



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ
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TOWN CLERK: Luci Ashbourne

Minutes of a meeting of **Chipping Norton Town Council** Held in Chipping Norton Town Hall on **Monday 20th September 2021**

The following members were present:

Clrs G Mazower (Town Mayor)
Cllr N Bradley
Cllr C Butterworth
Cllr L Carter
Cllr S Coleman (Deputy Town Mayor)
Cllr R Fisher
Cllr R Foakes
Cllr D Heyes
Cllr E Holmes
Cllr A Miles
Cllr R Poole
Cllr L Tuckwell
Cllr M Walker
Cllr N Whitmill

Also in attendance:
Luci Ashbourne, Town
Clerk

Cllr Geoff Saul (OCC)

Eight members of the
public

42. Apologies for absence

Apologies were received from Cllr Coles and Cllr Cahill (WODC).

43. Declaration of interests

There were no declarations.

44. Minutes

The Chair noted that the S106 agenda item would be deferred until after the S106 training has been carried out.

RESOLVED: That the Minutes of the Full Council meeting held on 19th July 2021 are approved as a correct record and signed by the Chair.

45. Public Participation

No members of the public asked to participate.

46. William Fowler Allotments Competition

At this point the meeting adjourned and The Mayor presented awards to the 2021 allotment competition winners which took place in August. Cllr Heyes noted that it has been a difficult year, both in the Covid and weather sense. Thanked everyone.

47. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

Cllr Saul updated members:

CIL – Zero rating for strategic developments including ECN: WODC has agreed to defer that schedule because the Government have published a white paper that promises to abolish CIL.

Planning applications for the Branch have been approved. Tricky, lots to sort in short period of time.

48. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC. Cllr Saul.

ECN – aimed to encourage OCC as main landowner to engage with CNTC and the local community. This has started to take place with a variety of strategic meetings with cabinet members, and that OCC have agreed to meet with CALA homes to start work on an agreed Masterplan. A lot of that is due to two factors – Cllr Mazower and Cllr Heyes persistence, combined with new admin at OCC.

HGV working group – all going well, consulting with stakeholders.

Health and Wellbeing Board data – ten red indicators. CN ranked below average for the UK. Prostate cancer, deaths from stroke. Emergency hospital admissions, hip fractures, cancer, deaths, deaths from respiratory diseases. Chipping Norton has second highest rate of people aged 85+ living in care homes. 25% elderly as opposed to national 19%. Also deprivation.

Councillors Butterworth – any chance CIL rating may be able to be backdated? Cllr Saul – no, it was never approved.

Cllr Whitmill asked if there was any link between pollution and respiratory issues? Cllr Saul said yes it is worth looking at.

Cllr Poole – deprivation – what happens with the data? Cllr Saul - Helps inform decision making and we should all be working to improve.

Cllr Walker – reflect on OCC officer Jacqui Cox, and also process of lcpt5. Cllr Saul – TAC were joined by OCC officer for the first time, and her expertise and insight were very helpful. LCPT5 – transport plan being updated this year.

Cllr Miles – if and when public consultation about the tank farm? Cllr Saul – once Masterplan is in place, then yes.

Cllr Saul left the meeting at 19:40pm.

Cllr Carter presentation from Cottsway Housing – reports from GLL how it worked during the pandemic, improvements, what went well and not so well.

Cottsway – backlog of ongoing work – maintenance due to everything stopping during Covid. Social housing, how to improve stock. Afghan migrants coming into West Oxon. Kind offers. Five -six families. Learning from the Syrian programme. GARAS will be commissioned again. Trying to identify landlords.

Planning enforcement – extreme peak of work. Ask for time to deal with it. Covid numbers high in The Cotswolds. As we go into the winter period need to be more careful.

Cllr Coleman – planning enforcement. Are there enough staff in planning enforcement? Cllr Carter. They've had to modify and adapt. Multi-tasking – trying to be as resilient as possible.

49. Committee Minutes

Members noted the minutes of the following meetings and consider any related recommendations.

- a. Planning Sub-Committee held on 18th August 2021
- b. Finance and Resources Committee held on 1st September 2021
- c. Strategic Planning Committee held on 8th September 2021
- d. Community Committee held on 15th September 2021
- e. Traffic Advisory Sub-Committee held on 16th September

CLlr Heyes asked that it be minutes that CLlr Cahill would be contacted as part of Strategic planning minute line SP26.

CLlr Mazower noted 6th December as date for the Covid Super Heroes Events.

