

CHIPPING NORTON TOWN COUNCIL

At the Council Meeting held remotely due to restrictions imposed by government because of the COVID-19 pandemic, pursuant to notice on Monday 21 December 2020 at 7.15pm via Zoom, the following members were present: -

Cllr. G. Mazower, Town Mayor
 Cllr. S. Coleman, Deputy Mayor
 Cllr. R. Benfield
 Cllr. N. Bradley
 Cllr. C Butterworth
 Cllr. L. Carter
 Cllr. J. Graves
 Cllr. D. Heyes
 Cllr. M. Jarratt
 Cllr. R. Poole
 Cllr. M. Tysoe
 Cllr. M. Walker

OCC Cllr H Biles
 WODC Cllr L Carter
 WODC Cllr G Saul

Officers: Louise Steele, Locum Town Clerk
 Mrs Sonia Murgia, Accounts Assistant
 Others: 5 Members of the Public

7550. Mayor's Welcome.
 The Town Mayor welcomed everyone to the meeting and made some announcements about staffing matters including a thank you to Janet Eustace for her recent support as a Locum Clerk. The Mayor announced that Mr Steve Milton from LGRC would be joining in the New Year as a Locum Clerk alongside Mrs Steele
7551. The Minutes of the Meeting held on the 19 October 2020. Deferred from the meeting of 16 November 2021 the draft minutes of the meeting held on Monday 19 October 2020 were agreed as an accurate record of the meeting and it was agreed that the Mayor should sign them as such.
7552. The Minutes of the Meeting held on the 16 November 2020. With one amendment the draft minutes of the meeting held on Monday 16 November 2020 were agreed as an accurate record of the meeting and it was agreed that the Mayor should sign the amended minutes as such.
7553. Public Participation Emma Kennedy spoke about St Mary's Church plans to use the Town Hall steps as point one of a three-point Nativity Trail to be held on Christmas Eve (as a socially distanced, family event to celebrate Christmas). West Oxfordshire District Council have already assessed the event for Covid compliance and Ms Kennedy indicated that the event would be cancelled if the District moved into Tier 3 of Covid Restrictions. Ms Kennedy answer

Members questions and agreed to increase the volunteer marshals to be used on the Town Hall steps. By a unanimous vote Members agreed that the Town Hall steps could be used for the event.

The Mayor thanked Ms Kennedy for her participation in the meeting.

7554. Apologies for absence

Apologies for absence had been received from Cllr. E. Coles. Apologies were also received from WODC Cllr Cahill.

7555. Declarations of Interest

There were none.

7556. Mayors Announcements

The Mayor described her attendance opening the Chippy Larder gift event at the leisure centre and gave Cllr Poole the opportunity to explain more about the event which benefitted 146 families. Upon the proposal of Cllr Walker, seconded by Cllr Graves the Council thanked Cllr Poole and the Chippy Larder for making the event happen.

7557. Oxfordshire County Council (OCC)

Cllr Biles made some observations about the minutes of the Town Council meeting of 19 October 2020 and then moved on to her report.

Church Street has finally been resurfaced, though one car was parked for the duration of the works and they will return to resurface where that vehicle was parked.

A new Covid testing unit has opened at Woodford Green in Witney. It will be open 8am to 8pm and for the next three months. The number of Covid cases rose in the area by 50% in a week recently

There is online consultation on the OCC website on the County's budget and Cllr Biles urged people to have their say.

Looking forward to Agenda Item 10 (see Minute 7559 below) Cllr Biles observed that OCC's legal department has responded to CALA Homes

Cllr Biles wished everyone a Happy Christmas and New Year.

7558. West Oxfordshire District Council (WODC)

Cllr Cahill's written report was received and is appended to these minutes.

Cllr Carter wished everyone a Happy Christmas

Cllr Saul expanded upon Cllr Cahill's work on obtaining consultation on the putative closure of the recycling centres and Cllr Cahill was thanked for that work. Cllr Saul further reported that he has called in the Harpers planning application (CNTC Ref: 4500 – WODC Ref 20/02481/FUL 29-30 *High Street Re-development to create a mixed-use site comprising of a cinema and thirteen serviced self-contained (short term let) apartment suites together with provision of car parking*) so that it will be considered by a WODC Committee.

Cllr Saul further reported that WODC has issued an infrastructure funding statement – setting out the infrastructure priorities for West Oxfordshire – twelve items relate to

Chipping Norton and the Mayor accepted Cllr Saul's offer to summarise those into a single page document – the matter to be considered by the Town Council at the next meeting of the Strategic Planning Committee.

7559. East Chipping Norton Development

Council received Cllr Heyes' written report which is attached to these minutes. Cllr Heyes reported that, in response to the Mayor's letter WODC have requested a meeting between itself, OCC and the Town Council about the East Chipping Norton Development.

7560. Finance & Resources Committee

The minutes and report of the Finance & Resources Committee held on 2 December 2020 were received.

7561. Community Committee

The minutes of the Community Committee meeting held on 16 December 2020 were received.

By unanimous vote Council accepted the Committee's recommendations to grant a sum of £1,700 to Chipping Norton School fund the purchase of 4 table tennis tables and to grant a sum of £2,000 (from the contingency not the grants budget) to the Regulated Pastures to fund treeworks.

Upon the proposal of the Mayor, seconded by Cllr Tysoe it was agreed by unanimous vote to accept a quote from the Oxford Planters Company for bespoke planters for the Guildhall end of Middle Row at a cost of £4,000 (funded from the existing budget and the contingency).

