



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: [townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

1<sup>st</sup> September 2022

## **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 7<sup>th</sup> September 2022

TIME: 6:30pm

Cllrs Sandra Coleman (Chair), Steve Akers (Vice-Chair) Rachel Foakes, Jo Graves, Archie Miles, Rizvana Poole, Lexy Tuckwell, and Natasha Whitmill

Luci Ashbourne  
Town Clerk

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

### **3. Minutes**

- a. To approve the Minutes of the committee meeting held on 29<sup>th</sup> June 2022.

#### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. Committee Action Plan**

To note

#### **6. Town Hall**

- a. To receive an update
- b. To receive and consider a request from Chipping Norton Music Festival for the Council to purchase a piano for The Town Hall.
- c. To receive a report from The Chair regarding use of the town hall as a warm hub to support residents through the cost of living crisis.

#### **7. Cemetery**

- a. To receive an update regarding wildflower planting and the next cemetery clean up day.
- b. To receive and consider an amendment to the Cemetery Fees and Regulations to enable people to purchase plots with kerb-sets.
- c. To receive a quote for resurfacing paths at St Mary's Churchyard
- d. To receive an update about Memorial testing at Worcester Road Cemetery

#### **8. Play Areas**

To receive a repairs report and agree next steps.

#### **9. War Memorial**

To receive a report from the Deputy Clerk regarding repairs needed at the War Memorial and agree next steps.

#### **10.Pool Meadow**

To receive an update report from the feasibility study

#### **11.Tree Survey**

To receive the tree survey report

#### **12.Youth Work**

To receive an update on Youth Work in Chipping Norton.

#### **13.Confidential session**

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of Item 14.

#### **14.Christmas Lights**

To receive a report following the Christmas Light's tender exercise and agree next steps.

#### **15.Date of the next meeting – 9<sup>th</sup> November 2022**



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## Minutes of the Community Committee Meeting held on the 29<sup>th</sup> June 2022 at 6:30pm in The Council Chamber of Chipping Norton Town Hall

### Present:

Cllrs Sandra Coleman (Chair), Jo Graves, Archie Miles, Rachel Foakes and Rizvana Poole.

### Also Present:

Luci Ashbourne, Town Clerk

Paulo Oliveri, Maintenance Operative

Three members of the public

<b>CC18</b>	<b>Apologies for Absence</b> Apologies were received from Cllrs Akers, Whitmill and Tuckwell.
<b>CC19</b>	<b>Declarations of Interest</b> No declarations of interest were received.
<b>CC20</b>	<b>Minutes</b> Pending the following amendments: <ul style="list-style-type: none"><li>• CC6 on page 2 change "Holiday activity funds include" to "Holiday funds support activities including"</li><li>• CC8 on page 3 change "with" to "under"</li></ul> <p>That the minutes of the Community Committee meeting held on the 25<sup>th</sup> May 2022 were approved and signed as a correct record by the Chair</p> <p>All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 25<sup>th</sup> May 2022 are signed as an accurate record of the meeting by the Chair.</p>
<b>CC21</b>	<b>Public Participation</b> Jonny Akroyd from Beaumont Rivers addressed the Council regarding a feasibility study that he has submitted to Committee for consideration. Mr Akroyd outlined the process and challenges in terms of funding and bureaucracy. Mr Ackroyd stressed that the project would be great for biodiversity. Due to the fact that Pool Meadow is an Ancient Scheduled Monument, Mr Akroyd has already spoken to Historic England who have attended a site visit and were very positive and have put forward some suggestions. They were particularly excited by the idea of re-directing the stream and are in agreement with the proposal in principle. A document outlining the architectural significance will be drawn up.  Mr Akroyd then talked through the steps in the paper and explained the process in more detail.  The item will be discussed in confidential session but members were able to ask questions. Members suggested that Mr Akroyd is put in touch with the rest of the Pool Meadow Working Party.  Members asked questions to clarify some technical issues - such as how deep the pool would be.

	Mr Akroyd confirmed that this would be less than 1metre.
<b>CC22</b>	<p><b>Committee Strategic Plan</b> Committee received a draft action plan. Cllr Poole proposed that the plan is adopted, Cllr Coleman seconded.</p> <p>All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the Committee adopts the action plan, and that it feeds into the Council's overall strategic planning process.</p>
<b>CC23</b>	<p><b>Town Hall</b></p> <p>Members received an update from The Chair following recent visits to The Corn Exchange in Witney and The Town Hall in Brackley. Brackley Town Hall is a similar Palladian style building. They applied for Heritage Lottery funding and were awarded £3.5m. They have restored the building beautifully. The café/wine bar is run by a commercial project -which was part of the Heritage funding criteria.</p> <p>The Corn Exchange is run by Witney Town Council as an Arts and Community centre. There is a bar/café in the lobby which is open to the public and available for hirers to use.</p> <p>The office is submitting a pre-application to the Heritage Lottery fund to ascertain if an full application would be considered.</p> <p>The Clerk updated members re the building survey and informed members that the measured survey is being drawn up at the moment.</p>
<b>CC24</b>	<p><b>Cemetery</b></p> <p>a. Cllrs received and considered a request for a shared headstone to be installed in Worcester Road Cemetery.</p> <p><b>RESOLVED:</b> That permission is granted.</p> <p>b. Members received and noted a document regarding Cemetery Burials and Traditions for Gypsy and Traveller Communities.</p> <p>Cllr Coleman talked about how many requests come through for kerb-sets and proposed that one area of the Cemetery is kept for graves for kerb-sets and that an extra charge is applied for graves with kerb-sets for grounds maintenance. The Clerk talked about ensuring that a person understands the Council are not responsible for maintenance of the kerb-sets.</p> <p>Cllr Foakes seconded Cllr Colemans proposal.</p> <p>All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the Allotments Manager scopes out a plan for allowing kerb-sets in the cemetery. Both in terms of locations and cost for grounds maintenance.</p> <p>c. Members discussed the need for a new Cemetery welcome and regulations noticeboard. Cllr Graves proposed a budget of £2000 for a noticeboard to be designed and installed. Cllr Foakes seconded. All in favour, motion carried.</p> <p><b>RESOLVED:</b> That a budget of £2000 is agreed to cover to cost of a new noticeboard to be</p>

	installed in The Cemetery.
<b>CC25</b>	<p><b>Play areas</b></p> <p>a. Members received costings for play park health and safety repairs. Cllr Poole proposed that these costing are approved, Cllr Graves seconded. All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the costing for the heath and safety repairs of £6265.35 are approved and taken from the Ear Marked Reserves for play park repairs.</p> <p>b. The Chair proposed that it would be helpful for a group of Councillors, along with The Clerk and the Maintenance Operative, to visit the recreation sites to carry out an audit and plan for new equipment.</p> <p><b>RESOLVED:</b> That committee members visit the recreation sites with the Maintenance Operative and a report is brought back to committee. Cllr Coleman to circulate a Doodle Poll.</p> <p>c. Members considered a request from youth workers Got2b to carry out summer activities in New Street and Cotswold Crescent Play areas.</p> <p><b>RESOLVED:</b> That permission is granted to Got2B to use New Street play are on 16<sup>th</sup> August and Cotswold Crescent play area on 2<sup>nd</sup> August.</p>
<b>CC26</b>	<p><b>Grants</b></p> <p>Members received a grant application for £2500 from Chipping Norton Theatre’s outreach team. Members noted that the Council usually considers grants during the GTVB annual initiative, but that the policy allows for ad-hoc requests where the time scales do not fit. The policy also outlines that only one grant can be given to an organisation in a twelve month period. Members noted that Chipping Norton Theatre plan on submitting a grant request as part of the GTVB scheme.</p> <p>Members noted that the application was for a very specific piece of outreach work supporting some of the most in need families in the community over the summer holidays.</p> <p>Members discussed whether or not supporting this application would mean that the Theatre wouldn’t be able to put in application during the main Grants To Voluntary Bodies Scheme. Members debated the merits and risks and agreed that because this application is so specifically targeted at supporting children and their families who are suffering the cost of living crisis that it can be supported in isolation.</p> <p>Members also noted that at the last meeting the Committee invited the Theatre to submit this application.</p> <p>Cllr Foakes proposed that the application is supported, Cllr Graves seconded. All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the application for £2500 is approved, and a recommendation is sent to Full Council to use £2500 from the Council’s reserves in order that the GTVB funding still sits at £26,000.</p>
<b>CC27</b>	<p><b>Confidential Session</b></p> <p><b>RESOLVED:</b> In view of the confidential nature of the business to be transacted, the press and</p>

	public be excluded from the meeting in accordance with the provisions of s.1 of the Public Bodies (Admission to Meetings) Act 1960.
<b>CC28</b>	<p><b>Pool Meadow</b>  Cllrs received a feasibility study proposal and related costings for Pool Meadow. Members supported the proposal warmly.</p> <p>Cllr Poole proposed that the study is accepted, Cllr Graves seconded the proposal. All in favour, motion carried.</p> <p><b>RESOLVED:</b> That the Feasibility Study is accepted at a cost of £3425.00</p>
<b>CC29</b>	<p><b>Date of the next meeting</b>  Wednesday 7<sup>th</sup> September 2022</p>

The Chair closed the meeting at 8:14pm

Signed and as accurate record.....

Date.....

DRAFT

Agenda item 5 – Committee strategic plan

Action	Whose involved?	Budget	Commencement	Completion	Notes/Comment
Modernise and improve Chipping Norton Town Hall Large project	CNTC Staff/approved consultants/working party	EMR £277,486	Jun-22	Dec-24	Quinquennial review is complete. Measured survey has been carried out and we now have floorplans Specifications are being drawn up for the repairs works.. CNTC exploring potential to apply for National Lottery Heritage funding. New facilities and events officer vacancy – interviews will be carried out on the 20 <sup>th</sup> September.
Supporting young people in Chipping Norton.	Youth work providers/CNTC/clubs	Youth opportunity funding Youth Council: 22/23 £1000 EMR £1500	Nov 21	Ongoing	The Council are funding Got2B for two years and actively seek opportunities to promote, support and facilitate better provision for young people in the town
Improving access, information and biodiversity in Chipping Norton Cemetery	CNTC/Contractors	22-23 £1000 EMR £4174	Ongoing	Ongoing	New regulations approved. New noticeboard is on order- EDD 26th September 2022. Amendment to regulations and fees on the agenda for this meeting.
Undertake a condition survey of CNTC recreation areas, then prepare and adopt a planned improvement and upgrade plan Large Project	CNTC	22/23 £5000 EMR £28,895	Jul 22	Nov 24	New park signs have been delivered and are being installed. Meeting with play park consultant at Cotswold Crescent on 14 <sup>th</sup> September 2022. Approved H&S works have now been carried out. One more item is on this agenda.
Cemetery clean up days	CNTC Staff, Cllrs and Volunteers	N/A	Ongoing	Ongoing	Two clean up days – April and October October clean up day – proposal that it is a wildflower planting day.
Pesticide free Chipping Norton	CNTC/Contractors/landowners/clubs	N/A	May 22	May 25	Three year action plan adopted. Implementing first year now.
Sport awards Ceremony	CNTC/Volunteers/Clubs/Schools	£500			Date for 2023 to be agreed at the November Committee meeting.
Improving access and biodiversity at Pool meadow Large Project	CNTC/Approved consultants/Working Party	22/23 £7000 EMR £2880	2020	Sept 24	Feasibility study has been approved and is progressing.
Christmas lights scheme	CNTC	£15,000 per year	October 22	Feb 25	Tenders have been received – report to this meeting for decision. Little trees organised by the community/CNTC
Fixing pathways in the closed Churchyard	CNTC/St Mary's Church	22-23 £1500	ASAP	ASAP	Pothole repair work needs to be carried out asap. One quote has been received. We are awaiting another.
Providing grants to voluntary bodies/organisations in Chipping Norton	CNTC/Organisations/Clubs/Community groups	22-23 £26000	July 22	October 22	Posters and advertisements have been published in July 2022. Applications close on 25 <sup>th</sup> September.
Managing Greystones leases	CNTC/tenants		Jul 22	Jan 23	One lease needs to be renewed by January 2023.

Compliance and safety	CNTC/Approved consultants/contractors	Multiple budgets	Ongoing	Ongoing	Memorial safety testing underway. Tree Survey complete. Play park inspections – Weekly checks MO, 6 monthly inspections undertaken by the insurance company Town Hall FRA complete
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Adopted by Community Committee – 29<sup>th</sup> June 2022



#### Agenda item 6a – Town Hall update

- The measured survey has been completed and the Council now have professional floor-plans and elevations which are needed as part of the tendering process for works identified in the Quinquennial Survey.
- Alder King are drawing up specifications for the tender process. These should be ready in the coming weeks.
- An asbestos survey is taking place on the 12<sup>th</sup> September.
- The repairs for the windows above the Gents Toilets have been scheduled in for the 16<sup>th</sup> September.
- The gas boiler is being surveyed this week as it is due to be replaced.
- Recruitment for the Facilities and Events officer closes on the 12<sup>th</sup> September, with interviews due to be held on the 20<sup>th</sup> September.

This report is to note.

# Chipping Norton Town Hall

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The local choral Society, Chipping Norton and District Choral Society, commonly called Chipping Norton Choral Society (CNCS) has been running for 150 years, initially using the Town Hall for presenting concerts and encouraging local people to join and enjoy the delights of “Part Singing”.

Over many years the local high school has opened the school music room and main hall for CNCS rehearsals on a Wednesday evening from 19:30 to 21:30. The main reason for this venue was the space for the society which has, on average, in excess of 80 singers and most importantly a piano. Last year there were changes within the school and they decided that they could no longer maintain these facilities.

As a result we have been fortunate to have the use of the local Methodist church as they have a piano and just enough space for about 60. We are grateful that the church has worked hard to accommodate us; however, we are expanding in numbers and would like more space. Recent pandemics over the last two years have shown that there is a preference amongst the majority to have a greater space between singers.

We recently hire the Town Hall for one day to present a “Sing Day” where members, invited friends and the general public were invited to spend the day learning about singing Fauré’s Requiem and singing the whole piece in the early evening. The day was a total success and a realisation that the Town Hall would be an ideal venue for CNCS to hire on a weekly basis during school terms.

The space available, the acoustics and the convenience of local parking, many of the society are from surrounding villages, showed that the Town Hall would be ideal for us and any other singing groups.

However, the one essential item is missing, a piano. Our experience with securing a piano for the sing day is such that the cost of hiring and transporting a piano to and from the hall was expensive and time consuming for town hall staff and society members and the total logistics of a piano being delivered every week during term time would make it nonviable.

The society only requires an upright piano and as these are reasonable cheap we are putting forward to the committee a request that a piano becomes a fixture in the hall for CNCS use and any other organisation as there are many choirs in the area that might find it an ideal venue for their rehearsals.

The request is therefore would you consider that a permanent piano is added to the Town Hall?

### Agenda item 7a – Wildflower planting in Worcester Road Cemetery

As part of the Council's commitment to climate action, it was agreed to leave a wild area in Worcester Road Cemetery. This area is currently a lot of grasses, and does not contain many bee and butterfly friendly wildflowers.

Yellow Rattle is a great plant to start a wildflower meadow. It suppresses grasses to allow wildflowers to bloom. You can read more information about yellow rattle here:

<https://thegrasspeople.com/add-yellow-rattle-wildflower-meadow/>



The Chair, The Clerk and The Maintenance Operative visited the cemetery and identified a triangle shaped area between the footpaths that would be ideal to trial creating a wildflower meadow. As yellow rattle seeds to be sown in the autumn, and requires the ground to be scarified first, the proposal is that the seed is sown at the next planned cemetery clean up day on the 15<sup>th</sup> October.

A poster has been drafted to demonstrate how this could be communicated to residents who might like to take part. This draft poster is attached to this report.

Yellow Rattle is relatively inexpensive to purchase. For this trial area the cost of seed would be around £150. We would need around ten volunteers on the day. This is a job that children (with the supervision of a parent or guardian) can also take part in.

If the Committee wish to proceed with this project, the Maintenance Operative will prepare the area by strimming the grass down in readiness for the ground to be scarified.

Once the seed has been sown, signs will be erected to inform residents that a wildflower area is under development, with information about yellow rattle and the benefits it brings.



VOLUNTEERS NEEDED TO HELP  
CHIPPING NORTON TOWN COUNCIL'S

# Community Wildflower planting project



AT WORCESTER ROAD CEMETERY  
on **Saturday 15th October, 9:30am-Noon**

We are trialling a area of Yellow Rattle and we need help scarifying and seed sowing. Please bring your lovely selves and a garden rake if you have one!

*Please contact Katherine at  
[deputyclerk@chippingnorton-tc.gov.uk](mailto:deputyclerk@chippingnorton-tc.gov.uk) to sign up*



## Agenda item 7b – Cemetery Regulations and fees

At the last committee meeting it was agreed that The Council would investigate if it would be possible to facilitate granting permission for people to install kerb sets and chippings on their plots.

Staff have been researching other Council's and while lawned cemeteries appear to be the standard, Banbury Town Council offer kerb sets and chippings for an extra fee. This extra fee covers extra grounds maintenance required over time.