Youthwork – start date TBC

TAC – recommendation on signage for appropriate signage within CNTC budget. The Chair noted that this doesn't include signage at the bottom of London Road diverting up the Banbury road. Proposal that this should be considered as part of this and the quotation amended. He Chair proposed that another sign is added into the proposal, and that accepting this amended quote

In favour – ten

Against

Abstain – Four

RESOLVED: That as long as the new proposal is within budget that the hgv

signage proposal is amended to include the London Road sign and accepted.

CLlr Butterworth – Asked why the County are not paying for it. Members debated this and agreed that it was important the Town Council progressed on it.

RESOLVED: That TAC discuss budgeting priorities with OCC officers – CLlr Whitmill and CLlr Coleman with TAC.

50. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

CLlr Heyes told members that the ECN Vision statement was sent to key members of the new OCC cabinet and had been received positively. Councillors Mazower and Heyes held a meeting with CLlr Saul, CLlr Leffman (Leader of OCC) and CLlr Enright (Cabinet member for Transport and Infrastructure) to discuss the Vision Statement and its implications. It was confirmed that the County Council had still to decide what form this development should take but CLlr Leffman made it clear that the wish is for an exemplary development.

51. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities/

The Mayor:

5th Aug – cut ribbon for QD store. Lovely event.

Forthcoming

24th Sept – Reception at Blenheim. Retirement Lord

5th Oct – Housing Development by health centre

8th Oct – CLlrs Poole, Coleman – Crocodiles of the world OWDC chair reception

10th Oct- S Mary's meals thank you even at farm ed.

52. Councillor Code of Conduct

Members received and re-adopted the Councillor Code of Conduct

Cllr Whitmill noted that needs reinforcing.

RESOLVED: That the code of conduct is adopted.

53. Motion to Support the Climate and Ecological Emergency Bill

Proposed by Cllr Whitmill

The Climate and Ecological Emergency Bill is a private members' bill with cross-party support of 110 MPs and a growing number of local councils around the country.

It would enshrine in law a commitment to deliver policy and action in line with the latest science – and with our Government's own ambitions. It is the only proposed legislation which addresses the interconnected crises in climate and nature, with annual legally-binding targets to keep us on track.

Cllr Whitmill introduced the motion CEE Bill is on second reading. Won't make it to legislation stage, but will put pressure on Gov to meet our climate targets.

Cllr Coleman welcomed the motion. Chair – question was what does it mean? About sheer numbers of Council's demonstrating that they backed the idea of it. Cllr Whitmill – yes, and encourage them to be as ambitious as possible.

Seconded by: Cllr Miles

Unanimously carried.

RESOLVED: This Council resolves to:

- i. Support the Climate and Ecological Emergency Bill;
- ii. Write to our local MP urging them to support the Bill, or thanking them for doing so; and
- iii. Notify the [CEE Bill Alliance](https://www.cebills.org/) of this motion - joinus@ceebill.uk

54. Council Policies

Cllr Coleman introduced the policies and urged members to read the policies, particularly the Press and Media one.

RESOLVED: That the Council adopt the following policies as recommended by the Finance and Resources Committee:

- a. Document Retention Policy
- b. FOI Publication Scheme
- c. Press and Media Policy
- d. Recording of Meetings Policy
- e. Whistleblowing Policy

55. Special Dispensation

Members received a special dispensation request from Cllr Coles in relation to attendance of Council meetings due to ill-health.

RESOLVED: That special dispensation is granted to Cllr Coles in relation to attendance.

One abstention

Cllr Heyes proposed that due to Cllr Coles long service and ill health that the Council send well wishes to Cllr Coles.

56. Membership of Planning Sub-Committee

To review and increase membership of the Planning Sub-Committee in order that Council can be confident the meetings will be quorate.

RESOLVED: That Cllr Miles and Cllr Holmes become members of the planning sub-committee.

57. Annual Town Meeting

To receive an update on plans regarding the meeting of the town to be held on Monday 4th October 2021.

Clerk update .

Sound – Microphones for the meeting.

Cllr Miles offered to help with the sound.

58. Christmas Lights

Members received an update report regarding the Council’s Christmas Lights Scheme 2021 and noted that the Council will be working with Light Angel’s Ltd. Members discussed the date – provisional late night shopping on a Thursday 25th 2021.

RESOLVED: Cllr Whitmill, Cllr Poole and Cllr Tuckwell to finalise light’s switch on meeting.

59. Date of the next meeting of Full Council – Monday 15th November 2021. Cllr Butterworth – police report on paper. Cllr Carter suggested an annual report.

RESOLVED: Full Council Agenda to include policing as a standing item. Clerk to ask for written report.

Signed by The Chair.....

Date.....