#

** CHIPPING NORTON TOWN COUNCIL**

**THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ**

TEL: 01608 642341 Fax: 01608 645206

 Email: cntc@btconnect.com

 Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Janet Eustace, Locum

30 October 2020

**SUMMONS TO ATTEND A MEETING OF**

**COMMUNITY COMMITTEE**

TO: All Members of the Community Committee

VENUE: To be held by Video Conference due to Government Restrictions in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

 This meeting will be held remotely, on line. If any resident wishes to attend the meeting virtually please contact the Deputy Town Clerk at cntc@btconnect.com for the Zoom link by 12 noon on Monday.

DATE: Thursday 5 November 2020

TIME: 7.15pm

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Janet Eustace

Town Clerk

Cllr S Coleman, Cllr J Graves, Cllr G Mazower, Cllr R Poole and Cllr L Tuckwell.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council’s public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Election of Chairman.
2. Appointment of Vice Chairman
3. Apologies for absence.
4. Declaration of interests.
5. Public Participation.
6. To consider the Terms of Reference and Scheme of Delegation. Attached (paras 7.1 and 7.3)
7. To prepare a draft budget for 2021 – 2022. Attached.
8. Appointment of Youth Worker. Oral report.
9. Illuminate Chipping Norton. Oral report.
10. Committee’s work programme. Attached.
11. Schedule of meetings to May 2021.