We have used Banbury's fee rations to help inform what would be appropriate for Chipping Norton. The regulations and fees are attached to this agenda item, with the proposed amendments highlighted in yellow.

The committee should consider if it approves of the proposed amendments to the regulations regarding kerbsets and chippings, and if so if it approves of the proposed charges in relation to them.



## CHIPPING NORTON TOWN COUNCIL

### CEMETERY RULES AND REGULATIONS RESIDENTS AND PUBLIC

#### Cemetery Regulations

- The cemetery is predominantly a lawned cemetery where graves will be turfed or seeded flat. Memorials not exceeding 92cm in height and 62cm in width are permitted. Flowers, vases and small memorials can be placed within 50cm in front of the headstone.
- Requests for permissions to install kerbstones, slabs and chippings can be made. There will be an extra fee to cover the extra grounds maintenance required over time.
- Glass and other fragile items, railings, chains or fencing of any description or any other similar inappropriate item will be allowed as any part of a memorial and the Council reserves the right to remove these items when undertaking grounds maintenance.
- No person may plant any shrubs or trees within the cemetery without express permission from the Council. These plants may encroach upon other graves, causing distress to those tending them, or may restrict the maintenance of the cemetery.
- Plants shall not be placed on the edges or corners of plots where they may interfere with the mowing and strimming of grass.
- Permanent memorials may not be installed unless the grave space has been purchased by the person applying for the memorial, the express permission of the Town Council has been received, and the necessary fee paid. When applying for permission please include a drawing marked with dimensions and inscriptions for approval. The plot reference must be inscribed on the back of the memorial.
- It is the responsibility of the owner of the grave space to keep the grave neat and tidy at all times and any memorial in good repair so that it is safe. If any owner fails to fulfil these obligations the Town Council reserves the right to make good any deficiency including, if necessary, the removal of any memorial or other object for which, when applicable, the owner will be charged.
- No one other than a person acting with accredited authority such as a funeral director, authorised memorial mason or member of the Town Council staff shall dig or carry out memorial mason work in the cemetery.

- Temporary wooden crosses erected by the funeral directors may remain on the grave for a maximum period of 6 months following which they will be removed.
- No artificial wreaths, plastic and silk flowers are to be placed on graves or in the gardens of rest and remembrance. Please try to avoid the use of plastic in wreaths and flowers as this will help the environment.
- The Town Council reserve the right to remove plastic wreaths, silk flowers and any other inappropriate ornaments from graves and to dispose of wreaths, sprays and similar fresh flowers once these have perished.
- Graves may be affected by burials in adjoining plots. On occasions a family grave may be covered by a board in order that soil from a newly excavated grave can be collected. This will be removed as soon as is practicable after the burial has taken place. You will be advised if your memorial stone or headstone needs be removed. Any flowers on the grave will be carefully placed to one side and replaced after the service.
- The Town Council shall not be held liable for lost, misplaced or broken objects placed on graves, for damage by the elements, thieves, vandals, or other causes beyond their control. Please keep within the boundary of the grave.
- The car park is for visitors and staff only. Cars must be parked within the parking area inside the gates.
- Please note that whilst dogs are permitted in the cemetery they must be kept on a lead at all times. Please clean up after your dog.
- Children are the responsibility of their parents or guardians and unaccompanied children must have express permission from their parent or guardian.
- The Town Council have a memorial safety policy to ensure the safety of residents and staff. This can be viewed on our website or you can obtain a copy from the cemetery manager.



## CHIPPING NORTON TOWN COUNCIL

### CEMETERY PROCEDURES, RULES AND REGULATIONS FOR BURIALS

These rules and regulations are made in accordance with the local Government Act of 1972, and the Local Authorities' Cemeteries Order 1977. Throughout these rules and regulations 'The Council' means the Chipping Norton Town Council, The Cemetery means the Cemetery provided and situate at Worcester Road, Chipping Norton, 'grave' means a burial place formed in the ground by excavation and without any internal wall of brickwork or stonework or any other artificial lining, 'vault' includes underground burial places of every description, except graves to which the word grave as aforesaid applies.

(Where it is necessary for legal reasons to use a complicated wording in relation to a regulation, a simplified wording is shown in italics beneath that regulation. The wording in italics is not held to be a legal definition, simply an explanation.)

#### Rules

1. A person shall not in the Cemetery cause a body to be buried in a grave in such a manner that any part of the coffin is at a depth less than one metre below the level of the ground adjoining the grave. Provided that, where the coffin is constructed of a perishable material and the soil is of a suitable and friable character, the coffin may be placed at a depth not less than 660mm below the level of the ground.

(No person shall bury a body at less than one metre below surface level except in specific circumstances of type of coffin or soil conditions.) Plots shall be known as single or double plots. Double plots are one person buried on top of another not side by side. Requests for the second interment shall be called a re-open. Burial plots cannot hold more than two people.

2. A person shall not in the Cemetery cause a body to be buried in a grave unless the coffin is effectually separated from any other coffin already in the grave by layer of earth not less than 30cm in thickness.

(If burying a second body in an existing grave, there must be 30cm of soil between the coffins.)

If there is not enough space a concrete cap maybe used prior to the second interment.

3. Where, in the Cemetery, any grave is reopened for the purpose of making another interment therein a person shall not disturb any human remains interred therein or remove therefrom any soil which is offensive. This includes ashes interments.



4. Every person who in the Cemetery buries a body in a vault shall, within a period of twenty four hours after the deposit in the vault of the coffin containing the body, cause the coffin to be wholly and permanently embedded in layers of good cement concrete, not less in any part than 150mm in thickness, or to be wholly and permanently enclosed in a separate cell or receptacle constructed of slate or stone flagging not less than 50mm in thickness, properly jointed in cement, or of good brickwork in such manner as to prevent as far as may be practicable, the escape of any noxious gas from the interior of the cell or receptacle.(If a coffin is buried in a vault, the vault must, within 24 hours be sealed as detailed above, in order to prevent the escape of noxious gas.)
  
5. Every person who in the Cemetery buries a body in a grave in respect of which an exclusive right of burial has been granted by the Council shall, as soon as conveniently may be after the lapse of such a period as may be reasonably sufficient for the natural subsidence of the earth with which the grave has been filled up and in any case within twelve months cause the surface of the grave to be properly levelled and covered with fresh turf, or with any gravestone or monument which in pursuance of any grant by the Council, may lawfully be erected or placed on the grave. A surcharge will be added at the time of the plot being purchased. (Any person burying a body in the cemetery must, after a suitable time for settlement, ensure that the surface of the grave is covered with fresh turf, or such monument as approved by the Council. Areas of grass must be levelled flat so that it is possible to mow over the area.)
  
6. A person shall not in the Cemetery by any violent or indecent behaviour, prevent, interrupt, or delay the decent and solemn burial of any body.
  
7. Every person who offends against any of these byelaws and regulations shall be liable for every offence to a fine not exceeding the sum of one hundred pounds, and in the case of a continuing offence to a further fine not exceeding ten pounds for each day during which the offence continues after conviction, therefore.

These rules and regulations together with the scale of charges with respect to the management of the Cemetery were made by the Council adopted on 26<sup>th</sup> May 2022.

## **Funeral Directors**

1. All requests for burials shall be made to the Cemetery Manager at Chipping Norton Town Council using the form provided. The length and width of the coffin which may be of any type of material shall be made available prior to the digging of any grave including reopening. The form also requests the denomination of the person to be buried to enable the right type of plot to be allocated.
2. If the request is for a new grave space, the Cemetery Manager will provide you with the grave reference.
3. For ashes interments the size of the box, chamber or any other vessel holding the cremated remains must be made available to the Cemetery Manager.
4. All Green forms must be submitted to the Cemetery Manager prior to the burial taking place. Burials will not take place unless this has been received.
5. A copy of the certificate for ashes interments shall be made available to the Cemetery Manager.
6. The final decisions for the allocation of plots remains with the Cemetery Manager.
7. The Cemetery Manager will maintain the Burials and Purchased Graves Registers.

### **The Cemetery, Worcester Road, Chipping Norton**

#### **Table of Fees and Charges from 1st May 2021**

#### **Memorials**

The charge for a memorial, or an additional inscription on an existing memorial is £125+ VAT

Memorials should be one of the following:

- a stone tablet laid flat in the ground
- a simple stone vase up to 50mm high
- a headstone, small tablet, cross or similar not exceeding 92cm tall

#### **Extras**

Adult Kerbset – (excl memorial) £125 + VAT

12 years and under (overall length 3'8" including memorial) £75 + VAT

Adult slab and Chippings (inside kerbstones) £75 +VAT

12 years and under slab and chippings (overall length 3'8" including memorial) £50

#### **Colonnade**

## Interment Fees

Registration for reservation/allocation fee for  
Bronze Plaque

Single	£ 80.00 + VAT
Double	£135.00 + VAT

## Interment Fees

No exclusive right of burial:	a) stillborn or not over one month old	£ 0.00
(non-pre-purchased graves)	b) over one month old but not over 12 years	£ 0.00
	c) over 12 years	£ 420.00
	(d) ashes of cremated body	£130.00
Undertaker's Levy		£200.00

Following approval by Cemetery Committee that the headstone/memorial has been installed satisfactorily then £200.00 will be refunded.

### Exclusive right of burial (purchased graves)

6 ft – 8 ft grave excluding interment fee	£350.0
Grave space for ashes of cremated body	£130.00

DOUBLE the above fees and charges will be payable in respect of:

- (a) persons not parishioners or inhabitants of the ecclesiastical parish of Chipping Norton with Over Norton, and not dying within the said parish
- (b) stillborn children not within the parish to which reference is made above where both parents are non-parishioners or non-inhabitants of the said Parish

Permission for rose tree, plaque, and commemorative trees	£125.00 + VAT (Subject to Committee's approval)
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Searches (per surname)	£25.00
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Deed of grant transfer	£35.00
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Agenda item 7c – pathway repairs at St Mary’s Churchyard

The car park and the pathway to the Church in St Mary’s Churchyard is damaged and in need of extensive repairs. We have obtained two quotes for the repair works.

Contractor 1	Dig out prepare and tarmac parking area, repair tarmac to the access path to the church and also the bad patches, remove concrete slabs by the tree and then tidy up with hardcore and lift the manhole as required	£12,370.75
Contractor 2	Re-surface the parking area and footpath with tarmac. 1) Road saw all vertical edges as required. 2) Level all sunken/low areas in the parking area with tarmac. 3) Level the grass edge of the footpath as required. 4) Machine lay a tarmac finish to the prepared footpath and car park. All unwanted debris to be removed offsite.	£3600 Please note that this contractor has not provided costings to repair the holes around the manhole cover. This is not an extensive job and the cost should be much less than the total for the re-surfacing works. We have contacted the contractor to ask for an amended quote to include this and are awaiting a reply.

The repair works in the Churchyard do need to be carried out, as the pathways are very unsafe, especially for anyone unsteady on their feet.

The Council has set a budget for £1500 for repairs to the Churchyard for the year 22-23, £260 has been spent on tree works. Therefore if the committee approve either of the above proposals then a recommendation will need to be made to Full Council on the 5<sup>th</sup> October to fund any excess from general reserves.

**Item 9d. Memorial Testing Update**

Works have started taking place in the Worcester Road Cemetery (22-23 August 2022). They tested an overall of 574 Memorials and there were a total of 16 Memorial Fails (2.8% Failure rate). The 16 Failed memorials have had a sign and band attached.

3 memorials were a pass risk level Amber. The memorials need to be monitored on a 12-month programme ie. Rechecked to see if it deteriorates further.

The contractor will begin surveying the next area in the coming weeks.

This report is to note.

### Agenda item 8 – Play equipment repairs

1. The maintenance operative continues to work through repairs as identified in the RoSPA report and inspections from the Council’s insurance company.

The following quotation has been received from our approved contractor to lay safety surfacing. This is the last in some of the large health and safety works that need carrying out in the parks. Most of the minor works have already taken place.

Item	Repair	Cost
Worcester Road Play area	Worcester Road Play Area- Proludic unit- supply and lay new rubber mulch to unit amounting to 68 sqm	£6603.00

Recommendation:

- a. That the committee approve the costings in order that the health and safety works can be carried out.

2. The equipment at Cotswold Crescent play area needs to be replaced. The equipment is too old for replacement parts to be sourced. The swings and the see-saw are now out of action due to being found to be unsafe on inspection.

The Chair and The Clerk have a meeting at Cotswold Crescent with a play area designer on the 14<sup>th</sup> September. We have also asked the youth workers who have been working at the park to speak to the children and young people about what kind of equipment they would like to see there. This has been a very helpful exercise. Once we have spoken to the designer about what is and isn’t feasible, and are given an idea of cost, then the Council will be in a much more informed position to agree a budget and put a specification out to tender.

This part of the report is to note.

## 9. War Memorial Repair Quotation



Several areas of coping stone in the lower area of the War Memorial have been damaged as seen in the photographs above. Our approved stonemason has recommended that they be replaced rather than repaired as the damage is extensive – repair work would look unsightly and would not be a long-term solution.

He recommends that all coping stones are removed in the lower area and replaced with smaller stones with less overhang.

**Imitation Stone Concrete – Coping Stone in Co-op car park**



### Repairs Options

Option #	Description – All inclusive of labour and removal of old stone	Quotation
1	To remove all coping stones and replace with imitation stone concrete	~roughly half the price of #3
2	To remove <u>only</u> damaged coping stones and supply and fit similarly sized limestone	£1,700
3	To remove all coping stones and replace with smaller limestone	£4,600

The Council set a budget of £500 for the war memorial for 22-23. Therefore if the Committee agree with one of the options proposed, a recommendation will be made to Full Council on the 5<sup>th</sup> October to take any excess spend from general reserves.



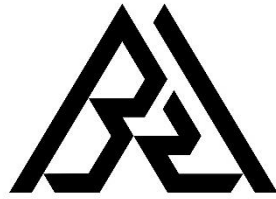
### Agenda item 11 – Tree Survey

The Council resolved to undertake a tree management survey. This has now been completed and the reports are attached.

The Clerk requested quotations for the priority works in order that they could be worked without delay. The costs were within budget for each area and the works are now either complete or in progress. The Council have to wait for the Faculty at St Mary's Church to approve the works, in the churchyard, and the Clerk felt it wise to set up a meeting between Jonny Ackroyd and the tree surgeon to ensure that there is no crossover or issues at Pool Meadow.

Once the priority works have been completed, Canopy will compile a management plan so Council can budget and order works in an informed and proactive way.

This report is to note.



**BEAUMONT**  
RIVERS

**Pool Meadow Wetland Restoration and Public Access Project – Interim Report**

**By: Jonny Ackroyd, Beaumont Rivers Ltd. on behalf of Chipping Norton Town Council**

**05.09.22**



**Chipping  
Norton**  
Town Council

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## Introduction

Beaumont Rivers Ltd. has been commissioned by Chipping Norton Town Council to investigate the feasibility of restoring the area within Pool Meadow to a ponded wetland area with improved countryside access to residents. We have found that the project is eminently feasible and offers numerous benefits to ecology, flood risk, geomorphology, archaeology, community amenity, local prosperity and education.

Pool Meadow is currently an unused area of land on the site of a medieval fish pond that supplied food to the castle. The site measures 180x65m and was supplied by groundwater and the stream that runs along the northwest face. In Victorian times, the site became a retention pond for Bliss Mill to ensure their water supply, and then as a local amenity. Until approximately the 1940's, the site was flooded to allow people to go ice skating during the winters and swimming in the summers. This was done by operating a sluice (the remains of which can still be seen) and creating a makeshift dam to channel the water. The area downstream was also flooded and there are often confused reports about which site was flooded when; however, we have managed to clarify to the extent needed. The pond has since been drained and the area colonised by Great Horsetail (*Equisetum telmateia*), which has out-competed all other ecology, leading to poor biodiversity within the meadow.

The project aims to reverse the species decline and restore the meadow as a wildlife and countryside access project. This includes:

- Reconnecting the watercourse to the floodplain to create a ponded wetland area.
- Bringing the *Equisetum* monoculture under control throughout.
- Re-planting the meadow with a floodplain adapted wildflower seed mix.
- Improving 285m of existing footpath surface to include wheelchair/pushchair accessibility.
- Installing 2 information boards to educate people about the history and ecology of the site.
- As optional extras for consideration, there is also provision for a picnic area with associated waste bin, and if there is enough funding, we could formalise the path that runs the rest of the way around the site (a further 163m).

As Chipping Norton Castle is on private land and inaccessible to the public, this project represents an opportunity for people to engage with local history, as well as benefiting wildlife including endangered populations, such as: bees and other pollinators, water voles, newts and other amphibians, various bird species, macrophytes, phytobenthos and numerous terrestrial plant species.

As part of the project, Beaumont Rivers is giving students at Aberystwyth University the opportunity to study the impacts of the project and to contribute to the mapping exercise, as well as the chance to study the environmental impacts of the work. Local schools and groups will also be offered the opportunity to come to site to learn more about the project, as well as the local ecology, geomorphology and history.

