#

 **CHIPPING NORTON TOWN COUNCIL**

**THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ**

TEL: 01608 642341

 Email: cntc@btconnect.com

 Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Mrs J Sparrowhawk

22nd April 2020

**SUMMONS TO ATTEND A**

**MEETING OF CHIPPING NORTON TOWN COUNCIL**

TO: All Members of Chipping Norton Town Council

VENUE: To be held by Video Conference due to Government Restrictions in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

 Janine Sparrowhawk is inviting you to a scheduled Zoom meeting.

 This meeting will be held remotely, on line. If any resident wishes to attend the meeting virtually please join the Zoom Meeting https://us02web.zoom.us/join The Meeting ID: 885 8439 9840 please contact the Town Clerk on cntownclerk@btconnect.com for the password.

DATE: Monday 27th April 2020

TIME: 7.15pm

 Cllrs D. Davidson (Town Mayor), R. Benfield, N. Bradley, G. Brown, C. Butterworth, L. Carter, S. Coleman, E. Coles, J. Graves, D. Heyes, M. Jarratt, G. Mazower, R. Poole, L. Tuckwell, M. Tysoe and M. Walker (Deputy Town Mayor).

Mrs. J Sparrowhawk

Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council’s public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Mayors Welcome
2. Minutes of the Council Meeting held on 16th March 2020.
3. Apologies for absence.
4. Declaration of interests.
5. Oxfordshire County Council

To receive written report from County Councillor.

1. West Oxfordshire District Council

To receive written report from the District Councillors.

1. Planning

To receive the list of applications and comments discussed by email due to the Corona virus situation during March/April 2020.

1. The Town Clerk’s Report

Correspondence received.

1. Grounds Maintenance and Grass Cutting Contract

To note that the contract has been awarded to Topiarus Horticulture (The Millennium Garden, St Mary’s Closed Churchyard and the Almshouses) and Thomas Fox Landscaping (New Street Recreation Ground, Cornish Road Recreation Ground, Cotswold Gate Play Area and Open Spaces and Worcester Road Cemetery).

1. Grant Funding

To note that the following grants have been awarded by Council on 30th March 2020 to support the local community during the COVID-19 pandemic under the General Power of Competence:

St Mary’s Church, Community and Outreach C-19 Fund = £1,000

SOFEA, Community Larder = £2,000

1. Covid- 19 Support

Information update and funding request from St Mary’s Church, Community and Outreach.

1. Community Basket – Chipping Norton

Information and request for support.

1. Mayoral and Deputy Mayor Selection/Election Timetable