



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne  
13th September 2021

## **SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL**

TO: All Members of Chipping Norton Town Council

VENUE: Upper Hall, Chipping Norton Town Hall

DATE: Monday 20th September 2021

TIME: 7:15pm

Cllrs. G Mazower (Town Mayor), N Bradley, C Butterworth, L Carter, S Coleman (Deputy Town Mayor), E Coles, R Fisher, R Foakes, J Graves, D Heyes, E Holmes, A Miles, R Poole, L Tuckwell, M Walker, and N Whitmill

Luci Ashbourne

Town Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Apologies for absence**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **2. Declaration of interests**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Minutes**

To approve the Minutes of the Full Council meeting held on 19th July 2021.

#### **4. Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. William Fowler Allotments Competition**

To present awards to the 2021 allotment competition winners.

#### **6. West Oxfordshire District Councillors update**

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

#### **7. Oxfordshire County Councillors update**

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

#### **8. Committee Minutes**

To note the minutes of the following meetings and consider any related recommendations.

- a. Planning Sub-Committee held on 18th August 2021
- b. Finance and Resources Committee held on 1st September 2021
- c. Strategic Planning Committee held on 8th September 2021
- d. Community Committee held on 15th September 2021
- e. Traffic Advisory Sub-Committee held on 16th September

#### **9. East Chipping Norton Development**

To receive an update on the status of the East Chipping Norton Development.

#### **10. Civic Announcements**

To receive a report from The Mayor on Civic engagement and activities

#### **11. Councillor Code of Conduct**

To receive and adopt the Councillor Code of Conduct

#### **12. Motion to Support the Climate and Ecological Emergency Bill**

Proposed by Cllr Whitmill

The Climate and Ecological Emergency Bill is a private members' bill with cross-party support of 110 MPs and a growing number of local councils around the country.

It would enshrine in law a commitment to deliver policy and action in line with the latest science – and with our Government's own ambitions. It is the only proposed legislation which addresses the interconnected crises in climate and nature, with annual legally-binding targets to keep us on track.

#### **This Council resolves to:**

- i. Support the Climate and Ecological Emergency Bill;
- ii. Write to our local MP urging them to support the Bill, or thanking them for doing so; and
- iii. Notify the [CEE Bill Alliance](https://www.joinus@ceebill.uk) of this motion - [joinus@ceebill.uk](mailto:joinus@ceebill.uk)

#### **13. Council Policies**

To receive and adopt the following policies as recommended by the Finance and Resources Committee:

- a. Document Retention Policy
- b. FOI Publication Scheme
- c. Press and Media Policy
- d. Recording of Meetings Policy
- e. Whistleblowing Policy

**14. Special Dispensation**

To receive a special dispensation request from Cllr Coles in relation to attendance of Council meetings

**15. Membership of Planning Sub-Committee**

To review and increase membership of the Planning Sub-Committee in order that Council can be confident the meetings will be quorate.

**16. Annual Town Meeting**

To receive an update on plans regarding the meeting of the town to be held on Monday 4th October 2021.

**17. Christmas Lights**

To note an update report regarding the Council's Christmas Lights Scheme 2021

**18. Date of the next meeting of Full Council – Monday 15th November 2021**