Numerous permits and consents are required before construction aims to begin in the summer months of 2023. Once consents and permits are in place, we can then apply for funding for the construction phase. Funding organisations are unable to allocate funding for construction until the appropriate permits are in place, but we have been successful in applying for funding from the Evenlode Catchment Partnership, administered by the Trust for Oxfordshire's Environment to arrange permits for the project. Local contractors and consultants are being employed throughout the works for the benefit and engagement of the local community and economy.

To support the permit applications, further work is required to determine the archaeological significance of the site, for which we are engaging GW Heritage, and also Frank Lucas to produce an ecological impact assessment. This is being funded by the grant from the Evenlode Catchment Partnership/Trust for Oxfordshire's Environment.

A number of different design options have been explored, with one preferred option, one option retained as a plan B, and the third option discounted.

## Outline Design

### Creating wetland – Option 1

The preferred option is to construct a fixed control structure and box culvert at the upstream end of the meadow (approximately in the same location as the Victorian sluice) to divert 50% of the flow from the stream beside the footpath into the meadow and allow the lower sections to flood and drain through a second culvert set to 154.5MaOD at the toe of the embankment at the downstream end. This could either be done by restoring the existing collapsed Victorian culvert (preferred), or by building a new one. The topography of the area will result in a pond approximately 80-90cm deep at the deepest point and gradually sloping to dry land, through a series of smaller pools and an extensive wetland area. The surface of the main pond will be approximately 2.5 hectares, surrounded by smaller pools and wetland.

Following advice from archaeologists and ecologists, we would also remove some hawthorn and blackthorn scrub that's growing inside the area being inundated to protect the archaeology from encroachment and improve the opportunities for biodiversity in that location.

### Creating Wetland – Option 2

As a backup option or 'Plan B' in case we do not get Scheduled Monument Consent, we could install a leaky dam structure on the Field Reeves land beneath the castle that inundates the field and direct the flow into the culvert beneath the track and into the meadow. This would require the culvert under the track to be restored. Levels could either be managed by controlling the freeboard of the leaky dam, or by restoring the Victorian culvert at the downstream end of the site, depending on what's permitted by Historic England.

### Access Improvements – Options 1 & 2

In addition to inundation as per the two options below, this project aims to improve the accessibility of the site. Public access around the site is currently very poor, averaging between 0.45 and 0.6m wide and very uneven. This makes it very difficult for people to walk down and impossible for wheelchair users or those with impaired mobility. In the early 1990's, the footpath was rebuilt to approximately 1.5m wide and has since been eroded away and encroached by vegetation. To improve access, we plan to rebuild the footpath to a minimum width of 1.5m as per the Equality Act 2010, with a geotextile base beneath a compacted type 1 surface with timber or recycled plastic edging strips. Depending on funding, we have two options: We could either build a path all the way round the site, totalling 448m, or we could go half way round to connect the path with footpaths that continue along the valley, which would total 285m and cost substantially less, but also offer reduced benefits.

Depending on budget, it is proposed that we also clear an area of high ground at the north-eastern end of the site and provide some picnic benches and associated infrastructure (bins) for the community to enjoy.

### Information Boards

As part of the project, it is proposed that we install 2 information boards. One board will tell people about the ecology of the site, using information and observations from the ecological report produced as part of the permitting stage. The second board will connect people with the fascinating history of the site. This is particularly important to the community as the site of the castle is inaccessible to the public and its history remains an under-utilised community asset. Historical information will come from the Chipping Norton History Society and the archaeological report required for Scheduled Monument Consent. A local artist will be asked to produce a rendering of the site in medieval times for the history board.

Information boards will also be used to display the names/logos of contributors to the project, both as a thank you, and also to raise awareness of the brilliant and important works that those organisations carry out.

### Discounted Options

Due to the archaeological significance of the site, it is not feasible to dig a new lake and let it fill with groundwater and runoff – Historic England have ruled that out during the pre-application consultation.

It should also be stated that the embankment between pool meadow and the stream must on no account be used to retain water. The structure has not been maintained as a bund and would require significant assessment and engineering to make it safe.

## Ecology and Geomorphology

This project is designed to be highly beneficial to the local ecology and contribute to the improvement of the Water Framework Directive (WFD) ecological status of the wider Evenlode Catchment. As you can see from the image below, at present, the meadow is dominated by Great Horsetail (*Equisetum telmateia*), which has out-competed all other ecology, leading to very poor biodiversity within the meadow. The project will reconnect the river to its natural flood plain and manage that area for biodiversity and geomorphological benefit, as well as maintaining and restoring the Scheduled Ancient Monument and preventing its neglect. Over the course of the



project, we will be able to create a rich, diverse area of habitat that we can monitor and evaluate for changes in biodiversity, in line with the Thames Water Smarter Water Catchment Plan and the Evenlode Catchment Partnership, hosted by Wild Oxfordshire.

Before the area is re-wetted, the equisetum is to be rolled and then sprayed with Glyphosate weedkiller (or similar), and then put on a maintenance schedule of mowing in early spring to inhibit spores developing and dispersing, and then throughout the summer/autumn to deplete the rhizome network and ultimately reduce the plant's dominance in the meadow. The site will then be sown with Emorsgate EM8 Meadow Mixture for Wetlands with the following composition:

<b>Wild Flowers 20%</b>	<b>Grasses 80%</b>
Achillea millefolium – Yarrow	4% Agrostis capillaris – Common Bent
Centaurea nigra – Common Knapweed	4% Anthoxanthum odoratum – Sweet Vernal-grass
Filipendula ularia – Meadowsweet	4% Briza media – Quaking Grass
Galium verum – Lady’s Bedstraw	54% Cynosurus cristatus – Crested Dogstail
Leontodon hispidus – Rough Hawkbit	4% Deschampsia cespitosa – Tufted Hair-grass
Leucanthemum vulgare – Oxeye Daisy – (Moon Daisy)	10% Festuca rubra – Red Fescue
Lotus corniculatus – Birdsfoot Trefoil	
Plantago lanceolata – Ribwort Plantain	
Primula veris – Cowslip	
Ranunculus acris – Meadow Buttercup	
Rumex acetosa – Common Sorrel	
Silaum silaus – Pepper Saxifrage	
Succisa pratensis – Devil’s-bit Scabious	
Taraxacum officinale – Dandelion	
Traopogon pratensis – Goat’s-beard	
Vicia cracca – Tufted Vetch	

The project will then move to the construction phase with the stream reconnected to the meadow. This will gradually fill the southwestern end of the meadow to approximately 80-90cm deep over an area of approximately 2.5 hectares, with numerous pools and geomorphological complexity as dictated by the topography of the site. These will get progressively shallower and produce a wetland environment at the edges of, and between, the pools, promoting a diverse set of habitats for different species. Keeping the depth under 1m ensures an ecology resilient to changes in water quality and environmental incidents as the ecology that prefers deeper water gets progressively more specialised, less diverse and less suitable for an on-line pond.

As the site is online, as well as a geomorphological relic, the ponded areas will quickly establish an ecosystem native to the area, as well as giving the existing seed bank within the meadow the opportunity to germinate and reveal macrophyte species that used to live there. As we have no records of historic species from when this was last ponded, this offers the potential for insight and study into the historic ecosystem of the area, and an exciting opportunity to see if any now-endangered species manifest. Environment Agency monitoring of the catchment has found that the populations of macrophytes and phytobenthos were “Good” until 2015, whereas the populations have since fallen to “Moderate” (<https://environment.data.gov.uk/catchment-planning/WaterBody/GB106039037400>). This project aims to significantly improve that classification as the main problems within the catchment are caused by downstream pollution, and water quality on site has been reported to be good. Because reducing pollution downstream is challenging and extremely expensive, Pool Meadow presents the best opportunity to encourage nature to thrive in the catchment. This will, in turn, lead to better support for downstream populations, due to the greater level of beneficial biochemical processes and reproductive material travelling downstream.

Despite being asked by members of the public, it is not suggested that the area will be stocked with fish. Small species that already thrive in the stream will appear naturally and support the returning ecosystem.



These works will significantly improve the habitat for pollinators and insect species that reproduce in ponds and wetlands, and provide a much wider variety of plant species for animals that specialise either in diet or habitat, which will have a knock-on impact throughout the food chain.

The immediate area is known to be habitat to water voles and newt species, with Great Crested Newts reported within 500m of the site. This project will expand the available habitat and food supply for both species and encourage population expansion. Neither species will be a blocker to construction work, which will be undertaken outside of breeding seasons with ecological checks in place.

The stream used to supply the pond is home to the invasive American Signal Crayfish. Any attempt to trap and remove these is generally counter-productive as doing so catches only the largest of the population which would otherwise eat the smallest and control the population numbers that way. Therefore, these works are not being proposed.

There is a noticeable lack of any invasive non-native plant species on site due to excellent work by the Chipping Norton Green Gym who remove any that appear.

## Hydrology

### Flood Risk Benefits

There are numerous communities that flood within the Evenlode Catchment and this project will improve floodplain storage away from vulnerable areas. As this part of the catchment has not been modelled, it is impossible to quantify the impact on downstream flood risk and drought.

Nonetheless, the project offers a significant storage and attenuation capacity for a watercourse of this size, and will certainly increase the lag time between rainfall and river level change, so it is certain that there will be downstream flood risk benefits. This project fits into a variety of strategies and legislation aimed at improving flood risk, resilience, biodiversity and protected landscapes. Particularly, the wider 2020 Flood Risk and Coastal Erosion Strategy for England by *“making greater use of nature-based solutions that take a catchment led approach to managing the flow of water to improve resilience”* as well as the Environment Agency’s Flood and Coastal Erosion Risk Management Strategy Roadmap to 2026, by building places with increased resilience to climate change and improved biodiversity.

As the area will be holding water, it will naturally improve the response of the ecosystem to drought and improve resilience. We lack any long term flow data, but the watercourse is spring fed and still flowing, despite the present drought at the time of writing (September 2022).

### Bliss Mill

Downstream of the site, the watercourse supplies Bliss Mill with water that is now used for aesthetic purposes around the Mill. Having spoken with the Property Manager, they are happy for flow to be reduced while the pond and wetlands are inundated, so long as they are able to offset the leakage through their sluices with the baseline flow. A loss of head level on site could possibly risk bank stability on the site. To ensure that we do not reduce their flow beyond this level, the impoundment and inlet structure will be upstream of a confluence with a spring that produces a reliable base level of water to Bliss Mill, even in times of drought. Pool Meadow will be inundated throughout the course of a winter, and once full will allow water to pass on in its original quantity, so the supply to Bliss Mill will be restored by summer when levels may drop. If there is ever any problem, it will be possible to temporarily block the Pool Meadow inlet structure to top-up Bliss Mill as required. The meadow wetland will be resilient to this due to the fixed crest control structure being able to

maintain the level. However, although being planned in case of emergency, this contingency is not foreseen to be required. It is worth pointing out that as Pool Meadow was once used as a retention pond for Bliss Mill, there is an element of historic design that will ensure that one does not adversely affect the other.

## Archaeology

Pool meadow is part of the “Chipping Norton motte and bailey castle and fishpond” Scheduled Ancient Monument. Originally, the meadow had a pond supplied by groundwater and the stream via a sluice that was used to keep fish to supply the castle. Later, it became a retention pond for Bliss Mill, and then as a local amenity.

The site is a particularly good example of a medieval fish pond, and as such, it is nationally significant. It is believed that the bund surrounding the site is a Victorian addition installed to ensure a constant supply of water to Bliss Mill, which is theoretically less significant.

To undertake the planned works (option 1) will involve excavating two sections of the bund around the meadow, which is subject to Scheduled Monument Consent. To apply for Scheduled Monument Consent requires a desktop study by a suitably qualified archaeologist to establish the archaeological impact of the works. If the bund is a Victorian addition, it will be of significantly less value than if it is a medieval structure. Either way, the designs propose digging in locations where the Victorians installed culverts, so the archaeology has already been compromised.

Depending on the outcome of the report, this may mean that an archaeologist needs to be present on site for the construction; however, as these works will prevent further neglect and undo damage by the encroachment of trees onto the archaeological site, it is anticipated that Historic England will approve the works.

If Historic England do not approve the works, we will change to Option 2 (see Outline Design section above), which is far less disruptive to the archaeology and delivers similar results, albeit with different challenges.

To establish the significance, we procured quotes from 3 appropriately qualified archaeologists to find the best value for the project. GW Heritage were the successful applicants and come very highly recommended.

## Educational Outcomes

As an offshoot of the project, Beaumont Rivers has offered students at Aberystwyth University the opportunity to study any aspect of the project they like. It was initially suggested that they might be interested in the change of species, geomorphology or the hydrological impact of the project, and one student would like to undertake a mapping exercise using LiDAR data to gain some professional experience under the guidance of their tutor and staff from Beaumont Rivers. We are more than happy to give such an opportunity and are looking forward to working together.

When the project is complete, we are planning to reach out to local schools and offer the chance of field trips for classes to learn about the geography, history and ecology of the site, and we'll set up some fun educational activities for the kids (and teachers!) to enjoy.

## Maintenance

Most of the day-to-day maintenance of the area will be undertaken by volunteers from Chipping Norton's Green Gym, which is a local, independent group that undertakes environmental work in

much of the public open space within the town to a very high standard and is the sole reason that Himalayan Balsam has been thoroughly eradicated from the site.

To ensure that the area is managed in the best way to improve the local ecology and meet project targets, Beaumont Rivers are supplying Chipping Norton Town Council and the Green Gym with a maintenance schedule for the site, which will cover mowing regime, footpath maintenance, screen clearance, invasive non-native species control, and any other requirements the site will need.

Chipping Norton Town Council are currently undertaking an independent review of tree safety and maintenance on the site and will ultimately remain responsible for its care and maintenance, as well as health and safety on site.

## Permits, Consents and Planning Permission

Beaumont Rivers have approached the relevant authorities to ensure that we have full details for all permits required and have approximate costs for the permits and work involved. We then sought funding and this phase of the works has been made possible by a grant from the Evenlode Catchment Partnership administered by the Trust for Oxfordshire’s Environment.

Costs for Planning Permission and Environment Agency Licences are calculated by the District Council and the Environment Agency at the time of application, but we procured best estimates in pre-application advice. They were unexpectedly high and Beaumont Rivers is seeking clarification and disputing the figures. We will continue to work with the authorities to ensure the best value for money is obtained, and because this is a community-led project, we expect the final costs to be lower.

Some permits require applications to contain further reports on the site by suitably qualified suppliers. For example, Scheduled Monument Consent requires a report carried out into the archaeological significance of the site, and Planning Permission requires an Ecological Impact Assessment to highlight the benefits and risks to ecology. To ensure best value, Beaumont Rivers has secured a minimum of three quotes from different suppliers for each task and selected the most competitive based on value. Both reports will also be crucial for the business case of future funding applications ahead of the construction phase.

As the works are on an ordinary watercourse, this project does not require a Flood Risk Activity Permit from the EA, but it does require Land Drainage Consent from West Oxfordshire District Council.

The required permits, reports and suppliers are detailed below:

<b>Application</b>	<b>Supplier</b>
Land Drainage Consent	West Oxfordshire District Council
Transfer License	Environment Agency
Low Risk Impoundment License	Environment Agency
Scheduled Monument Consent	Historic England
Planning Permission	West Oxfordshire District Council
Ecological report for Planning Permission	Frank Lucas, Facilitating Nature
Archaeological report for Scheduled Monument Consent and Planning Permission	GW Heritage
Consultant time (12 days)	Beaumont Rivers

## Future Funding Required

Once we have the permits and clarity on what we are permitted to do, we will seek a minimum of 3 quotes from local contractors with a precise scope of works to ensure fairness in the tender process.

Funding for the *construction* of the project is being sought from a number of organisations, including:

- Wild Oxfordshire
- Thames Water
- Trust for Oxfordshire's Environment (TOE)
- Heritage Lottery Fund
- Chipping Norton Town Council
- Esmée Fairburn Foundation
- Local businesses willing to make a donation to improve their Environment, Social and Governance/Corporate Social Responsibility outcomes.

## Summary of Project Benefits

- Catchment-wide improved water quality.
- Huge biodiversity improvements that will support downstream populations.
- The opportunity to revitalise a historic seed bank that could benefit endangered populations.
- New wetland habitat for endangered species, including water voles and great crested newts.
- Improved floodplain storage, with improved flooding lag time and reduced impacts for downstream communities.
- Improved public access to the outdoors, including disabled people and pushchair users.
- A new, safe amenity for the community to enjoy.
- Improved care and maintenance for a nationally significant archaeological site.
- Improved connection between a growing town and its history, with the opportunity for people to learn from on-site information boards.
- Local community involvement and prosperity, with local suppliers being used for every step of the way.
- The opportunity for local schools and clubs to have field trips to learn about nature, environmental restoration and history, where they can be inspired to study and act upon wider environmental issues.
- Students from Aberystwyth University will be given the opportunity to develop professional skills and experience by helping with LiDAR and mapping.
- Students from Aberystwyth University also have the opportunity to study the environmental impacts of the restoration.

## Public Engagement

There is a great deal of public support for this project to go ahead, with the project team being approached regularly on site and by email with people offering help and encouragement for the scheme. Since erecting signage on site (see below), we have been inundated with positive support from the public, which we will anonymise and use to support future funding applications for construction.

