



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne
10th January 2022

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Monday 17th January 2022

TIME: 7:15pm

Cllrs. G Mazower (Town Mayor), N Bradley, C Butterworth, L Carter, S Coleman (Deputy Town Mayor), E Coles, R Fisher, R Foakes, J Graves, D Heyes, E Holmes, A Miles, R Poole, L Tuckwell, M Walker, and N Whitmill

Luci Ashbourne

Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the minutes of the Full Council meeting held on 15th November 2021.

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

7. Committee Minutes

To note the minutes of the following meetings and consider any related recommendations.

- a. Planning Sub-Committee held on 29th November 2021
- b. Finance and Resources Committee held on 1st December 2021
- c. Strategic Planning Committee held on 15th December 2021
- d. Extraordinary Community Committee held on 8th December 2021
- e. Planning Sub-Committee held on 5th January 2022
- f. Traffic Advisory Sub-Committee held on 13th January 2022 (to follow)

8. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

9. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities

10. Budget 2022-2033

To receive a report and proposed budget from The Finance Committee and agree an estimated budget for 2022-2023.

11. To formally declare the precept for 2022/2023

To formally declare the precept for 2022/23.

12. Audit Report

To receive and note the interim audit report for 2021-22 from the Council's internal auditors.

13. Draft Calendar of meetings 2022-23

To receive the Town Clerk's report and draft schedule of meetings for Municipal Year 2022-23 and consider any related recommendations

14. Planning Applications

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

15. Grounds Maintenance Contract Update

To agree to delegate the approval of the choice of contractor to Community Committee on 9th March in order that council can proceed in a timely fashion.

16. Website

To receive a verbal update from The Chair regarding the Council's new website.

17. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

The public and press should leave the meeting during the consideration of item 18.

18. Staffing matters

- a. To agree any actions arising from the organisational review
- b. Update of appointment of Deputy Clerk
- c. Recruitment of a temporary administrator

19. Date of the next meeting of Full Council – Monday 21st March 2022