



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

19<sup>th</sup> May 2022

## **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 25<sup>th</sup> May 2022

TIME: 6:30pm

Cllrs Steve Akers, Sandra Coleman, Rachel Foakes, Jo Graves, Archie Miles, Rizvana Poole, Lexy Tuckwell, and Natasha Whitmill

Luci Ashbourne  
Town Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Election of Chair**

To receive nominations for and elect the Chair of Community Committee for the municipal year 2022/23

### **2. Election of Vice-Chair**

To receive nominations for and elect the Chair of Community Committee for the municipal year 2022/23

### **3. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **4. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

### **5. Minutes**

To approve the Minutes of the committee meeting held on 9<sup>th</sup> March 2022.

## **6. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

## **7. Town Hall**

- a. To receive and consider updated terms and conditions of hire. These have been drafted following recommendations from the health and safety audit.
- b. To receive and consider a fee proposal regarding undertaking the works as outlined in the Quinquennial Survey carried out in 2021.
- c. To consider the committee forming a Town Hall working party.

## **8. Cemetery**

- a. To receive and approve new draft Cemetery Rules and Regulations.
- b. To receive and consider a request regarding granting permission for a kerb set in Worcester Road Cemetery.

## **9. Play Areas**

- a. To receive an update report from the Maintenance Operative, including consideration a quotation for safety works at Cotswold Crescent and New Steet Play areas.
- b. To receive a request from Chipping Norton Theatre to hold the Panto Fun Run on New Street Recreation Area.
- c. To receive a request from Chipping Norton Theatre to host an open air screening in Cotswold Crescent play area.

## **10. Trees**

To receive a quotation for a tree survey to be conducted as part of the recommendations from the Council's Health and Safety Audit.

## **11. Greystones**

To receive and consider a quotation for replacing 25metres of damaged fencing at Greystones.

## **12. Pesticide free town**

To receive an initial draft five year phase-out plan and agree next steps.

## **13. Youth Work**

To receive a report from Got2B on youth work in Chipping Norton.

## **14. Christmas lights**

To receive a specification proposal for the Council to tender contracts for Christmas lights 2022-2024.

## **15. Bins**

To receive communication regarding bins in Chipping Norton.

## **16. Reports to note**

- a. To receive an update report from the Jubilee Working Party.
- b. To receive an update report from the Pool Meadow Steering Group.

## **17. Date of the next meeting – Wednesday 29<sup>th</sup> June 2022.**