The only concern raised has been from dog walkers who want to know if dogs will still be allowed on site. They have all been responded to and informed that dogs will continue to be welcome on site, but it is of increased importance that people pick up after them to avoid polluting the water.



## Closing Summary

This project offers the opportunity to make a relatively large environmental restoration project that will deliver first class results possible. Undertaking these works promotes best practise and engages the whole community with the environment and history of the area, and it results in real-world benefits for biodiversity, geomorphology, flood risk, education, water quality, archaeology, community, and disabled access to the countryside. Bringing this to fruition means a lot to the people of Chipping Norton, and will significantly further the catchment-wide ambitions of our partner organisations working to improve the environment across the Evenlode catchment.



# **CANOPY**

## **ARBORICULTURAL SERVICES**

### **TREE SURVEY**

**THE RECTORY**

**MARK CASWELL ( ARBORICULTURIST )**

**JUNE 2022**

**CHIPPING NORTON TOWN COUNCIL**

**CORNISH ROAD RECREATIONAL GROUND**

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**1.0 INSTRUCTION AND REM**

**2.0 CAVEATS**

**3.0 METHODOLOGY**

## **APPENDICES**

**1. TREE LOCATION PLAN**

**2. SURVEY SCHEDULE**

## **1.0 INSTRUCTION AND REMIT**

**AS INSTRUCTED BY LUCI ASHBOURNE OF CHIPPING NORTON TOWN COUNCIL, WE HAVE CARRIED OUT A TREE INSPECTION SURVEY ON TREES LOCATED WITHIN SPACES OF WHICH THE DUTY HOLDER IS CNTC.**

**THE PURPOSE OF THIS REPORT IS TO SATISFY THE STATUTORY DUTY OF CARE OBLIGATIONS IN RESPECT OF THE OCCUPIERS LIABILITY ACTS.**

## **2.0 CAVEATS**

**THIS SURVEY WAS CARRIED OUT BY MARK CASWELL ( ARBORICULTURAL SURVEYOR ), WHO HOLDS PTI ( PROFESSIONAL TREE INSPECTION ) AWARDED BY LANTRA THROUGH THE ARBORICULTURAL ASSOCIATION AND HAS OVER 5 YEARS RELEVANT SURVEY EXPERIENCE.**

**ALL TREES HAVE BEEN INSPECTED FROM GROUND LEVEL ONLY. SHOULD A MORE DETAILED INSPECTION BE DEEMED NECESSARY, THIS WILL BE MENTIONED IN THE RECOMMENDATIONS SECTION OF THIS REPORT.**

**WHEN ASSESSING THE RISK POSED BY INDIVIDUAL TREES, WE HAVE TAKEN INTO ACCOUNT THE PROXIMITY OF BUILDINGS/ADJACENT PROPERTIES, AND THE ESTIMATED VOLUME OF PEDESTRIAN AND/OR VEHICULAR TRAFFIC WITHIN THE TARGET RANGE OF THE TREES.**

**SHOULD THERE BE A CHANGE OR INCREASE IN THE USAGE OF ANY PART OF THE SITE BETWEEN INSPECTIONS, THIS COULD AFFECT THE LEVEL POSED BY ANY PARTICULAR TREE OR GROUP OF TREES.**

## **3.0 METHODOLOGY**

**ALL TREES HAVE BEEN ASSESSED FOR GENERAL CONDITION AND HEALTH AND SAFETY ISSUES, USING THE RECOGNISED SYSTEM KNOWN AS VTA ( VISUAL TREE ASSESSMENT ) AS DEvised BY MATTHECK & BRELOER AND SUBSEQUENTLY POPULARISED BY EMINENT ARBORICULTURIST'S SUCH AS DR. DAVID LONSDALE ( REF. PRINCIPLES OF TREE HAZARDS ASSESSMENT AND MANAGEMENT 1999 )**

**WHILST NOTABLE OR IMPORTANT INDIVIDUAL TREE HAVE BEEN AFFIXED WITH A UNIQUE NUMBERED TAG, OTHER SMALLER OR INACCESSIBLE TREES HAVE BEEN GROUPED AND GIVEN A NOTIONAL REFERENCE.**

**OUR ASSESSMENT OF THE PROBABLE RISK OF HARM TO MEMBERS OF THE PUBLIC IS BASED UPON OUR JUDGEMENT REGARDING THE PROBABILITY OF FAILURE OF ANY DEFECTIVE PART OF A TREE, AVERAGED OVER 24HRS / 365 DAYS A YEAR. REMEDIAL ACTION, EITHER BY PRUNING, FELLING THE TREE OR UNDERTAKING FURTHER INVESTIGATION, HAS BEEN SPECIFIED IN THE SCHEDULE AT APPENDIX 2.**



**KEY FOR SURVEY SCHEDULE :**

**.TREE ID :** NUMERICAL NUMBER OF IDENTIFICATION TAG PINNED TO THE TREE DURING THE SURVEY.

**.SPECIES :** COMMON NAME OF THE INSPECTED TREE

**.AGE CLASS :** AN ESTIMATED AGE RANGE BASED ON VISUAL INDICATORS.

**Y :** YOUNG (1ST 1/3 OF LIFE EXPECTANCY)

**MA :** MIDDLE AGED (2ND 1/3 OF LIFE EXPECTANCY)

**M :** MATURE (FINAL 3RD OF LIFE EXPECTANCY)

**V :** VETERAN (TREE SURVIVING BEYOND SPECIES LIFE EXPECTANCY)

**.HEIGHT :** THE APPROXIMATE HEIGHT OF THE INSPECTED TREE IN METRE'S

**.PHYSIOLOGICAL CONDITION :** HEALTH/VITALITY **STRUCTURAL :** STRUCTURAL INTEGRITY

**GOOD:** NO SIGNIFICANT PROBLEMS **FAIR:** MINOR PROBLEMS

**POOR:** SIGNIFICANT PROBLEMS

**RECOMMENDED WORKS** HAVE BEEN PRIORITISED AS FOLLOWS :

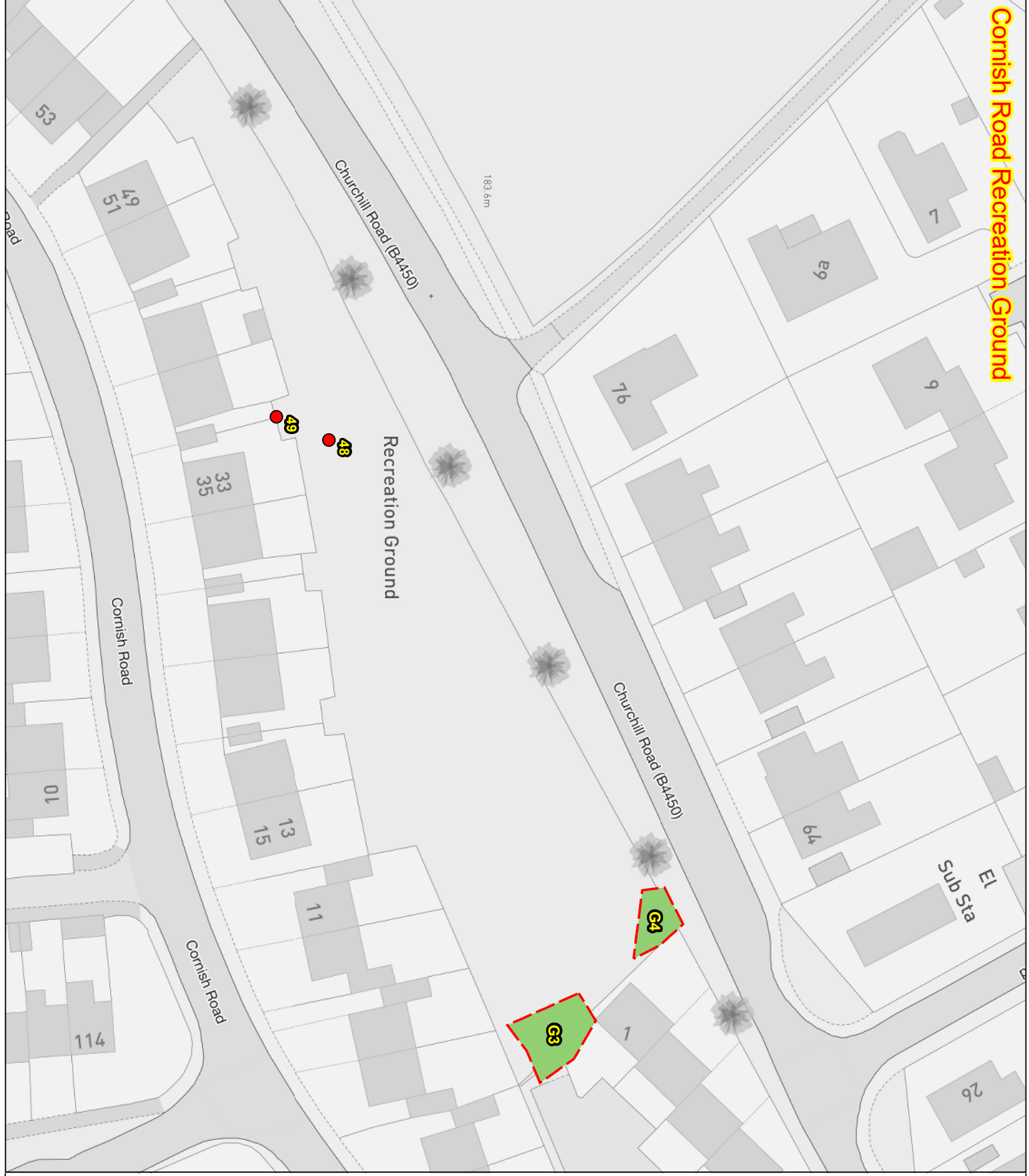
**HIGH PRIORITY :** CARRY OUT WORKS WITHIN A PERIOD OF 3 MONTHS

**MEDIUM PRIORITY :** CARRY OUT WORKS WITHIN 1 YEAR

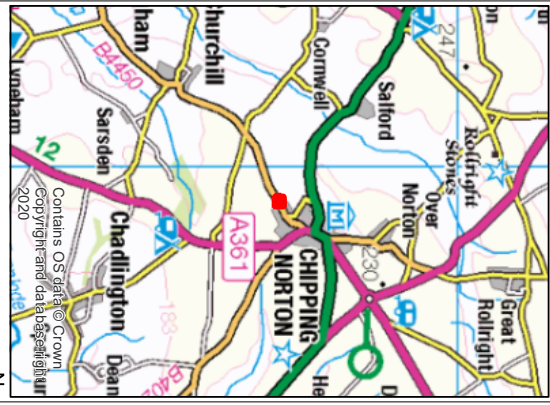
**LOW PRIORITY :** CARRY OUT WORKS WITHIN 2 YEARS

**NO WORK REQUIRED**

# Cornish Road Recreation Ground



- Tree Work Priority**
- Within 3 months
  - Year 1
  - Year 2
  - No work required



Scale: 1:500 @ A3 Scale

**CANOPY**  
ARBORICULTURAL SERVICES

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**Tree Survey**

Drawing No	Canopy_Rev2
Date	29 June 2022

**Chipping Norton**  
Town Council





**CANOPY**  
**ARBORICULTURAL SERVICES**

**TREE SURVEY**

**THE RECTORY**

**MARK CASWELL ( ARBORICULTURIST )**

**JUNE 2022**

**CHIPPING NORTON TOWN COUNCIL**

**GREYSTONES**

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**2.0 CAVEATS**

**3.0 METHODOLOGY**

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**2. SURVEY SCHEDULE**

## **1.0 INSTRUCTION AND REMIT**

**AS INSTRUCTED BY LUCI ASHBOURNE OF CHIPPING NORTON TOWN COUNCIL, WE HAVE CARRIED OUT A TREE INSPECTION SURVEY ON TREES LOCATED WITHIN SPACES OF WHICH THE DUTY HOLDER IS CNTC.**

**THE PURPOSE OF THIS REPORT IS TO SATISFY THE STATUTORY DUTY OF CARE OBLIGATIONS IN RESPECT OF THE OCCUPIERS LIABILITY ACTS.**

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**THIS SURVEY WAS CARRIED OUT BY MARK CASWELL ( ARBORICULTURAL SURVEYOR ), WHO HOLDS PTI ( PROFESSIONAL TREE INSPECTION ) AWARDED BY LANTRA THROUGH THE ARBORICULTURAL ASSOCIATION AND HAS OVER 5 YEARS RELEVANT SURVEY EXPERIENCE.**

**ALL TREES HAVE BEEN INSPECTED FROM GROUND LEVEL ONLY. SHOULD A MORE DETAILED INSPECTION BE DEEMED NECESSARY, THIS WILL BE MENTIONED IN THE RECOMMENDATIONS SECTION OF THIS REPORT.**

**WHEN ASSESSING THE RISK POSED BY INDIVIDUAL TREES, WE HAVE TAKEN INTO ACCOUNT THE PROXIMITY OF BUILDINGS/ADJACENT PROPERTIES, AND THE ESTIMATED VOLUME OF PEDESTRIAN AND/OR VEHICULAR TRAFFIC WITHIN THE TARGET RANGE OF THE TREES.**

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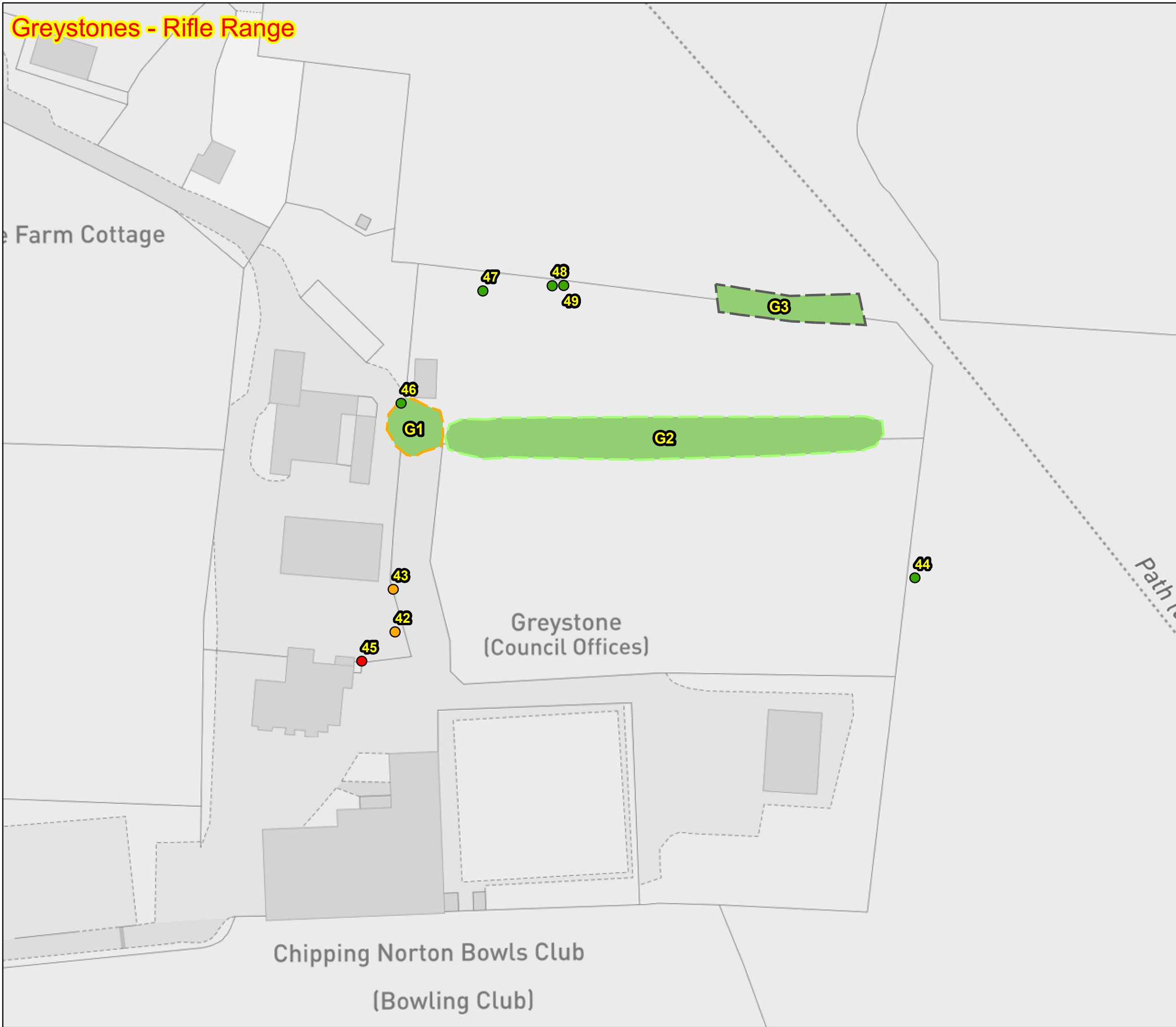
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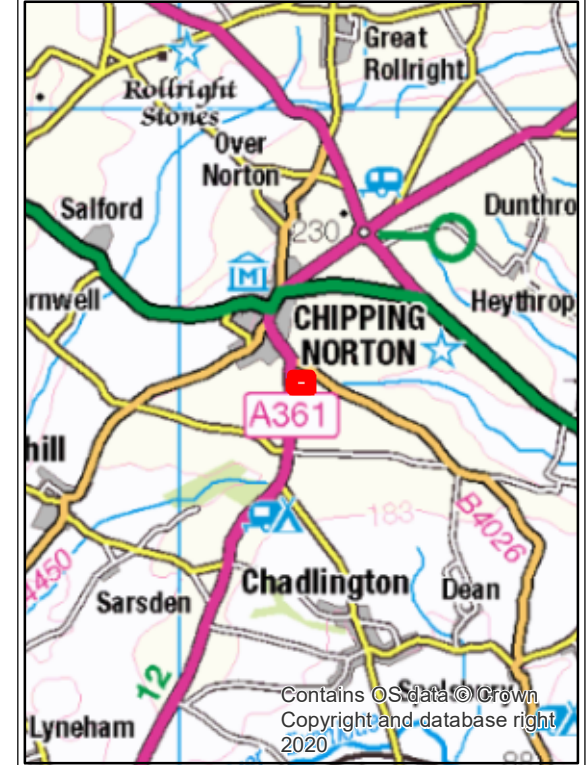
**NO WORK REQUIRED**

