



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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TOWN CLERK: Luci Ashbourne

29th September 2022

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: Wednesday 5th October 2022

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor), Steve Akers, Nova Bradley, Chris Butterworth, Ruth Fisher, Rachel Foakes (Deputy Mayor), Jo Graves, David Heyes, Emily Holmes, Georgia Mazower, Archie Miles, Rizvana Poole, Lexy Tuckwell, Mark Walker, Sharon Wheaton and Natasha Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes of the Full Council meeting held on 20th July 2022.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

7. Community Policing update

To receive an update from the local policing team.

8. Committee Minutes

To note the draft minutes of the following meetings and consider any related recommendations:
a. Community Committee, 7th September 2022.

9. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

10. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities.

11. Council Action Plan

To note

12. Membership of the Traffic Advisory Sub-Committee

To consider a proposal from the Traffic Advisory Sub-Committee that Cllr Steve Akers is approved as a member. This would require the Scheme of Delegation to state "The Committee shall consist of 6 Town Councillors" and not 5 as currently stated.

13. Civility and Respect Pledge

To pass a resolution to sign up to the civility and respect pledge as requested by The National Association of Local Councils and the Society of Local Council Clerks.

14. Code of Conduct

To adopt the new code of conduct for members

15. General Power of Competence

To receive a report from The Town Clerk, and consider Chipping Norton Town Council adopting the General Power of Competence

16. Accounts

- a. To receive a verbal report from the Chair of The Finance and Resources Committee
- b. To receive and approve the schedule of payments
- c. To receive detailed income and expenditure by budget heading

17. External Audit Report and Certificate

To receive the report from the Council's external auditor and note the statement of conclusion of audit.

18. Flag flying request

To receive a request from CN Amnesty International Group regarding flying the United Nations Flag on October 24th for United Nations Day and on December 10th for Human Rights Day.

19. Cost of Living Crisis

To discuss sending a letter to WODC and OCC with ideas for support for residents to ease the cost of living crisis.

20.20mph Scheme for Towns Consultation

To receive a report and analysis following the 20mph consultation and agree next steps.

21.Planning Applications

To receive and consider a schedule of planning applications from West Oxfordshire District Council.

22.Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of items 23 and 24.

23.Legal matters

To receive a report from The Town Clerk and agree next steps.

24.East Chipping Norton Development Trust

To receive a fee proposal regarding setting up an East Chipping Norton Development Trust.

25.Date of the next meeting – Wednesday 7th December 2022.