# 

** CHIPPING NORTON TOWN COUNCIL**

**THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ**

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Mrs V Oliveri

12th June 2018

Dear Councillor,

**Notice of Meeting**

I hereby give notice that a meeting of the Chipping Norton Town Council will be held in the Council Chamber, The Town Hall, Chipping Norton on Monday 18th June 2018 at 7.15 pm.

If you are unable to attend please let me know which committees you would like to be on.

Yours sincerely

Mrs. V. Oliveri

Town Clerk A G E N D A

1. Minutes of the Council Meeting held on 21st May 2018.
2. Public Participation.
3. Apologies for absence.
4. Declaration of interests.
5. Mayoral Announcements.
6. Oxfordshire County Council

To receive information from the County Councillor if present.

1. West Oxfordshire District Council

To receive information from the District Councillors if present.

1. Planning
2. Applications received.
3. Decisions.
4. The Town Clerk’s Report
5. Imprest Account for May 2018
6. General Account for 18th June 2018.
7. Correspondence received.
8. Finance & General Purpose Committee

To receive the minutes of the F & GP Committee meeting held on 15th May 2018.

1. Cemetery & Pool Meadow Committee

To receive the minutes of the Cemetery & Pool Meadow Committee meeting held on

23rd May 2018.

1. Recreation Committee

To receive the minutes of the Recreation Committee meeting held on 29th May 2018.

1. The Annual Return year ended 31.3.18
2. To receive and authorise the Annual Return for the year ended 31.3.18.

Section 1 Annual Governance Statement 2017/18

Section 2 Accounting Statements 2017/18

Annual internal audit

1. To receive the Bank Reconciliations as at 31.3.18
2. To receive and approve the Income and Expenditure account, Balance Sheet and supporting notes for the year ended 31.3.18.
3. Committee & Other Bodies
4. Update on WODC’s Local Plan
5. Update from PCSO