# Greystones - Rifle Range

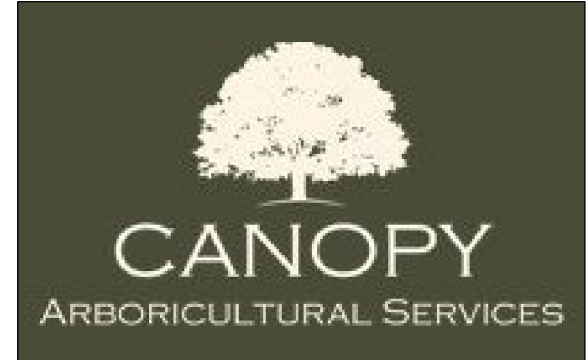


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:800 @ A3 Scale



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## Tree Survey

### Greystones

Drawing No	Canopy_Rev2
Date	18 July 2022





Tree ID	Species	Height	DBH (mm)	Age	Physiological condition	Structural Condition	Comments	Recommended Work	Notes	Work Priority	x	y	Date	
42	Sycamore	16-20m	601-900mm	Mature	Good	Good	Located within gravel parking area Damage to buttress roots on east side Co-dominant stem Tree has grown around iron bar @ 1m	Remove Basal growth/ trunk epicormic, Sever ivy, Young Tree Maintenance		Year 1	431688.41	225939.98	6/28/22	
43	Sycamore	11-15m	0-300mm	Young	Fair	Fair	Established sucker growing under the crown of same species	Directional fell		Year 1	431688.03	225949.44	6/28/22	
44	Field maple	11-15m	601-900mm	Mature	Good	Good		No work required		No work required	431804.74	225952.02	6/28/22	
45	Ash	6-10m	0-300mm	Young	Good	Fair	Growing through a chain link fence within close proximity to buildings	Directional fell		within 3 months	431680.94	225933.40	6/28/22	
46	Hawthorne	6-10m	0-300mm	Semi Mature	Good	Good		No work required		No work required	431689.79	225991.02	7/15/22	
47	Horse chestnut	11-15m	301-600mm	Semi Mature	Good	Good		No work required		No work required	431708.08	226016.16	7/15/22	
48	Alder	6-10m	0-300mm	Young	Good	Good		No work required		No work required	431723.56	226017.36	7/15/22	
49	Alder	11-15m	301-600mm	Semi Mature	Good	Good		No work required		No work required	431726.14	226017.37	7/15/22	
Group ID	Species	Height	DBH (mm)	Age	Physiological condition	Structural Condition	Comments	Recommended Work	Notes	Work Priority	x	y	Date	No. of trees
G1	Silver birch	6-10m	0-300mm	Young	Good	Good	Group of 11 silver birch located just beyond the rifle range gate. ( 4 on the east and 7 on the west side of the gate )	Other see notes	Trees are planted close together. Thinning the by 20% is recommended.	Year 1	431692.92	225985.75	6/28/22	11
G2	Leylandii	16-20m	601-900mm	Mature	Good	Good	Established run of mature Leyland's which create a boundary hedge between the rifle range and a recreational games field.	Crown reduction by 15 percent	Overall crown reduction by up to 15% is recommended to help reduce future storm damage.	Year 2	431747.93	225983.57	6/28/22	50
G3	Silver birch	11-15m	301-600mm	Mature	Good	Good		No work required		No work required	431777.07	226012.80	7/15/22	11



# **CANOPY**

## **ARBORICULTURAL SERVICES**

### **TREE SURVEY**

**THE RECTORY**

**MARK CASWELL ( ARBORICULTURIST )**

**JUNE 2022**

**CHIPPING NORTON TOWN COUNCIL**

**POOL MEADOW**

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**2.0 CAVEATS**

**3.0 METHODOLOGY**

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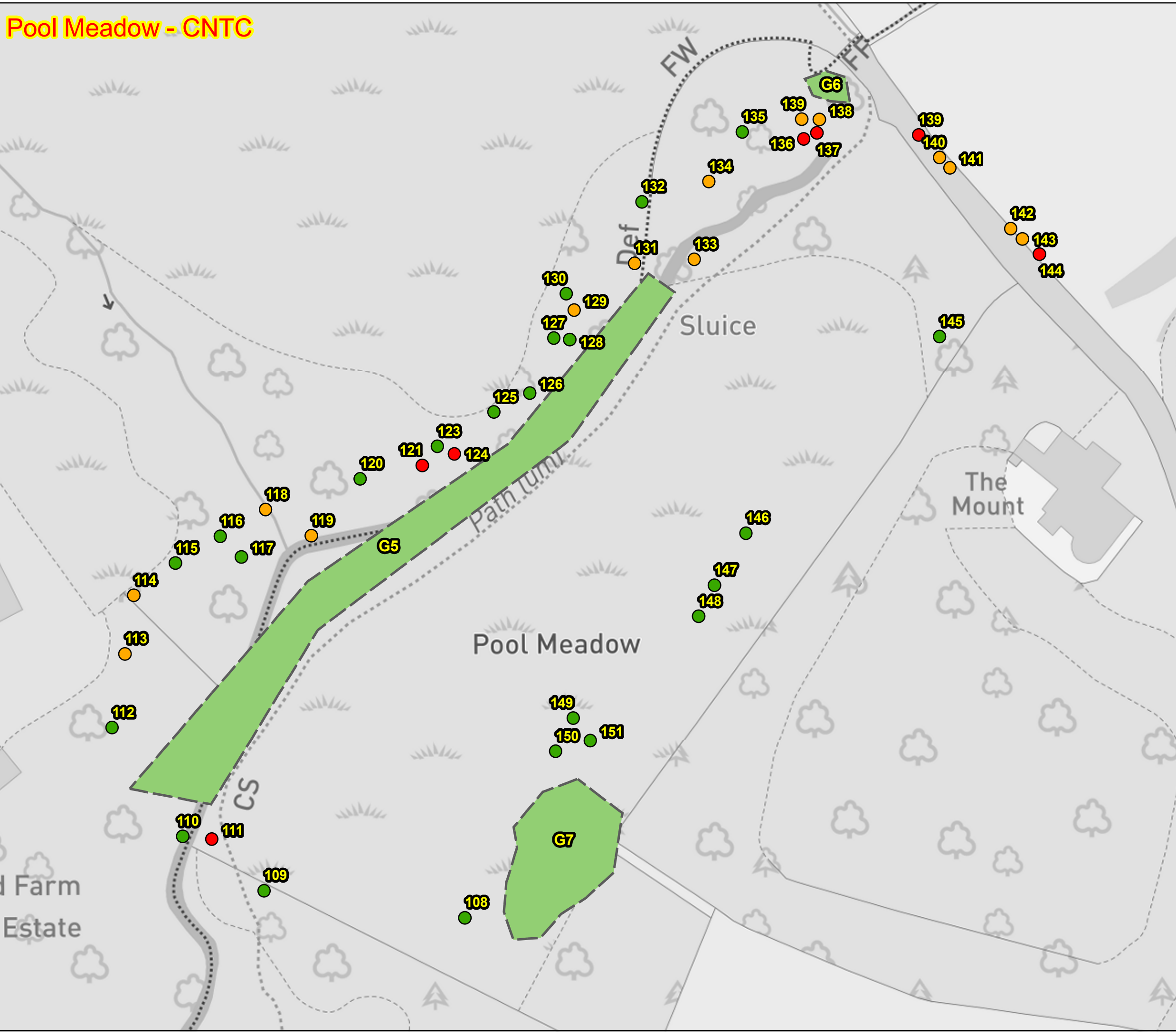
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**LOW PRIORITY** : CARRY OUT WORKS WITHIN 2 YEARS

**NO WORK REQUIRED**

# Pool Meadow - CNTC

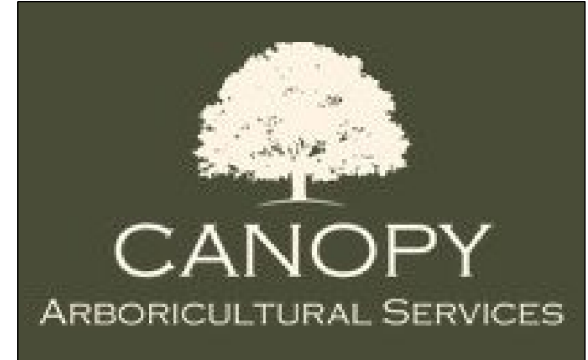


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:700 @ A3 Scale



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## Tree Survey

### Pool Meadow

Drawing No	Canopy_Rev2
Date	05 July 2022



Tree ID	Species	Height	DBH (mm)	Age	Physiological condition	Structural Condition	Comments	Recommended Work	Notes	Work Priority	x	y	Date
108	Sycamore	11-15m	0-300mm	Semi Mature	Good	Good		No work required		No work required	430815.65	227377.40	6/28/22
109	Hawthorne	6-10m	0-300mm	Semi Mature	Good	Good		No work required		No work required	430776.54	227382.67	6/28/22
110	Sycamore	16-20m	301-600mm	Mature	Good	Good		No work required		No work required	430760.62	227393.24	6/28/22
111	Hawthorne	6-10m	301-600mm	Mature	Dead or Dying	Poor	Failed main stem Leaning into semi mature sycamore	Directional fell		within 3 months	430766.34	227392.73	6/28/22
112	Horse chestnut	20+	901-1200mm	Mature	Good	Good		No work required		No work required	430746.84	227414.49	6/28/22
113	Ash	20+	301-600mm	Mature	Poor	Fair		Other see notes	Reduction to monolith to ensure the level of risk posed is within a tolerable level	Year 1	430749.34	227428.85	6/28/22
114	Poplar	16-20m	601-900mm	Mature	Good	Good	Located Close to the north/ west boundary	Sever ivy		Year 1	430751.11	227440.26	6/28/22
115	Sycamore	11-15m	301-600mm	Mature	Good	Good		No work required		No work required	430759.18	227446.56	6/28/22
116	Horse chestnut	16-20m	601-900mm	Mature	Good	Good		No work required	Reduction of north/west limb	No work required	430768.00	227451.76	6/28/22
117	Horse chestnut	16-20m	901-1200mm	Mature	Good	Good		No work required		No work required	430772.08	227447.74	6/28/22
118	Sycamore	20+	601-900mm	Mature	Good	Good		Sever ivy		Year 1	430776.82	227456.97	6/28/22
119	Ash	20+	901-1200mm	Mature	Fair	Good		Sever ivy		Year 1	430785.70	227451.87	6/28/22
120	Sycamore	16-20m	301-600mm	Mature	Good	Good		No work required		No work required	430795.22	227462.96	6/28/22
121	Ash	20+	901-1200mm	Mature	Poor	Poor	Exposed buttress roots with large hollow under the tree which exposes a large cavity of rot extending up the main stem Percussion test resulted in a higher pitch from base to 2.4m	Directional fell		within 3 months	430807.37	227465.61	6/28/22
123	Ash	20+	601-900mm	Mature	Fair	Fair	Leaning bias towards Zero target area	No work required		No work required	430810.29	227469.31	6/28/22
124	Ash	16-20m	301-600mm	Mature	Fair	Fair	Severe lean towards public foot path	Directional fell		within 3 months	430813.62	227467.86	6/28/22
125	Sycamore	16-20m	601-900mm	Mature	Good	Good		No work required		No work required	430821.31	227476.00	6/28/22
126	Sycamore	16-20m	601-900mm	Mature	Good	Good		No work required		No work required	430828.30	227479.72	6/28/22
127	Ash	16-20m	601-900mm	Mature	Good	Fair	Severe lean towards north/ west Zero target presence	No work required		No work required	430833.02	227490.41	6/28/22
128	Sycamore	11-15m	301-600mm	Semi Mature	Good	Good	Co- dominant stem	No work required		No work required	430836.07	227490.19	6/28/22
129	Ash	16-20m	601-900mm	Semi Mature	Poor	Fair	Rot around buttress roots Hanging limbs leaning towards footpath	Directional fell		Year 1	430836.95	227495.86	6/28/22
130	Ash	11-15m	301-600mm	Semi Mature	Poor	Fair		No work required		No work required	430835.46	227499.07	6/28/22
131	Ash	11-15m	301-600mm	Semi Mature	Poor	Fair		Other see notes	Reduction to monolith	Year 1	430848.79	227505.03	6/28/22
132	Sycamore	16-20m	601-900mm	Mature	Good	Good		No work required		No work required	430850.19	227516.99	6/28/22
133	Ash	16-20m	301-600mm	Semi Mature	Fair	Fair		Crown reduction by 25 percent		Year 1	430860.40	227505.79	7/5/22
134	Ash	20+	601-900mm	Mature	Poor	Fair		Other see notes	Reduce to monolith	Year 1	430863.25	227520.94	7/5/22
135	Norway maple	16-20m	601-900mm	Mature	Good	Good		No work required		No work required	430869.74	227530.63	7/5/22
136	Ash	20+	301-600mm	Semi Mature	Dead or Dying	Fair		Directional fell		within 3 months	430881.73	227529.21	7/5/22
137	Ash	16-20m	301-600mm	Semi Mature	Poor	Fair		Directional fell		within 3 months	430884.30	227530.47	7/5/22
138	Ash	16-20m	301-600mm	Mature	Poor	Fair		Other see notes	Reduce to monolith	Year 1	430884.75	227533.07	7/5/22
139	Ash	16-20m	901-1200mm	Mature	Poor	Fair	Major dead wood in crown, overhanging the public footpath	Other see notes	Reduce to monolith	within 3 months	430904.12	227530.07	7/5/22
139	Ash	16-20m	301-600mm	Semi Mature	Poor	Fair		Other see notes	Reduce to monolith	Year 1	430881.34	227533.09	7/5/22
140	Norway maple	20+	601-900mm	Mature	Good	Good		Sever ivy		Year 1	430908.20	227525.63	7/5/22
141	Norway maple	20+	601-900mm	Mature	Good	Good		Crown lifting to 2.4m over footpath, Sever ivy		Year 1	430910.24	227523.67	7/5/22
142	Sorbus	16-20m	301-600mm	Mature	Fair	Fair		Sever ivy		Year 1	430922.12	227511.74	7/5/22
143	Norway maple	20+	301-600mm	Mature	Good	Fair		Sever ivy		Year 1	430924.34	227509.71	7/5/22
144	Norway maple	20+	901-1200mm	Mature	Good	Fair	Major deadwood hanging over pathway	Crown thinning crown thin by 15 percent, Deadwood - Complete dead wooding, Deadwood - Major dead wooding		within 3 months	430927.68	227506.81	7/5/22
145	Elm	6-10m	0-300mm	Young	Good	Good		No work required		No work required	430908.24	227490.69	7/5/22
146	Ash	20+	301-600mm	Mature	Fair	Good		No work required		No work required	430870.50	227452.39	7/5/22
147	Ash	6-10m	0-300mm	Young	Poor	Fair		No work required	No target presence	No work required	430864.29	227442.24	7/5/22
148	Ash	11-15m	0-300mm	Semi Mature	Poor	Fair		No work required	No target	No work required	430861.19	227436.19	7/5/22
149	Ash	11-15m	0-300mm	Young	Dead or Dying	Dead or Dying		No work required	No targets	No work required	430836.80	227416.33	7/5/22
150	Norway maple	11-15m	301-600mm	Semi Mature	Good	Good		No work required		No work required	430833.33	227409.87	7/5/22
151	Hawthorne	6-10m	0-300mm	Semi Mature	Good	Good		No work required		No work required	430840.14	227411.94	7/5/22







