



# CHIPPING NORTON TOWN COUNCIL

## THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

9<sup>th</sup> March 2023

### **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 15<sup>th</sup> March 2023

TIME: 6:30pm

Luci Ashbourne  
Town Clerk

#### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

#### **1. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

#### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

#### **3. Minutes**

To approve the minutes of the committee meeting held on 15<sup>th</sup> January 2023.

#### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. Committee Action Plan**

To note

## **6. Correspondence**

- a. To receive a report from Chipping Norton Theatre on the free lunch scheme that was supported by the Committee in 2022.
- b. To receive a letter from students at Chipping Norton School.
- c. To receive an update from Chipping Norton Bowls Club on the air source heat pump.

## **7. Memorial for Cllr Rachel Foakes**

To receive a proposal regarding planting a memorial tree and plaque in Worcester Road Cemetery.

## **8. Pool Meadow**

To receive an update from Beaumont Rivers.

## **9. Town Hall**

- a. To review the fees and charges
- b. To note a report from the Facilities and Events Officer.

## **10. Cemetery**

- a. To review the fees and charges
- b. To review the Cemetery Regulations pertaining to artificial flowers

## **11. Play Areas**

To receive an update from the Town Clerk.

## **12. Events**

To receive a report from the Facilities and Events Officer and agree next steps.

## **13. Skate Park**

To receive a verbal report from Cllr Natasha Whitmill regarding scoping out a potential site for a skate park in Chipping Norton.

## **14. Grants to Voluntary Bodies**

To receive and consider a new draft policy and application form.

## **15. Smoke Free Oxfordshire**

To receive a report from the town Clerk on Oxfordshire County Council's Smoke Free Oxfordshire initiative and agree next steps.

## **16. Date of the next meeting – Monday 22<sup>nd</sup> May 2023**