



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

Minutes of a meeting of the **Town Council** held in Chipping Norton Town Hall on
Monday 15th November 2021

The following members were present:

Cllrs G Mazower (Town Mayor)
Cllr S Coleman (Deputy Town Mayor)
Cllr N Bradley – left meeting at 8.15
Cllr R Foakes
Cllr D Heyes
Cllr E Holmes
Cllr A Miles
Cllr R Poole
Cllr L Tuckwell
Cllr N Whitmill

Also in attendance:

Elizabeth Gilkes – Locum Clerk
Cllr Geoff Saul (OCC)
Five members of the public

60.	Apologies for absence Apologies were received from Cllrs Graves, Walker (work), Butterworth, Carter and Fisher (ill)
61.	Declarations of Interests – There were no declarations
62.	Minutes To approve Minutes of the Full Council meeting held on 20 th September 2021 Cllr Heyes proposed that the wording of item 50 be amended to read To receive an update on the status of the East Chipping Norton Development. Cllr Heyes told members that the ECN Vision statement was sent to key members of the new OCC cabinet and had been received positively. Councillors Mazower and Heyes held a meeting with Cllr Saul, Cllr Leffman (Leader of OCC) and Cllr Enright (Cabinet member for Transport and Infrastructure) to discuss the Vision Statement and its implications. It was confirmed that the County Council had still to decide what form this development should take but Cllr Leffman made it clear that the wish is for an exemplary development. There is to be a meeting on 21st September involving all stakeholders to discuss the way forward in developing an agreed master plan, the critical next stage in the planning process. Cllr Coleman noted that under 52 'this' on second line needs removing. Councillors voted to accept the amended text and resolved to accept the Minutes as amended.

	Under Item 53 Cllr Coleman enquired if letter had been sent to MP and was advised that not yet expedited.
64.	<p>Public Participation</p> <p>Representative Ashley Smith from WASP (Windrush Against Sewage Pollution spoke about the problems of sewage and effluent pollution in rivers. He explained the work they have undertaken with other local Councils. Prof Peter Hammond outlined the results of his research on issues affecting Chipping Norton area. They sought the support of the TC to request more input from a planning perspective to ensure sufficient provision made and that breaches enforced rigorously and expeditiously. Cllr Mazower recommended that the Group be invited to contribute to a Community and Strategic Meeting so that collaborative work can be developed further and thanked them for attending.</p>
65.	<p>West Oxfordshire District Councillor Report</p> <p>Cllr Saul commented on the report from WASP and the issues with ensuring that Planning take these issues into account</p>
66	<p>Oxfordshire County Councillor Report</p> <p>Cllr Saul reported on</p> <p>County Council policy of 20mph zones and that there is a proposal to adapt all 30mph zones. A £8M fund has been set aside to assist Local Councils to achieve change. Councillors queried if Thames Valley would enforce and were advised that this would occur where there is evident issue. Applications are live for Councils to submit proposals subject to criteria.</p> <p>Pathways to Zero Carbon Oxfordshire was a recommended read and Cllr Saul advised of funding available for retrofit of heat pumps.</p> <p>Request made that completion of Healthwatch Oxfordshire Survey relating to Chipping Norton be actively promoted and particularly via Social Media to encourage engagement</p>
67	<p>Thames Valley Police Report – A report had been received by Cllr Poole who had circulated to Councillors. The report listed the number of burglaries and traffic incidents in area. The Police Officer had left and not aware if being replaced. There are two PCSO's who are very active in the town and keen to advise on preventative issues. Suggestion was made that the Town Hall could be offered as a venue for a public meeting.</p>
68.	<p>Snow Plan Review</p> <p>A revised Snow Plan was circulated and included local volunteers for designated areas and offers of extra help were sought by Cllr Coleman who was acting as lead</p> <p>The option of managing to secure services of a 'local' tractor operator to undertake work on an emergency basis was being explored and if a suitable 'volunteer' was located then they would be added to OCC Highways System in order to ensure that all relevant criteria complied with. Cllr Heyes had made contact with a local agricultural contractor who was believed may be able to assist.</p> <p>The guidelines on volunteer help to be publicised to reassure residents as to what actions they can safely undertake and full information to be supplied on operation of equipment.</p>
69	<p>Committee Minutes - To note Minutes of following Sub Committees and related recommendations</p>

	Cllr Poole requested that actions and time frames could be added to future Minutes to ensure that objectives are met.
a	<p>Annual Community Meeting held on 4th October 2021 (homes omitted under point 4 line 3, 6, to insert the group discussed the introduction of new youth workers by Town Council.</p> <p>Subject to these amendments Council RESOLVED that minutes should be signed.</p>
b	Finance and Resources Committee held on 6 th October 2021 RESOLVED that the Minutes should be signed
c.	Planning Sub Committee held on 11 th October 2021 RESOLVED that the Minutes should be signed
d.	Staffing Sub Committee held on 13 th October 2021 RESOLVED that the Minutes should be signed
	An Extraordinary Meeting had been held on 10 th November in Confidential Session and another meeting is to be convened in near future
e.	Strategic Committee held on 20 th October 2021 RESOLVED that the Minutes should be signed
f.	Community Committee held on 3 rd November 2021 RESOLVED that the Minutes should be signed
70.	<p>East Chipping Norton Development</p> <p>A meeting had been requested with OCC cabinet. Cllr Heyes reported on meeting attended and the frustration at apparent delay in making progress. He had been researching approaches made by other Councils re ensuring good outcomes from developments to benefit the community including being involved in RIBA/Stirling Prize competition.</p>
71.	<p>Civic Announcements</p> <p>As Mayor Cllr Mazower had attended :</p> <p>21st September – Meeting ECND at WODC with all stakeholders 24th September – Evening Reception at Blenheim Palace to mark the retirement of Tim Stevenson as Lord Lieutenant 25/26 September – Programme of mini piano recitals to launch the new town piano 26 September – Apple Day Event 28 September – Section 106 Workshop, WODC 5 October – Soft Opening of the Housing 21 Extra CCare and Retirement Home Development on London Road 8 October – Evening WODC Charity Reception at Crocodiles of the World 10 October – Giving Vote of thanks at St Mary’s Meals reception at FarmEd 16 October – Meeting with Owners of The Mound 20 October – Meeting with SETHA and other potential investors for the Boutique Hotel project 11 November – Remembrance Day Service 13 November – Cemetery Clean up Morning 14 November – Remembrance Sunday Parade and Reception</p>
72	External Audit Report

	<p>CLlr Coleman reported that the Annual Audit had been concluded successfully but with observations re previous year and Trustee status.</p>
73.	<p>Christmas Lights</p> <p>CLlr Whitmill reported on situation between Light Angels re lighting sets required and timetable for installation on trees. There are cost implications for Council re replacement lights and quote awaited.</p> <p>Middle Row lighting is separately managed and work will commence 18th November.</p> <p>CLlr Whitmill advised that 2nd December will be Christmas Late Night Shopping with associated activities.</p>
74.	<p>To note date of next full meeting of Council on Monday 17th January 2021</p>
	<p>Meeting closed at 8.50pm</p>

Signed as an accurate record

Chair..... Date.....