerk at [cntc@btconnect.com](mailto:cntc@btconnect.com) for the Zoom link by 12 noon on Monday.

DATE: Monday 19 April 2021

TIME: 7.15pm

Cllrs. G. Mazower (Town Mayor), N. Bradley, C. Butterworth, L. Carter, S. Coleman (Deputy Town Mayor), E. Coles, J. Graves, D. Heyes, R. Poole, L. Tuckwell and M. Walker.

Luci Ashbourne  
Town Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

**MEETING OF CHIPPING NORTON TOWN COUNCIL  
19 APRIL 2021 AT 7.15 PM**

A G E N D A

1. Mayor's Welcome.
2. To approve the Minutes of the Council Meeting held on 15 March 2021 (Supporting Papers pp 1-6)
3. Public Participation.
4. Apologies for absence.
5. Declaration of interests.
6. Mayor's Announcements.
7. Oxfordshire County Council: To receive a report from the County Councillor.
8. West Oxfordshire District Council: To receive reports from the District Councillors.
9. East Chipping Norton Development. To receive an oral report from Cllr Heyes
10. Strategic Planning Committee: To receive the minutes and report of the meeting held on 24 March 2021 (Supporting Papers pp 7-8).
11. Finance & Resources Committee: To receive the minutes and report of the meeting held on 31 March 2021 (Supporting Papers pp 9-10 )
12. Community Committee: To receive the minutes and report of the meeting held on 14 April 2021 (to follow).
13. Upon the recommendation of the Community Committee to agree Cemetery Fees & Charges effective 1 May 2021 (to follow)
14. To consider a small amendment to Financial Regulations (Supporting Papers pp 11-28)
15. To agree a calendar of meetings for the civic year 2021/22 (Supporting Papers pp 29 & 30)
16. To agree the purchase of a laptop for the new town clerk
17. To consider the Council's observations on the following planning applications:

[21/00692/HHD](#)

Conversion of an existing barn into a granny annexe and home offices, alterations to include changes to infrastructure and insertion of roof lights  
35 New Street Chipping Norton Oxfordshire OX7 5LL

[21/00731/LBC](#)

Internal alterations to existing ceilings throughout the Arctic Fish Bar to achieve 30min fire protection to comply with an enforcement notice provided by the Fire Brigade  
8 New Street Chipping Norton Oxfordshire OX7 5LJ

[21/00770/HHD](#)

Replacement conservatory  
42 Lords Piece Road Chipping Norton Oxfordshire OX7 5HT

[21/00772/LBC](#) & [21/00771/HHD](#)

Replacement of existing window and door on rear elevations with new glazing and doors  
26 New Street Chipping Norton Oxfordshire OX7 5LJ

[21/01125/HHD](#)

Erection of a single storey side extension  
21 Insall Road Chipping Norton Oxfordshire OX7 5LF

18. To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting before the consideration of item 18.
19. The Guildhall