



CHIPPINGNORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

31st March 2022

SUMMONS TO ATTEND A MEETING OF THE FINANCE & RESOURCES COMMITTEE

TO: All Members of the Finance and Resources Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: Wednesday 6th April 2022

TIME: 7:15pm

Luci Ashbourne
Town Clerk

Cllr N Bradley , Cllr S Coleman Cllr R Fisher, Cllr E Holmes Cllr G Mazower and Cllr R Poole.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes of the Committee meeting held on 2nd February 2022.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation

5. Clerk's Report

To receive the Town Clerk's report and consider any related recommendations.

6. Income and Expenditure

a. To receive detailed income and expenditure reports by budget heading.

b. To note the Council's earmarked reserves dated 29th March 2022.

7. Schedule of Payments for approval

To receive and approve the schedule of payments from 25th January 2022 to 29th March 2022.

8. Forward Work Programme

a. To note actions and recommendations on the forward work programme.

b. To review and approve the Lone Working Policy.

9. Financial Regulations

To review the Council's Financial Regulations, including a minor amendment to the petty cash section as recommended by the RFO.

10. Risk Register

To review the Council's Risk Management Register.

11. Date of next meeting

Wednesday 15th June at 6:30pm.