



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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TOWN CLERK: Luci Ashbourne

15th March 2022

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: The Upper Hall, Chipping Norton Town Hall

DATE: 21st March 2022

TIME: 7:15pm

Cllrs. G. Mazower (Town Mayor), N. Bradley, C. Butterworth, S. Coleman (Deputy Town Mayor), R Fisher, R Foakes, J. Graves, D. Heyes, E Holmes, A Miles, R. Poole, L. Tuckwell, M Walker and N Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes of the Full Council meeting held on 17th January 2022.

4. Special Announcements

To mark the passing of Councillor Eve Coles who served on Chipping Norton Town Council for over 45 years. A speech from the Mayor and words from other Councillors will be followed by a minutes silence.

5. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

6. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

7. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

8. Committee Minutes

To note the draft minutes of the following meetings and consider and related recommendations

- a. The Staffing Sub-Committee meeting held on 26th January 2022.
- b. The Finance and Resources Committee held on 2nd February 2022.
- c. The Strategic Planning Committee held on 16th February 2022.
- d. The Planning Sub-Committee meeting held on 7th March 2022.
- e. The Community Committee meeting held on 9th March 2022.

9. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

10. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities.

11. Vacancies

To note that Councillor Laetisia Carter has resigned from Chipping Norton Town Council and to receive an update regarding vacancies.

12. OALC Membership

To note correspondence from OALC and consider whether Chipping Norton Town Council continues membership with OALC.

13. Town Council Newsletter

To consider a report relating to the launch of a Town Council Newsletter.

14. Planning Applications

To receive and consider a schedule of planning applications from WODC.

15. Christmas Lights

To consider a report and related recommendations for the Christmas Lights Display 2022.

16. Traffic Advisory Matters

- a. To consider Oxfordshire County Council's 20mph scheme for towns.
- b. To receive an update regarding a cycling activity day in June and other events.
- c. To receive an update following an initial discussion with OCC about a Local Cycling and Walking Infrastructure Plan (LCWIP).

17. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of item 18.

18. Staffing Matters

To receive a confidential report from the Organisational Review working party in regards to recommendations relating to staffing and agree next steps.

19. Date of the next meeting – Monday 16th May 2022