



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: [cntc@btconnect.com](mailto:cntc@btconnect.com)

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

5<sup>th</sup> May 2021

## **SUMMONS TO ATTEND A MEETING OF STRATEGIC PLANNING COMMITTEE**

TO: All Members of the Strategic Planning Committee

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Tuesday 11<sup>th</sup> May 2021

TIME: 7:15pm

Luci Ashbourne  
Town Clerk

Cllr Mazower (Chair), Cllr Graves (Vice- Chair), Cllr Butterworth, Cllr Heyes, and Cllr Walker

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Apologies for absence**

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([chippingnorton.townclerk@gmail.com](mailto:chippingnorton.townclerk@gmail.com)) prior to the meeting, stating the reason for absence.

### **2. Declaration of interests**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

### **3. Minutes**

To approve the Minutes of the Committee meeting held on 24<sup>th</sup> March 2021

### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

**5. Committee work programme**

- a. To receive a progress report on the town centre list and agree next steps.
- b. East Chipping Norton Development – to agree next steps
- c. Traffic/parking/market square consultation – to receive a verbal update from the Chair

**6. Planning Applications**

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

**7. Confidential Session**

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of items 8, 9 & 10

**8. Restoring Benches**

- a. To receive report from the Clerk and the Maintenance Operative on practical aspects of restoring ten benches in town
- b. To consider quotes and review of current approved budget for the benches to be restored

**9. The Guildhall**

To receive and consider quote for valuation and internal space survey of The Guildhall.

**10. Adoption of BT Phone Kiosk**

- a. To note communication from BT regarding the successful adoption of the BT Phone Kiosk to Chipping Norton Town Council
- b. To note the related guidance and advice paper from BT
- c. To consider quotes received for restoring the phone kiosk

**11. Date of Next Meeting** Wednesday 9<sup>th</sup> June 2021, 7:15pm.