



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

3rd November 2022

SUMMONS TO ATTEND A
MEETING OF COMMUNITY COMMITTEE

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 9th November 2022

TIME: 6:30pm

Cllrs Sandra Coleman (Chair), Steve Akers (Vice-Chair) Rachel Foakes, Jo Graves, Archie Miles, Rizvana Poole, Lexy Tuckwell, and Natasha Whitmill

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes of the extraordinary committee meeting held on 19th October 2022.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. Committee Action Plan

To note

6. Sports Awards

To agree a date, budget and format for the Sports Awards 2023.

7. Town Hall

a. To receive a verbal update from the Facilities and Events Officer.

b. To receive a report outlining options for purchasing a digital piano for the Town Hall.

8. Cemetery

To receive a report from The Clerk following the memorial safety testing and agree next steps.

9. Play Areas

a. To receive a report regarding Cotswold Crescent.

b. To receive a request from Chipping Norton Theatre for use of New Street Recreational Ground on Sunday 24 September 2023.

10. War Memorial

To receive a verbal update.

11. Youth Work

To receive a verbal update on Youth Work in Chipping Norton.

12. Grant Policy

To agree membership of a task and finish group to review the grant giving policy and report back.

13. Waste Bins

To receive communication from WODC following the waste bin replacement and renewal programme, and the new charging scheme.

14. Events

To receive a report from the Deputy Clerk and review the budget set to support the Christmas in Chippy event.

15. Committee budget 2023/24

To receive a report from the Responsible Finance Officer.

16. Motion

To consider the following motion proposed by Councillor Steve Akers (Seconder to be confirmed):

We recognise the vital role that Royal Mail postal delivery workers play and the service they provide to our local community. This goes far beyond the delivery of letters and parcels. This was demonstrated fully at the height of the Covid pandemic when they were praised as key workers.

We are concerned that the actions of Royal Mail Group in the current postal dispute represent a threat to this, and to the Royal Mail Universal Service Obligation.

We agree to write to the Royal Mail CEO and Board urging them to reach a negotiated settlement and agree change with the CWU, rather than impose changes which will be detrimental to the public and Royal Mail workers.

We agree to send a copy of this letter to the CWU, the Secretary of State for Business, the Chair of the CWU Parliamentary Group, the Leader of His Majesties Opposition, the local MP for Witney, and the leaders of OCC and WODC.

17. Confidential session

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of Item 18.

18. The Town Hall

To receive a fee proposal from Ingham Pinnock Associates and agree next steps.

19. Date of the next meeting – Wednesday 18th January 2023



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Office Hours: Mon – Fri 9am – 1pm

Minutes of an Extraordinary Community Committee Meeting held on the 19th October 2022 at 6:30pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Sandra Coleman (Chair), Steve Akers (Vice-Chair) Rachel Foakes, Rizvana Poole

ALSO PRESENT:

Luci Ashbourne, Town Clerk

Katherine Jang, Deputy Town Clerk

1 member of the public

CC45	Apologies for absence Apologies were received from Cllrs Jo Graves and Archie Miles
CC46	Declaration of interests Declarations were received from Cllr Coleman – Community Suppers and Little Footsteps, and St Mary's Church
CC47	Minutes RESOLVED: That the Minutes of the Committee meeting held on the 7 th September 2022 were approved and signed by the Chair as an accurate record of the meeting.
CC48	Public Participation None received
CC49	Grants to Voluntary Bodies Cllrs received a report from the Deputy Clerk concerning grant applications for the Council's Grants to Voluntary Bodies fund and agreed allocation of funding. Members were reminded that the budget for the Grants to Voluntary Bodies Scheme (101/7670) for the financial year is £26,000. Members asked if the groups working with young people or vulnerable people would submit their safeguarding policies. The Clerk said that she would take advice as the grant awarding policy doesn't state that this would be a requirement. The Chair suggested reviewing the Grant Application round deadline to align better with the school year. The Clerk suggested to review grants on a rolling basis as they come in. The Chair noted that the grant policy should be reviewed at a later point during the year. Members discussed whether organisations under the same overarching organisation should be considered one organisation, and if more than one grant should be considered in these cases.

Cllr Foakes and Akers – Viewed as separate voluntary bodies and therefore eligible for more than one grant if they maintain separate bank accounts.
 Cllr Poole – Should be viewed as the same organisation and therefore eligible for only one grant.
 Cllr Coleman – abstained due to being a member of the Community Church.
RESOLVED: That community groups under the same overarching organisation should be viewed as separate voluntary bodies and therefore eligible for more than one grant if they maintain separate bank accounts.

Community Organisation	Amount Requested	Awarded 2022-2023
1:1 Mentoring, St Mary's Church, CN	£1,200	£1,200
4 Shires Swimming Club	£1,555.35	£500
Armed Forces Trust, CN	£1,000	£500
Cleanslate	£750	£750
Community Suppers (CN Community Church)	£250	£250
Green Gym	£1,000	£1,000
Lido, CN	£6,500	£5,000
Literary Festival, CN	£680	£680
Little Footsteps, CN	£2,000	£1,500
Mini's, CN	£500	£500
Music Festival, CN	£1,000	£1,000
Parkrun	£500	£500
Rainbows	£500	£500
Remix Youth Club, CN	£2,000	£1,500
Swifts Football, CN	£1,800	£1,800
Theatre, CN	£3,000	£3,000
Thrive North Oxfordshire	£2,000	£2,000
Volunteer Link Up	£2,000	£2,000
CN School PTA (Missed application deadline)	£5,000	£1,820
Lawrence Home Nursing Team, CN (Missed application deadline)	£2,000	£0
	Total Requested	Total Awarded
	£32,235.35	£26,000.00

Cllr Poole proposed to award the grants to community organisations as agreed above, seconded by Cllr Coleman. All in favour, motion carried.