7562. Budget & Precept

Upon the recommendation of the Finance & Resources Committee and by unanimous vote Council resolved to set a precept for the financial year 2021/22 of £315,055 which represents £115.11 per band D dwelling. This is the same band D dwelling figure as in the current year.

7563. Scheme of Delegation

Upon the recommendation of the Finance & Resources Committee and by unanimous vote Council resolved to adopt the Scheme of Delegation

7564. Inspection of the Town Hall

Upon the recommendation of the Community Committee and by unanimous vote Council resolved in principle to commission an inspection of the Town Hall and preparation of a costed Quinquennial report at a cost of £4,275. Before the report is commissioned it was agreed to put together a summary of what is known about previous works to, and problems with, the roof.

7565. Progress Reports

This item was deferred to a future meeting of Council.

7566. Calendar of Meeting

With two amendments a calendar of meetings for the remainder of the Civic Year 2020/21 was agreed. The amended calendar is attached to these minutes.

7567. Planning applications

Council considered its observations on the following planning applications and commented upon them as indicated

20/03378/HHD

Erection of a replacement garden shed
1 Burford Road Chipping Norton Oxfordshire

No objection

20/03370/HHD

Erection of front porch
7 Insall Road Chipping Norton Oxfordshire

No objection

20/03120/FUL

Erection of a detached two storey dwelling with associated parking
Land Off Toy Lane Chipping Norton

Object on grounds of overdevelopment, this is backland development that is inappropriate in this location. The Town Council is concerned to hear reports that no site notices have been displayed to alert neighbours to this application.

20/03143/S73

Amend Condition 2 of permission 17/00242/FUL to redesign of terrace as shown in proposed block plan to allow for continuous level access to external doorway of utility room in addition to those of kitchen / dining room and lounge
Olive Haus 10 Common Lane Chipping Norton

No objection

20/03415/FUL

Erection of a side extension to workshop
Town and Country Planning Act
Unit 1-2 Station Yard Industrial Estate Station Road

No objection

20/03078/FUL

Construction of tanks and pump plant associated with new sprinkler system
Owen Mumford Ltd Primsdown Industrial Estate Worcester Road

The Town Council is unable to comment because the documents were inaccessible on the WODC website

WODC Councillor Report to Town Council on December 21, 2020

Proposed closure of bring sites on Albion Street and New Street

A successful challenge to the Cabinet decision to go ahead with the closure resulted in the following statement: “Before the sites are considered for removal, our officers will be consulting with the associated Town or Parish Council and the Ward Member(s).”

Furthermore, it is not intended to begin any changes before February 1st, 2021

Air Pollution

This was discussed at the recent meeting of the Environment Scrutiny Committee following a presentation by officers. We were reminded that the Chipping Norton Action Plan dates from 2008 and astonished to find that during lockdown the pollution levels were lower than during the corresponding period in 2019.

Somewhat underwhelming ‘New’ Action proposals include working with other local authorities to design and build an air quality website – this will raise awareness of air pollution and will allow locals and visitors to make informed choices to adapt daily behaviour!

Once again, I had to question the reported figure of 41 micrograms of Nitrogen Dioxide per cubic metre – first it is a mean average and conceals readings of over 100 at peak times; secondly it is only the UK government that considers a level of 40 to be acceptable, EU figure is 25 and WHO is 10!

On a (slightly) positive note the senior officer accepted that as the box outside the Crown and Cushion is neither decorative nor useful it should be moved. This will be done as soon as the electrics have been disconnected – so possibly before the end of my term as Councillor.

Sorry I am not up to being with you, but

Merry Christmas.

Mike Cahill

East Chipping Norton Development Area

Progress report to the Town Council

December 2020

The Mayor and I held further meetings with Cala Homes using Zoom. After taking legal advice, CALA Homes have written to both WODC and OCC to question the legality of the OCC Masterplan being included in the emerging SPD when it has not been agreed between landowners.

The Mayor has also written to WODC to express our concern at the absence of engagement with the Town Council.

Essentially, OCC have failed to engage, not only with other landowners, but also with relevant bodies such as the Health Centre. The next stage in our campaign must be for the Town Council to bring all relevant parties together.

David Heyes

CNTC Calendar of Meetings for the remainder of the 2020/21 Civic Year

Bader	Full Council	Strategic Planning Cttee	Finance & Resources Cttee	Community Cttee	Staffing Sub-Committee	Health & Safety Sub-Committee	Planning Sub-Committee	Traffic Advisory Sub-Committee
2020	Monday 21 December 7.15pm							
2021	Monday 18 January 7.15pm	Tuesday 26 January 7.15pm	Tuesday 2 February 7.15pm	Wednesday 3 February 7.15pm	Monday 8 February 7.15pm			Thursday 11 March 10.30am
	Monday 15 February 7.15pm	Wednesday 24 February 7.15pm		Wednesday 3 March 7.15pm				
	Monday 15 March 7.15pm	Wednesday 24 March 7.15pm	Wednesday 31 March 7.15pm	Wednesday 14 April 7.15pm				
	Monday 19 April 7.15pm				Monday 26 April 7.15pm			
		Tuesday 4 May 7.15pm		Wednesday 12 May 7.15				
	Monday 17 May 7.15pm ANNUAL MEETING OF COUNCIL							

Notes:

Date for Annual Town Meeting to be agreed

Membership of Planning and Health & Safety Sub-Committees to be agreed

Agreed by Council 21 December 2020