**CANOPY**  
**ARBORICULTURAL SERVICES**

**TREE SURVEY**

**THE RECTORY**

**MARK CASWELL ( ARBORICULTURIST )**

**JUNE 2022**

**CHIPPING NORTON TOWN COUNCIL**

**ST. MARY'S CHURCH**

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**ALL TREES HAVE BEEN ASSESSED FOR GENERAL CONDITION AND HEALTH AND SAFETY ISSUES, USING THE RECOGNISED SYSTEM KNOW AS VTA ( VISUAL TREE ASSESSMENT ) AS DEvised BY MATTHECK & BRELOER AND SUBSEQUENTLY POPULARISED BY EMINENT ARBORICULTURIST'S SUCH AS DR. DAVID LONSDALE ( REF. PRINCIPLES OF TREE HAZARDS ASSESSMENT AND MANAGEMENT 1999 )**

**WHILST NOTABLE OR IMPORTANT INDIVIDUAL TREE HAVE BEEN AFFIXED WITH A UNIQUE NUMBERED TAG, OTHER SMALLER OR INACCESSIBLE TREES HAVE BEEN GROUPED AND GIVEN A NOTIONAL REFERENCE.**

**OUR ASSESSMENT OF THE PROBABLE RISK OF HARM TO MEMBERS OF THE PUBLIC IS BASED UPON OUR JUDGEMENT REGARDING THE PROBABILITY OF FAILURE OF ANY DEFECTIVE PART OF A TREE, AVERAGED OVER 24HRS / 365 DAYS A YEAR. REMEDIAL ACTION, EITHER BY PRUNING, FELLING THE TREE OR UNDERTAKING FURTHER INVESTIGATION, HAS BEEN SPECIFIED IN THE SCHEDULE AT APPENDIX 2.**

**KEY FOR SURVEY SCHEDULE :**

**.TREE ID :** NUMERICAL NUMBER OF IDENTIFICATION TAG PINNED TO THE TREE DURING THE SURVEY.

**.SPECIES :** COMMON NAME OF THE INSPECTED TREE

**.AGE CLASS :** AN ESTIMATED AGE RANGE BASED ON VISUAL INDICATORS.

**Y :** YOUNG (1ST 1/3 OF LIFE EXPECTANCY)

**MA :** MIDDLE AGED (2ND 1/3 OF LIFE EXPECTANCY)

**M :** MATURE (FINAL 3RD OF LIFE EXPECTANCY)

**V :** VETERAN (TREE SURVIVING BEYOND SPECIES LIFE EXPECTANCY)

**.HEIGHT :** THE APPROXIMATE HEIGHT OF THE INSPECTED TREE IN METRE'S

**.PHYSIOLOGICAL CONDITION :** HEALTH/VITALITY **STRUCTURAL :** STRUCTURAL INTEGRITY

**GOOD:** NO SIGNIFICANT PROBLEMS **FAIR:** MINOR PROBLEMS

**POOR:** SIGNIFICANT PROBLEMS

**RECOMMENDED WORKS** HAVE BEEN PRIORITISED AS FOLLOWS :

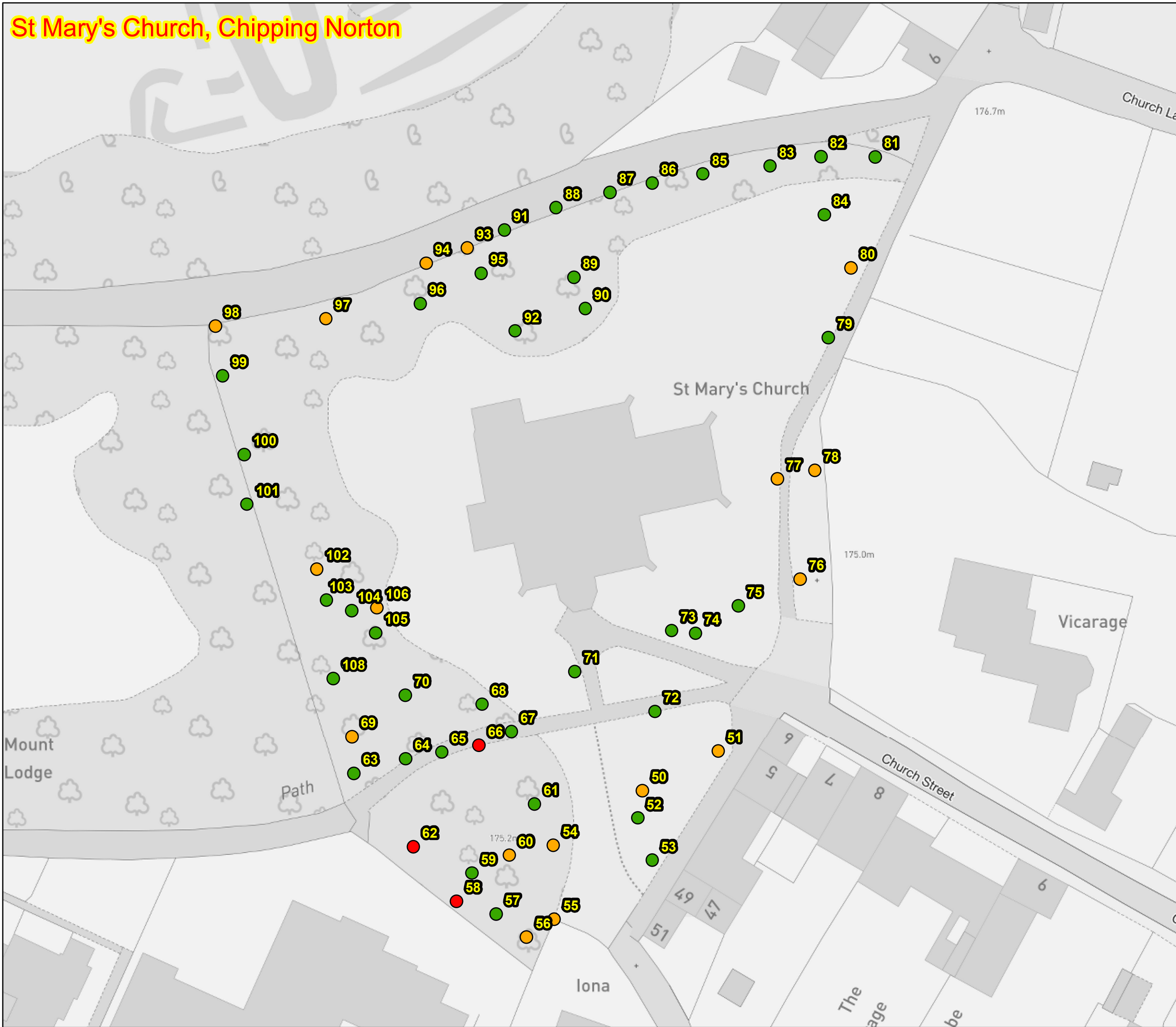
**HIGH PRIORITY :** CARRY OUT WORKS WITHIN A PERIOD OF 3 MONTHS

**MEDIUM PRIORITY :** CARRY OUT WORKS WITHIN 1 YEAR

**LOW PRIORITY :** CARRY OUT WORKS WITHIN 2 YEARS

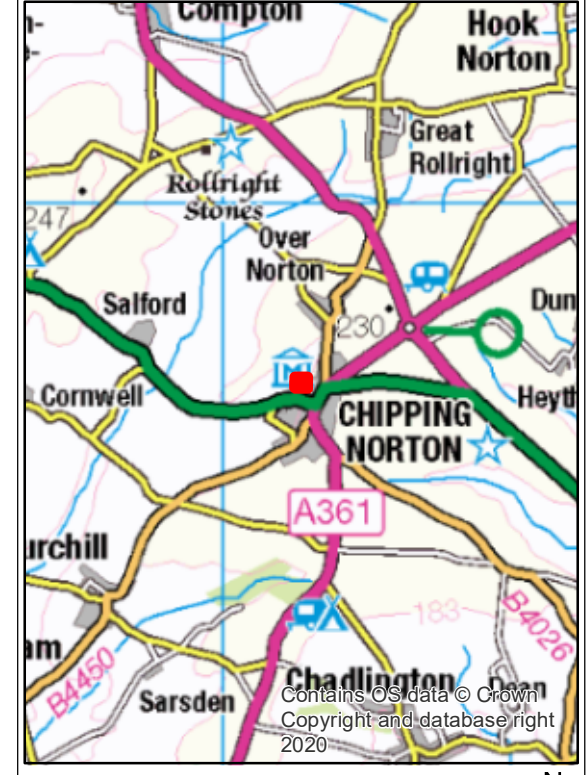
**NO WORK REQUIRED**

# St Mary's Church, Chipping Norton

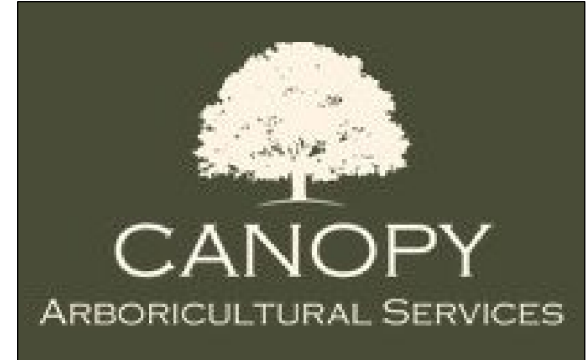


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:553 @ A3 Scale



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### Tree Survey

### St Mary's Church

Drawing No	Canopy_Rev2
Date	29 June 2022



Tree ID	Species	Height	DBH (mm)	Age	Physiological condition	Structural Condition	Comments	Recommended Work	Notes	Work Priority	x	y	Date
50	Lawson cypress	20+	1201mm greater than	Mature	Good	Fair	3x co-dominant stem Noticeable reactive growth ( Ears ) below all unions High value target 12m to the east	Other see notes, Climbing Inspection (detail in notes), Crown reduction by 15 percent	After reduction has been carried out I would suggest the installation of cable bracing to help support the 3 main stems	Year 1	431178.1	227305.5	6/28/22
51	Portuguese Laurel	6-10m	301-600mm	Mature	Good	Fair	Area of rot at base on east side Area of rot on north stem @ 1.5m	Crown lifting to 2.4m over footpath		Year 1	431189.8	227311.6	6/28/22
52	Irish yew	0-5m	301-600mm	Mature	Good	Good	Growing under crown of mature cypress	No work required		No work required	431177.4	227301.3	6/28/22
53	Irish yew	0-5m	0-300mm	Semi Mature	Fair	Good		No work required		No work required	431179.6	227294.8	6/28/22
54	Irish yew	6-10m	301-600mm	Mature	Good	Good		Sever ivy		Year 1	431164.3	227297.1	6/28/22
55	Lawson cypress	16-20m	301-600mm	Mature	Fair	Good		Crown reduction by 15 percent		Year 1	431164.4	227285.7	6/28/22
56	Lawson cypress	16-20m	301-600mm	Mature	Fair	Good		Crown reduction by 15 percent, Deadwood - Complete dead wooding, Deadwood - Major dead wooding		Year 1	431160.1	227282.9	6/28/22
57	Irish yew	6-10m	301-600mm	Mature	Good	Good		No work required		No work required	431155.4	227286.4	6/28/22
58	Which elm	16-20m	301-600mm	Mature	Good	Good	Growing within 4m of the South boundary The south crown crosses the boundary by over 5m	Other see notes	Crown lift on South side	within 3 months	431149.3	227288.4	6/28/22
59	Irish yew	6-10m	301-600mm	Mature	Good	Good		No work required		No work required	431151.7	227292.7	6/28/22
60	Lawson cypress	20+	601-900mm	Mature	Fair	Fair	2 way co-dominant stem Nature hollow @base on north side Large Snap out wound on west stem @ 6m on North side Vitality of crown poor	Other see notes	40%-50% reduction to ensure the risk posed stays within a tolerable level Remaining stem will have high ecological Value	Year 1	431157.5	227295.5	6/28/22
61	Lawson cypress	16-20m	301-600mm	Mature	Good	Good		No work required		No work required	431161.4	227303.5	6/28/22
62	Wych elm	20+	601-900mm	Mature	Good	Good	Co-dominant stem located within 1m of the south boundary wall South stem resting against wall needs to be reduced. North stem has Severe lean towards north	Other see notes	Crown reduction of southern stem	within 3 months	431142.6	227296.8	6/28/22
63	Lawson cypress	20+	301-600mm	Mature	Good	Good	/	No work required		No work required	431133.4	227308.2	6/28/22
64	Silver birch	16-20m	0-300mm	Semi Mature	Fair	Good		No work required		No work required	431141.4	227310.4	6/28/22
65	Silver birch	16-20m	0-300mm	Semi Mature	Good	Good		No work required		No work required	431147.0	227311.5	6/28/22
66	Silver birch	16-20m	0-300mm	Semi Mature	Poor	Dead or Dying		Sectional fell		within 3 months	431152.8	227312.5	6/28/22
67	Silver birch	16-20m	301-600mm	Mature	Good	Good		No work required		No work required	431157.8	227314.7	6/28/22
68	Silver birch	20+	301-600mm	Mature	Good	Good		No work required		No work required	431153.3	227318.9	6/28/22
69	Sycamore	20+	901-1200mm	Mature	Good	Good		Branch or limb removal	Removal of lower branch on north/east side	Year 1	431133.1	227313.9	6/28/22
70	Yew	16-20m	901-1200mm	Mature	Fair	Good		No work required		No work required	431141.4	227320.3	6/28/22
71	Irish yew	0-5m	301-600mm	Mature	Good	Good		No work required		No work required	431167.6	227323.9	6/28/22
72	Irish yew	0-5m	601-900mm	Mature	Good	Good		No work required		No work required	431180.0	227317.7	6/28/22
73	Irish yew	0-5m	301-600mm	Mature	Good	Good		No work required		No work required	431182.6	227330.3	6/28/22
74	Lilac	0-5m	301-600mm	Semi Mature	Good	Good		No work required		No work required	431186.3	227329.8	6/28/22
75	Western red cedar	20+	601-900mm	Mature	Good	Good		No work required	L	No work required	431192.9	227334.1	6/28/22
76	Sycamore	11-15m	301-600mm	Semi Mature	Good	Good	Utility cable running through centre of crown	Remove Basal growth/ trunk epicormic		Year 1	431202.5	227338.2	6/28/22
77	Irish yew	6-10m	601-900mm	Mature	Good	Good	Excessive Ivy growth within upper crown	Other see notes	Removal of ivy from upper crown	Year 1	431199.0	227353.7	6/28/22
78	Western red cedar	6-10m	601-900mm	Semi Mature	Fair	Fair	Co-dominant stem Excessive ivy growth	Crown reduction by 15 percent, Sever ivy		Year 1	431204.8	227355.1	6/28/22
79	Yew	16-20m	901-1200mm	Mature	Good	Good		No work required		No work required	431206.8	227375.6	6/28/22
80	Western red cedar	16-20m	901-1200mm	Mature	Good	Fair	East crown growing over boundary wall by approx 3m	Crown lifting to 2.4m over footpath, Crown reduction by 15 percent	Reduce east crown to within boundary Up to 15% grown reduction	Year 1	431210.4	227386.3	6/28/22
81	Lime	11-15m	901-1200mm	Mature	Good	Good		No work required		No work required	431214.6	227403.8	6/28/22
82	Lime	11-15m	601-900mm	Mature	Good	Good		No work required		No work required	431206.2	227403.9	6/28/22
83	Lime	11-15m	601-900mm	Mature	Good	Good		No work required		No work required	431198.4	227402.5	6/28/22
84	Box	0-5m	0-300mm	Semi Mature	Good	Good		No work required		No work required	431206.7	227394.9	6/28/22
85	Yew	16-20m	1201mm greater than	Mature	Fair	Good	Co-dominant stem	No work required		No work required	431188.0	227401.2	6/28/22
86	Lime	20+	601-900mm	Mature	Good	Good		No work required		No work required	431179.4	227401.2	6/28/22
87	Lime	20+	601-900mm	Mature	Good	Good		No work required		No work required	431172.9	227399.8	6/28/22
88	Lime	20+	601-900mm	Mature	Good	Good		No work required		No work required	431165.2	227396.0	6/28/22
89	Cedar	20+	1201mm greater than	Mature	Good	Good		No work required		No work required	431168.0	227385.3	6/28/22
90	Yew	6-10m	301-600mm	Semi Mature	Good	Good		No work required		No work required	431169.8	227380.4	6/28/22
91	Sycamore	6-10m	601-900mm	Mature	Fair	Good		No work required		No work required	431157.2	227392.5	6/28/22
92	Western red cedar	20+	601-900mm	Mature	Good	Good		No work required		No work required	431158.9	227376.9	6/28/22
93	Norway maple	20+	1201mm greater than	Mature	Good	Good	Major deadwood within crown	Deadwood - Complete dead wooding, Deadwood - Major dead wooding		Year 1	431151.0	227391.0	6/28/22
94	Norway maple	20+	1201mm greater than	Mature	Good	Good	Large hanging limb within crown Excessive Ivy growth	Deadwood - Complete dead wooding, Deadwood - Major dead wooding, Sever ivy		Year 1	431145.1	227387.4	6/28/22
95	Irish yew	6-10m	301-600mm	Mature	Good	Good		No work required		No work required	431153.3	227386.9	6/28/22
96	Irish yew	6-10m	301-600mm	Mature	Good	Good		No work required		No work required	431144.2	227381.2	6/28/22
97	Norway maple	20+	1201mm greater than	Mature	Good	Good	Excessive Ivy growth	Climbing Inspection (detail in notes), Sever ivy		Year 1	431129.1	227378.5	6/28/22
98	Spruce	20+	601-900mm	Mature	Fair	Good		Sever ivy		Year 1	431112.0	227377.4	6/28/22
99	Horse chestnut /	20+	601-900mm	Mature	Good	Good		No work required		No work required	431113.1	227369.7	6/28/22
100	Sycamore	20+	901-1200mm	Mature	Good	Good		No work required		No work required	431114.1	227356.6	6/28/22
101	Yew	11-15m	601-900mm	Semi Mature	Fair	Good		No work required		No work required	431114.6	227348.9	6/28/22
102	Lawson cypress	20+	601-900mm	Mature	Fair	Fair	Non acceptable slenderness value	Crown reduction by 25 percent		Year 1	431127.7	227339.8	6/28/22
103	Lawson cypress	20+	601-900mm	Mature	Good	Good		No work required		No work required	431129.2	227335.0	6/28/22
104	Scotts Pine	11-15m	601-900mm	Mature	Fair	Good		No work required		No work required	431133.1	227333.4	6/28/22
105	Cherry Laurel	6-10m	301-600mm	Mature	Good	Good		No work required		No work required	431136.8	227329.9	6/28/22
106	Yew	6-10m	601-900mm	Mature	Good	Good		Sever ivy		Year 1	431137.0	227333.8	6/28/22
107	Yew	6-10m	0-300mm	Semi Mature	Fair	Good		No work required		No work required	431132.4	227325.1	6/28/22
108	Irish yew	6-10m	601-900mm	Mature	Good	Good		No work required		No work required	431130.2	227322.9	6/28/22



