



TOWN CLERK: Luci Ashbourne

CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

12th July 2021

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Monday 19th July 2021

TIME: 7:15pm

Cllrs. G Mazower (Town Mayor), N Bradley, C Butterworth, L Carter, S Coleman (Deputy Town Mayor), E Coles, R Fisher, R Foakes, J Graves, D Heyes, E Holmes, A Miles, R Poole, L Tuckwell, M Walker, and N Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the Minutes of the Extraordinary Council meeting held on 15th June 2021.

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

7. Committee Minutes

To note the minutes of the following meetings and consider any related recommendations.

- a. Community Committee held on 23rd June 2021
- b. Staffing Sub-Committee held on 14th July 2021

8. Queen's Platinum Jubilee

The Queen's Platinum Jubilee will be celebrated between 2nd and 5th June 2022. To approve membership of a Task and Finish Group of four Councillors in consultation with other community groups who may be planning an event to mark this celebration to scope an initial plan and a proposed budget to be referred to Community Committee.

9. Health and Safety – Memorial Safety Management

To receive a report regarding memorial safety management of the Worcester Road Cemetery and the Closed Churchyard and agree next steps.

10. Grants to Voluntary Bodies Policy

To consider approving an amendment to the Grants to Voluntary Bodies Policy proposed by Community Committee.

11. Grant request from Thrive

To receive and consider a grant request from Thrive.

12. Wheeled sports

To receive a proposal from Cllr Whitmill on forming a Wheeled Sports Task and Finish Group to scope out ideas and potential for a wheeled sports facility in Chipping Norton.

13. Confidential session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of items 14, 15 & 16.

14. The Guildhall

To receive the Energy Performance Certificate for the Guildhall and agree next steps.

15. Christmas lights 2021

To receive designs and quotations for a professional Christmas Lights display for 2021.

16. Confidential minutes

To note any confidential addendums to the minutes of the Staffing Sub-Committee meeting held on the 14th July 2021.

17. Date of the next meeting of Full Council – Monday 20th September 2021