



CHIPPINGNORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

17th September 2022

SUMMONS TO ATTEND A MEETING OF THE FINANCE & RESOURCES COMMITTEE

TO: All Members of the Finance and Resources Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: Wednesday 23rd November 2022

TIME: 6:30pm

Luci Ashbourne
Town Clerk

Cllrs Ruth Fisher (Chair) Nova Bradley, Sandra Coleman, David Heyes (Vice-Chair), Emily Holmes, Georgia Mazower, Sharon Wheaton and Natasha Whitmill.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

- a. To approve the Minutes of the Committee meeting held on 13th July 2022.
- b. To note the minutes of the following staffing sub-committee meetings:
 1. 13th July 2022
 3. 20th October 2022

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation

5. Committee Action Plan

To receive an update and consider any related recommendations.

6. Income and Expenditure

To receive detailed income and expenditure reports up to 31st October 2022 by budget heading.

7. Schedule of Payments for approval

To receive and approve the schedule of payments between 13th Sept and 31st October 2022.

8. Forward Work Programme

a. To receive an update of the Committee's forward work programme.

b. To receive and approve the following policies:

1. Anti-Fraud and Corruption Policy

2. Social Media Policy

9. Budget setting for 23/24

To receive a report regarding the budget setting for 23/24 and send a recommended draft budget to the next Full Council meeting.

12. Date of next meeting - Wednesday 1st February 2023