# **CANOPY**

## **ARBORICULTURAL SERVICES**

### **TREE SURVEY**

**THE RECTORY**

**MARK CASWELL ( ARBORICULTURIST )**

**JUNE 2022**

**CHIPPING NORTON TOWN COUNCIL**

**WORCESTER ROAD CEMETERY**

## **CONTENTS :**

**1.0 INSTRUCTION AND REM**

**2.0 CAVEATS**

**3.0 METHODOLOGY**

## **APPENDICES**

**1. TREE LOCATION PLAN**

**2. SURVEY SCHEDULE**



## **1.0 INSTRUCTION AND REMIT**

**AS INSTRUCTED BY LUCI ASHBOURNE OF CHIPPING NORTON TOWN COUNCIL, WE HAVE CARRIED OUT A TREE INSPECTION SURVEY ON TREES LOCATED WITHIN SPACES OF WHICH THE DUTY HOLDER IS CNTC.**

**THE PURPOSE OF THIS REPORT IS TO SATISFY THE STATUTORY DUTY OF CARE OBLIGATIONS IN RESPECT OF THE OCCUPIERS LIABILITY ACTS.**

## **2.0 CAVEATS**

**THIS SURVEY WAS CARRIED OUT BY MARK CASWELL ( ARBORICULTURAL SURVEYOR ), WHO HOLDS PTI ( PROFESSIONAL TREE INSPECTION ) AWARDED BY LANTRA THROUGH THE ARBORICULTURAL ASSOCIATION AND HAS OVER 5 YEARS RELEVANT SURVEY EXPERIENCE.**

**ALL TREES HAVE BEEN INSPECTED FROM GROUND LEVEL ONLY. SHOULD A MORE DETAILED INSPECTION BE DEEMED NECESSARY, THIS WILL BE MENTIONED IN THE RECOMMENDATIONS SECTION OF THIS REPORT.**

**WHEN ASSESSING THE RISK POSED BY INDIVIDUAL TREES, WE HAVE TAKEN INTO ACCOUNT THE PROXIMITY OF BUILDINGS/ADJACENT PROPERTIES, AND THE ESTIMATED VOLUME OF PEDESTRIAN AND/OR VEHICULAR TRAFFIC WITHIN THE TARGET RANGE OF THE TREES.**

**SHOULD THERE BE A CHANGE OR INCREASE IN THE USAGE OF ANY PART OF THE SITE BETWEEN INSPECTIONS, THIS COULD AFFECT THE LEVEL POSED BY ANY PARTICULAR TREE OR GROUP OF TREES.**

## **3.0 METHODOLOGY**

**ALL TREES HAVE BEEN ASSESSED FOR GENERAL CONDITION AND HEALTH AND SAFETY ISSUES, USING THE RECOGNISED SYSTEM KNOWN AS VTA ( VISUAL TREE ASSESSMENT ) AS DEvised BY MATTHECK & BRELOER AND SUBSEQUENTLY POPULARISED BY EMINENT ARBORICULTURIST'S SUCH AS DR. DAVID LONSDALE ( REF. PRINCIPLES OF TREE HAZARDS ASSESSMENT AND MANAGEMENT 1999 )**

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**KEY FOR SURVEY SCHEDULE :**

**.TREE ID** : NUMERICAL NUMBER OF IDENTIFICATION TAG PINNED TO THE TREE DURING THE SURVEY.

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**.AGE CLASS** : AN ESTIMATED AGE RANGE BASED ON VISUAL INDICATORS.

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**MA** : MIDDLE AGED (2ND 1/3 OF LIFE EXPECTANCY)

**M** : MATURE (FINAL 3RD OF LIFE EXPECTANCY)

**V** : VETERAN (TREE SURVIVING BEYOND SPECIES LIFE EXPECTANCY)

**.HEIGHT** : THE APPROXIMATE HEIGHT OF THE INSPECTED TREE IN METRE'S

**.PHYSIOLOGICAL CONDITION** : HEALTH/VITALITY **STRUCTURAL** : STRUCTURAL INTEGRITY

**GOOD**: NO SIGNIFICANT PROBLEMS **FAIR**: MINOR PROBLEMS

**POOR**: SIGNIFICANT PROBLEMS

**RECOMMENDED WORKS** HAVE BEEN PRIORITISED AS FOLLOWS :

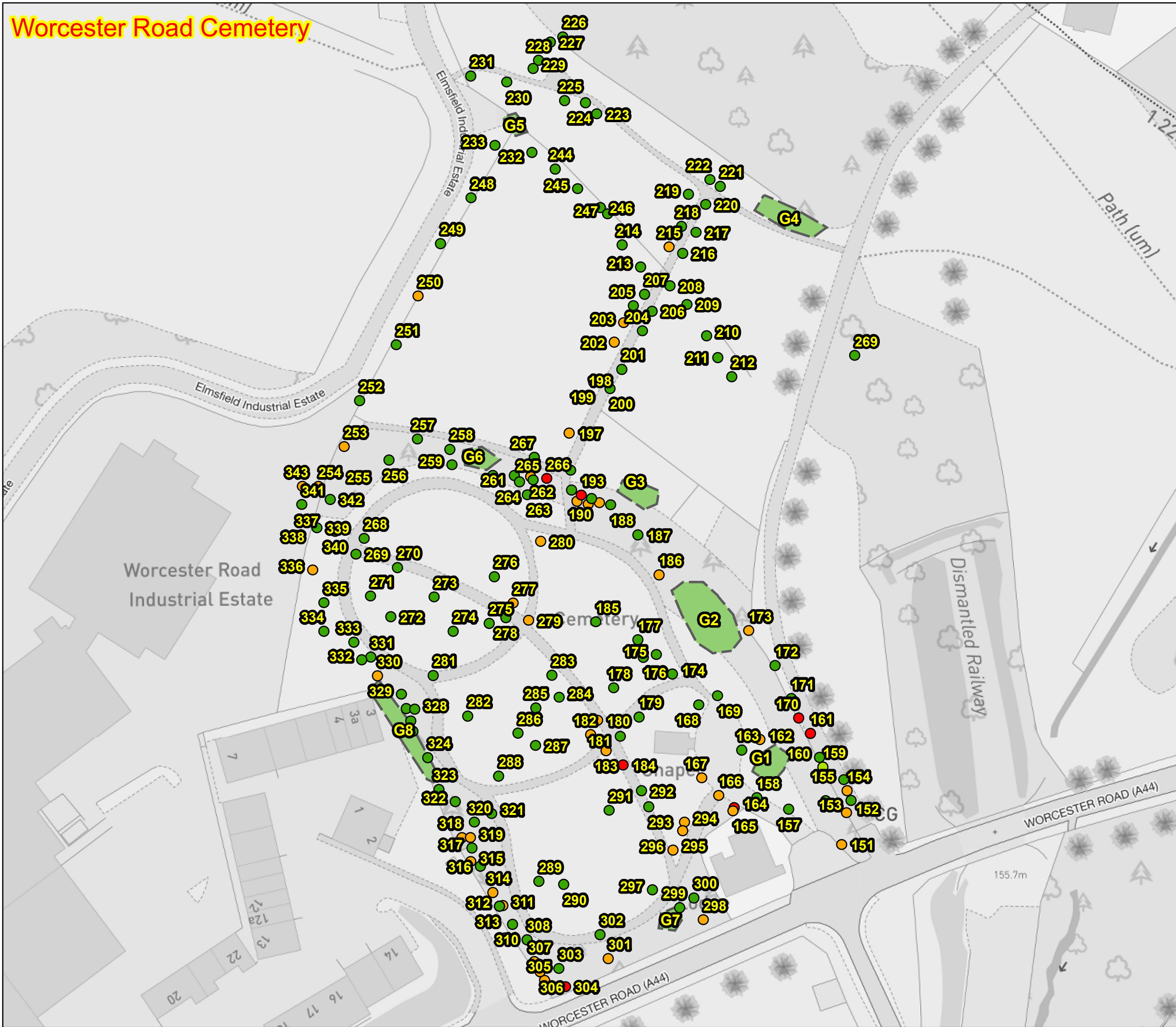
**HIGH PRIORITY** : CARRY OUT WORKS WITHIN A PERIOD OF 3 MONTHS

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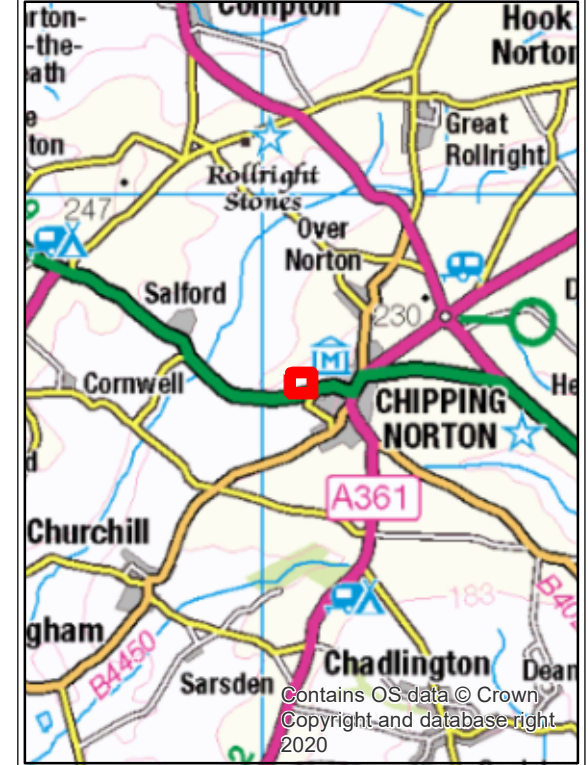
**NO WORK REQUIRED**

# Worcester Road Cemetery

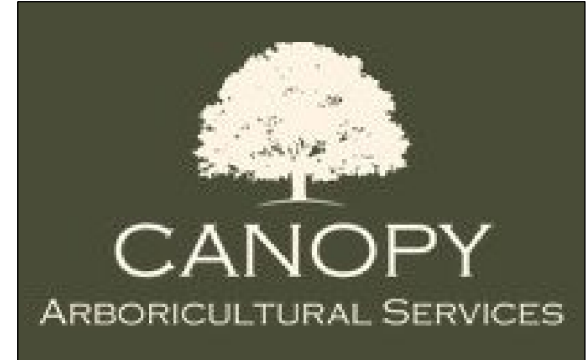


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:1,016 @ A3 Scale



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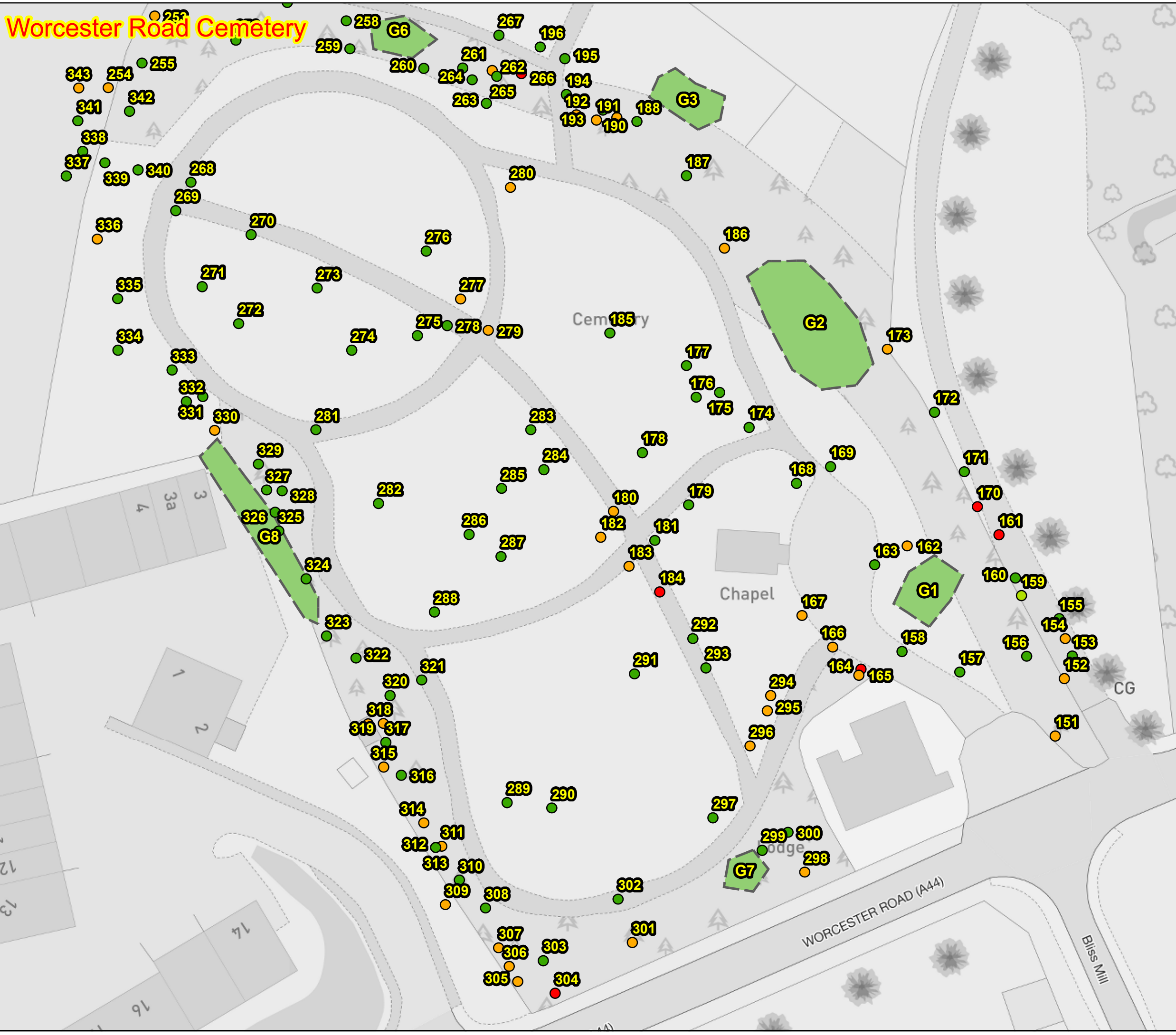
## Tree Survey

