



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: cntc@btconnect.com

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

8th June 2021

SUMMONS TO ATTEND AN EXTRAORDINARY MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Tuesday 15th June 2021

TIME: 6:30pm

Cllrs. G. Mazower (Town Mayor), N. Bradley, C. Butterworth, L. Carter, S. Coleman (Deputy Town Mayor), E. Coles, R. Fisher, R. Foakes, J. Graves, D. Heyes, E. Holmes, A. Miles, R. Poole, L. Tuckwell, M. Walker and N. Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

AGENDA

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (chippingnorton.townclerk@gmail.com) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the Minutes of the Annual Council meeting held on 17th May 2021.

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. Committee Minutes

- a. To note the minutes of the Finance and Resources Committee held on 26th May 2021.
- b. To note the minutes of the Strategic Planning Committee held on 9th June 2021.
- c. To note the minutes of the Traffic Advisory Sub-Committee held on 10th June 2021.

6. To receive the accounts and balance sheet for 2020/21

To receive the accounts for year ending 31st March 2021 and note the Clerk's report. To note that these documents were reviewed at the meeting of the Finance and Resource Committee on the 26th May 2021.

7. To receive the internal auditors report for 2020/21

To receive and note the report from the internal auditor.

8. AGAR Section 1 Governance Statement

To approve the AGAR Section one Governance Statement. Once approved the statement should be signed by the town Clerk and the Mayor.

9. AGAR Section 2 Accounting Statements

To approve the AGAR Section one Accounting Statements. Once approved the statements should be signed by the Clerk and the Mayor.

10. Notice of Public Rights and the Publication of the AGAR

For Council to note the issue of the Notice of Public Rights and the Publication of the Annual Governance and Accountability Return.

11. Date of the next meeting of Full Council – Monday 19th July, 7:15pm.