



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: cntc@btconnect.com

Office Hours: Mon – Fri 9am – 1pm

Minutes of an extraordinary meeting of the **Finances and Resources Committee** held in Chipping Norton Town Hall on **Wednesday 12th May, 2021 at 6.15 pm.**

The following members were present:

Cllr Coleman (Chair)

Cllr Butterworth

Cllr Heyes

Cllr Poole

Cllr Tuckwell

Also in attendance:

Luci Ashbourne, Town Clerk

1. Apologies for absence.

Apologies for absence were received from Cllrs Bradley and Mazower.

2. Declaration of interests.

There were no declarations.

3. Minutes

RESOLVED: That the minutes of the last meeting held on 31st March 2021 be approved as a correct record and signed by the Chair.

4. Public Participation

No members of the public asked to participate.

5. Confidential Session

RESOLVED: In view of the confidential nature of the business to be transacted, the press and public be excluded from the meeting in accordance with the provisions of s.1 of the Public Bodies (Admission to Meetings) Act 1960.

6. Review of the Council's IT, Telephone and Broadband infrastructure and support

The committee considered the Clerk's report on the current IT situation in the office and the various options and quotations for resolving these issues.

Members debated and discussed the pros and cons of each option. Cllr Heyes queried why Councillors need to have software installed on their devices to access their Council emails. All members felt the STL Solutions offered the most comprehensive support. Cllr Butterworth noted that the paperwork specified 15 Office 365 accounts, and the Council would need 18.

RESOLVED: Subject to checking the amount of basic Office 365 accounts, the proposal to take on STL Solutions as the Council's IT, Broadband and Telephone provider at a cost of **£309** per month, plus the one off on-boarding and set up charge of **£1245** was carried unanimously. The Clerk will ask the provider the question that Cllr Heyes raised, and report back.

7. Date of next meeting

Wednesday 26th May 2021, 7:15pm.

DRAFT