### Worcester Road Cemetery

Drawing No	Canopy_Rev2
Date	18 July 2022

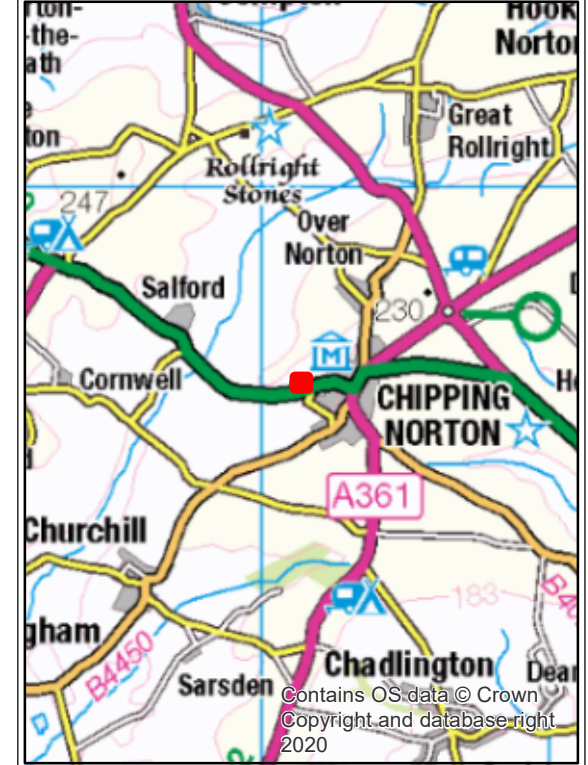


# Worcester Road Cemetery

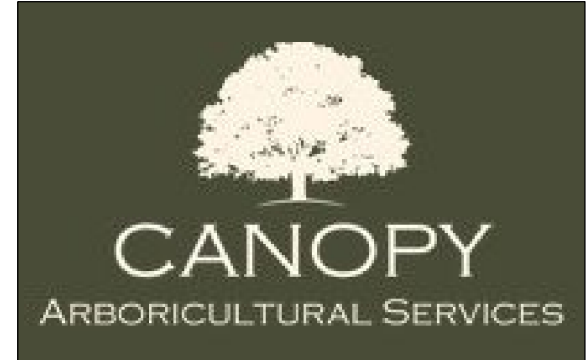


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:564 @ A3 Scale



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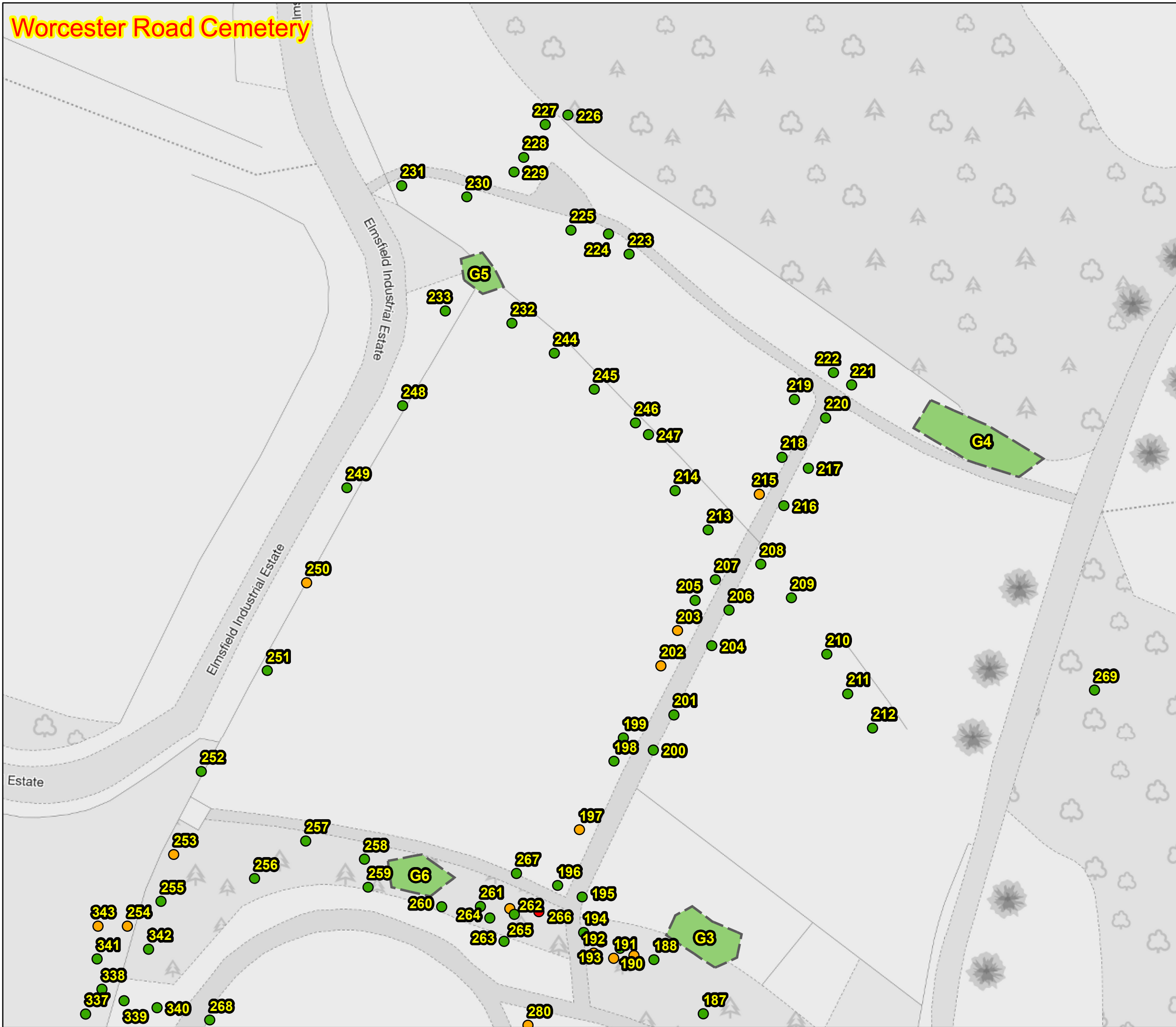
## Tree Survey

### Worcester Road Cemetery

Drawing No	Canopy_Rev2
Date	18 July 2022



# Worcester Road Cemetery

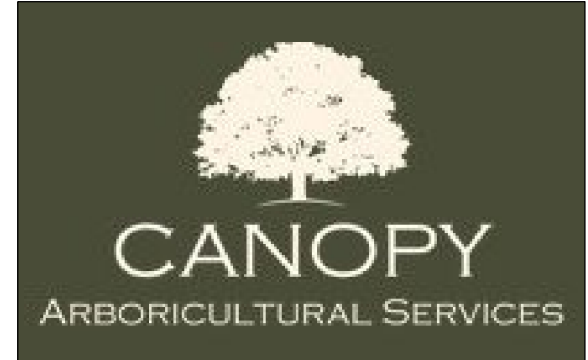


## Tree Work Priority

- Within 3 months
- Year 1
- Year 2
- No work required



Scale: 1:564 @ A3 Scale



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### Tree Survey

### Worcester Road Cemetery

Drawing No	Canopy_Rev2
Date	18 July 2022



Tree ID	Species	Height	DBH (mm)	Age	Physiological condition	Structural Condition	Comments	Recommended Work	Recommended Work2	Notes	Work Priority	x	y	Date
151	Giant sequoia	20+	1201mm greater than	Mature	Good	Good	Street light within crown on south/east side	Other see notes, Branch or limb removal, Climbing Inspection (detail in notes), Deadwood - Major dead wooding, Sever ivy		Reduce limb which is currently growing into street light (detail in notes), During works carry out climbing inspection	Year 1	430672.12	227072.36	7/6/22
152	Lawson cypress	20+	901-1200mm	Mature	Good	Good	3x co-dominant stem Large ears (reactive growth) on either side of the Union @ 1m	Crown reduction by 15 percent		Reduction of crown to reduce wind throw and therefore lower risk of failure at the lower union	Year 1	430673.54	227081.38	7/6/22
153	Leylandii	11-15m	0-300mm	Semi Matu	Fair	Good		No work required			No work required	430674.81	227084.88	7/6/22
154	Leylandii	6-10m	0-300mm	Semi Matu	Fair	Fair	Severe lean towards west	Directional fell			Year 1	430673.69	227087.64	7/6/22
155	Leylandii	11-15m	301-600mm	Mature	Fair	Good		No work required			No work required	430672.75	227090.76	7/6/22
156	Cherry Laurel	0-5m	0-300mm	Semi Matu	Good	Fair		No work required			No work required	430667.62	227084.84	7/6/22
157	Cotoneaster	0-5m	0-300mm	Mature	Good	Good		No work required			No work required	430657.13	227082.38	7/6/22
158	Cotoneaster	6-10m	301-600mm	Mature	Good	Good		No work required			No work required	430648.07	227085.64	7/6/22
159	Lawson cypress	16-20m	601-900mm	Mature	Good	Fair	5 X co-dominant stem	Crown reduction by 25 percent			Year 2	430666.82	227094.40	7/6/22
160	Holly	6-10m	0-300mm	Young	Fair	Good		No work required			No work required	430665.89	227097.15	7/6/22
161	Lawson cypress	16-20m	901-1200mm	Mature	Good	Fair	4x co-dominant stem	Other see notes		Removal of north facing stem	Within 3 months	430663.26	227103.94	7/6/22
162	Green ash	6-10m	301-600mm	Semi Matu	Fair	Good		Other see notes		Crown lift on west side	Year 1	430648.89	227102.20	7/6/22
163	Cotoneaster	6-10m	301-600mm	Mature	Good	Good		No work required	Pollard	Deadwooding	No work required	430643.75	227099.22	7/6/22
164	Sycamore	6-10m	0-300mm	Young	Good	Good		Other see notes	Crown lifting to 2.4m over footpath		Within 3 months	430641.63	227082.84	7/8/22
165	Hawthorne	6-10m	0-300mm	Semi Matu	Good	Good		Sever ivy			Year 1	430641.27	227081.92	7/8/22
166	Holly	6-10m	301-600mm	Semi Matu	Good	Good		Sever ivy			Year 1	430637.19	227086.31	7/8/22
167	Holly	6-10m	301-600mm	Semi Matu	Good	Good		Sever ivy			Year 1	430632.36	227091.24	7/8/22
168	Holly	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430631.50	227112.02	7/8/22
169	Holly	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430636.83	227114.63	7/8/22
170	Holly	6-10m	0-300mm	Young	Good	Fair		No work required			Within 3 months	430659.92	227108.33	7/8/22
171	Leylandii	11-15m	301-600mm	Mature	Good	Good		No work required			No work required	430657.86	227113.84	7/8/22
172	Sequoia	20+	1201mm greater than	Mature	Fair	Fair		No work required			No work required	430653.19	227123.19	7/8/22
173	Horse chestnut	11-15m	301-600mm	Semi Matu	Fair	Poor		Sectional fell			Year 1	430645.75	227133.08	7/8/22
174	Yew	0-5m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430624.07	227120.80	7/8/22
175	Holly	6-10m	301-600mm	Mature	Good	Good		No work required			No work required	430619.43	227126.29	7/8/22
176	Yew	6-10m	601-900mm	Mature	Fair	Good		No work required			No work required	430615.74	227125.54	7/8/22
177	Holly	6-10m	301-600mm	Mature	Good	Good		No work required			No work required	430614.24	227130.49	7/8/22
178	Cherry	6-10m	0-300mm	Semi Matu	Fair	Good		No work required			No work required	430607.32	227116.84	7/8/22
179	Crab Apple	6-10m	301-600mm	Mature	Good	Good		No work required			No work required	430614.56	227108.61	7/8/22
180	Sycamore	11-15m	601-900mm	Semi Matu	Fair	Fair		Deadwood - Complete dead wooding, Deadwood - Major dead wooding, Sever ivy			Year 1	430602.76	227107.62	7/8/22
181	Silver birch	11-15m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430609.24	227103.06	7/8/22
182	Holly	6-10m	301-600mm	Mature	Good	Good		Sever ivy			Year 1	430600.76	227103.56	7/8/22
183	Holly	6-10m	301-600mm	Mature	Good	Good		Sever ivy			Year 1	430605.21	227098.99	7/8/22
184	Crab Apple	11-15m	601-900mm	Mature	Good	Fair	High levels of deadwood within crown, Overhangs walkway	Deadwood - Complete dead wooding, Deadwood - Major dead wooding			Within 3 months	430610.03	227094.97	7/8/22
185	Sequoia	20+	1201mm greater than	Mature	Good	Good		No work required			No work required	430602.22	227135.57	7/8/22
186	Lawson cypress	20+	1201mm greater than	Mature	Good	Good		Crown lifting to 2.4m over footpath			Year 1	430620.21	227148.92	7/8/22
187	Copper beech	20+	901-1200mm	Mature	Good	Good		No work required			No work required	430614.24	227160.29	7/8/22
188	Variegated holly	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430606.45	227168.79	7/8/22
189	Sycamore	16-20m	601-900mm	Mature	Good	Good		Deadwood - Complete dead wooding, Deadwood - Major dead wooding			Year 1	430603.31	227169.41	7/8/22
190	Holly	6-10m	0-300mm	Young	Fair	Good		No work required			No work required	430601.09	227170.60	7/8/22
191	Sycamore	16-20m	0-300mm	Semi Matu	Poor	Fair		Sectional fell			Year 1	430600.08	227169.03	7/8/22
192	Sycamore	20+	901-1200mm	Mature	Good	Good		Deadwood - Complete dead wooding, Deadwood - Major dead wooding, Sever ivy			Year 1	430596.94	227169.84	7/8/22
193	Sycamore	11-15m	301-600mm	Semi Matu	Poor	Poor		Sectional fell			Within 3 months	430598.13	227171.59	7/8/22
194	Lawson cypress	16-20m	1201mm greater than	Mature	Good	Good	R	No work required			No work required	430595.36	227173.04	7/8/22
195	Hinoki cypress	11-15m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430595.14	227178.65	7/8/22
196	Hinoki cypress l	11-15m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430591.25	227180.47	7/8/22
197	Hinoki cypress	11-15m	601-900mm	Mature	Good	Good		Crown lifting to 2.4m over footpath			Year 1	430594.70	227189.23	7/8/22
198	Lawson cypress	11-15m	601-900mm	Mature	Good	Fair	12x co-dominant stem	No work required			No work required	430600.17	227200.02	7/8/22
199	Lawson cypress	6-10m	301-600mm	Semi Matu	Good	Good	8x co-dominant stem	No work required			No work required	430601.62	227203.70	7/8/22
200	Lawson cypress	11-15m	601-900mm	Mature	Good	Good		No work required			No work required	430606.34	227201.80	7/8/22
201	Hornbeam	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430609.62	227207.34	7/8/22
202	Lawson cypress	16-20m	601-900mm	Mature	Good	Good		Sever ivy			Year 1	430607.55	227215.05	7/8/22
203	Cherry	6-10m	301-600mm	Semi Matu	Good	Good		Crown lifting to 2.4m over footpath			Year 1	430610.19	227220.58	7/8/22
204	Cherry	0-5m	0-300mm	Young	Good	Good		No work required			No work required	430615.55	227218.23	7/8/22
205	Cherry	0-5m	0-300mm	Young	Good	Good		No work required			No work required	430612.92	227225.38	7/8/22
206	Cherry	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430618.28	227223.85	7/8/22
207	Cherry	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430616.13	227228.62	7/8/22
208	Holly	6-10m	601-900mm	Mature	Good	Good		No work required			No work required	430623.31	227231.06	7/8/22
209	Hornbeam	0-5m	0-300mm	Newly Plar	Good	Good		No work required			No work required	430628.13	227225.75	7/8/22
210	Leylandii	11-15m	601-900mm	Mature	Good	Good		No work required			No work required	430633.72	227216.87	7/8/22
211	Lawson cypress	16-20m	601-900mm	Mature	Good	Good		No work required			No work required	430636.98	227210.63	7/8/22
212	Lawson cypress	20+	901-1200mm	Mature	Good	Good		No work required			No work required	430640.89	227205.23	7/8/22
213	Copper Norway maple	11-15m	601-900mm	Mature	Good	Good		No work required			No work required	430614.98	227236.43	7/8/22
214	Copper Norway maple	11-15m	301-600mm	Mature	Good	Good		No work required			No work required	430609.78	227242.65	7/8/22
215	Cherry	0-5m	0-300mm	Young	Fair	Poor	Located too close to neighbouring Norway maple	Directional fell			Year 1	430623.05	227242.09	7/8/22
216	Cherry	0-5m	0-300mm	Young	Good	Good		No work required			No work required	430626.94	227240.27	7/8/22
217	Cherry	6-10m	0-300mm	Young	Good	Good		No work required			No work required	430630.77	227246.18	7/8/22
218	Red oak	0-5m	0-300mm	Newly Plar	Good	Good		No work required			No work required	430626.61	227247.90	7/8/22
219	Cherry	6-10m	0-300mm	Young	Good	Good		No work required			No work required	430628.59	227257.02	7/8/22
220	Cherry	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430633.49	227254.11	7/8/22
221	Cherry	0-5m	0-300mm	Newly Plar	Good	Good		No work required			No work required	430637.61	227259.28	7/8/22
222	Cherry	0-5m	0-300mm	Young	Good	Good		No work required			No work required	430634.74	227261.19	7/8/22
223	Oak	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430602.54	227279.85	7/8/22
224	Oak	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430599.30	227283.05	7/8/22
225	Hawthorne	6-10m	301-600mm	Mature	Good	Good		No work required			No work required	430593.39	227283.65	7/8/22
226	Oak	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430592.91	227301.77	7/8/22
227	Horse chestnut	0-5m	0-300mm	Newly Plar	Fair	Good		No work required			No work required	430589.33	227300.27	7/8/22
228	Oak	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430585.95	227295.10	7/8/22
229	Oak	6-10m	0-300mm	Semi Matu	Good	Good		No work required			No work required	430584.39	227292.80	7/8/22
230	Ash	6-10m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430576.95	227288.89	7/8/22
231	Horse chestnut	0-5m	0-300mm	Young	Fair	Good		No work required			No work required	430566.71	227290.66	7/8/22
232	Horse chestnut	11-15m	301-600mm	Semi Matu	Good	Good		No work required			No work required	430584.08	227268.98	7/8/22
233	Horse chestnut	11-15m	1201mm greater than	Mature	Good	Good		No work required			No work required	430573.56		