



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: [cntc@btconnect.com](mailto:cntc@btconnect.com)

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

16th June 2021

## **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of the Community Committee

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Wednesday 23rd June 2021

TIME: 7.15pm

Luci Ashbourne  
Town Clerk

Cllr Coleman, Cllr Foakes, Cllr Graves, Cllr Mazower, Cllr Miles, Cllr Poole, Cllr Tuckwell and Cllr Whitmill

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Election of Chair**

### **2. Election of Vice-Chair**

### **3. Apologies for absence**

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([chippingnorton.townclerk@gmail.com](mailto:chippingnorton.townclerk@gmail.com)) prior to the meeting, stating the reason for absence.

### **4. Declaration of interests**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

### **5. Minutes**

To approve the Minutes of the Committee meeting held on 12th May 2021.

## **6. Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

## **7. Play areas**

To receive a report and consider any recommendations on the Council's play areas, including:

- a. Considering different colourful designs for benches for Cotswold Gate play park and agreeing an appropriate budget.
- b. To receive an update regarding the bin needed in Cotswold Crescent play park.
- c. To receive communication regarding New Street Play Park.
- d. To receive an update from the Maintenance Operative on the RoSPA report and related cost, and agree next steps.
- e. To receive an update from the Chair on play park signage and agree next steps.

## **8. The Town Hall**

- a. To receive an update from the Clerk on the Quinquennial review.
- b. To receive the Town Hall's new Fire Risk Assessment.

## **9. Bus Shelters**

To receive a report on the Walterbush Road bus shelter and agree next steps.

## **10. Pool Meadow**

- a. To receive communication regarding Pool Meadow.
- b. To receive a report and recommendations from the Clerk that the Council create a steering group and invite stakeholders and interested parties to join.

## **11. Cemetery**

- a. To receive an update report on works carried out in the Cemetery and agree any next steps.
- b. To receive a report from Cllr Coleman on Cemetery Regulations.

## **12. Queen's Platinum Jubilee**

The Queen's Platinum Jubilee will be celebrated between 2nd and 5th June 2022. Council to consider creating a Task and Finish Group of three councillors, in consultation with the Clerk and the Deputy Clerk to come up with an initial plan and a proposed budget to be brought back to Committee in September.

## **13. Covid-19 Heroes Awards**

To receive a verbal update from the Chair.

## **14. Project Oxygen**

To receive and consider a grant request regarding a local mental health initiative.

## **15. Date of next meeting**

Wednesday 15th September 2021.