



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

1st December 2022

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: Wednesday 7th December 2022

TIME: 6:30pm

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes of the Full Council meeting held on 5th October 2022.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

6. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

7. Committee Minutes

To note the draft minutes of the following meetings and consider any related recommendations:

- a. Extraordinary Community Committee – 19th October 2022
- b. Staffing Sub-Committee – 20th October 2022
- c. Planning Sub-Committee – 8th November 2022
- d. Community Committee – 9th November 2022
- e. Strategic Planning Committee – 16th November 2022
- f. Finance and Resources Committee – 23rd November 2022
- g. Planning Sub-Committee – 29th November 2022

8. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

9. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities.

10. Council Action Plan

To note

11. Budget 2023-2024

To receive a report and proposed budget from The Finance Committee and agree an estimated budget for 2023-24.

12. To Formally Declare the Precept for 2023-2024

To formally declare the precept for 2023-2024.

13. Audit Report

To receive and note the interim audit report for 2022-23 from the Council's internal auditors.

14. Correspondence

To receive and note any correspondence

15. Request to reproduce photograph

To receive a request for the Council to grant permission regarding a photograph of a painting in Chipping Norton Town Hall.

16. Memorial Request

To receive a request regarding a memorial in Worcester Road Cemetery.

17. Local Council Award Scheme

To receive a report from The Clerk regarding NALC's Local Council Foundation Awards

18. Policies

To approve the following policies as recommended by the Finance and Resources Committee:

- a. Social Media and Electronic Communications Policy
- b. Anti-Fraud and Corruption Policy

19. Planning Applications

To receive and consider a schedule of planning applications from West Oxfordshire District Council.

20. Confidential Session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of items 21 and 22.

21. East Chipping Norton Development Trust

To receive a fee proposal regarding setting up an East Chipping Norton Development Trust.

22. Staffing Matters

To receive an update.

23. Date of the next meeting – Wednesday 22nd February 2023