RESOLVED: That the grants are awarded as above, to the total of £26,000.

CC50 Date of the next meeting

9th November 2022

Signed as an accurate record

Date.....

Agenda item 5 – Committee strategic plan

Action	Whose involved?	Budget	Commencement	Completion	Notes/Comment
Modernise and improve Chipping Norton Town Hall Large project	CNTC Staff/approved consultants/working party	EMR £277,486	Jun-22	Dec-24	Quinquennial review is complete. Measured survey has been carried out and we now have floorplans. Specifications are being drawn up for the repairs works.. CNTC exploring potential to apply for National Lottery Heritage funding. Proposal from Ingham Pinnock Associates at this meeting. New facilities and events officer Tania Kirby started in post on 24 th October 2022
Supporting young people in Chipping Norton.	Youth work providers/CNTC/clubs	Youth opportunity funding Youth Council: 22/23 £1000 EMR £1500	Nov 21	Ongoing	The Council are funding Got2B for two years and actively seek opportunities to promote, support and facilitate better provision for young people in the town. Got2B are trialling after school LGBTQ+ groups in The Lower Hall during the winter term.
Improving access, information and biodiversity in Chipping Norton Cemetery	CNTC/Contractors	22-23 £1000 EMR £4174	Ongoing	Ongoing	New regulations approved. New noticeboard has arrived and is ready to be installed (pending date from the contractor) Memorial safety testing report on the agenda for this meeting
Undertake a condition survey of CNTC recreation areas, then prepare and adopt a planned improvement and upgrade plan Large Project	CNTC	22/23 £5000 EMR £28,895	Jul 22	Nov 24	New park signs have been installed. Meeting with play park consultant at Cotswold Crescent on 14 th September 2022 – update from The Chair and this meeting. Approved H&S works have now been carried out.
Cemetery clean up days	CNTC Staff, Cllrs and Volunteers	N/A	Ongoing	Ongoing	Two clean up days – April and October October clean up day and wildflower planting was a success. Spring date – 4 th March 2022.
Pesticide free Chipping Norton	CNTC/Contractors/landowners/clubs	N/A	May 22	May 25	Three year action plan adopted. Implementing first year now.
Sport awards Ceremony	CNTC/Volunteers/Clubs/Schools	£500			Date for 2023 to be agreed at this meeting.
Improving access and biodiversity at Pool meadow Large Project	CNTC/Approved consultants/Working Party	22/23 £7000 EMR £2880	2020	Sept 24	Feasibility study has been approved and is progressing.
Christmas lights scheme	CNTC	£15,000 per year	October 22	Feb 25	Millennium Quest are installing lights in the large trees and on the Town Hall. These will be switched on - 24 th November 2022. Little trees organised by the community/CNTC. These will be installed on 27 th November.
Fixing pathways in the closed Churchyard	CNTC/St Mary's Church	22-23 £1500	ASAP	ASAP	The works were due to be completed on 27 th October but had to be postponed due to inclement weather. New

					date is being arrange and the works should be completed very soon.
Providing grants to voluntary bodies/organisations in Chipping Norton	CNTC/Organisations/Clubs/Community groups	22-23 £26000	July 22	October 22	Grants have now been approved.
Managing Greystones leases	CNTC/tenants		Jul 22	Jan 23	New leases are being drawn up
Compliance and safety	CNTC/Approved consultants/contractors	Multiple budgets	Ongoing	Ongoing	Memorial safety testing underway. Tree Survey complete - priority works complete. Play park inspections – Weekly checks MO, 6 monthly inspections undertaken by the insurance company Town Hall FRA complete

Adopted by Community Committee – 29th June 2022

Item 7b: Digital piano for Town Hall

The Chipping Norton Choral Society has requested that the Town Council consider purchasing a piano for the Town Hall. As agreed at a previous meeting, the requirements for the piano included being: Digital, lightweight/portable, include speakers and ability to plug into sound system, and suitable for a range of uses including choral music and performances.

Having spoken with a Piano specialist at Bonners, he recommended pianos at different price points:

Yamaha P125 (£718 without stool)

<https://www.bonnersmusic.co.uk/products/yamaha-p125-black-piano-home-package>

Roland FP30X (£777 without stool)

<https://www.bonnersmusic.co.uk/products/roland-fp30x-black-digital-piano-home-package>

Kawai ES120 (£1,022 including stool)

<https://www.bonnersmusic.co.uk/products/kawai-es120-digital-piano-black-elite-package>

Kawai ES920 (£1,694 without stool)

<https://www.bonnersmusic.co.uk/products/kawai-es920-black-portable-piano-home-package>

Yamaha P515 (£1,650 without stool)

<https://www.bonnersmusic.co.uk/products/yamaha-p515-black-piano-home-package-1>

Roland FP90X (£1,683 including stool and headphones)

<https://www.bonnersmusic.co.uk/products/roland-fp90x-black-piano-value-package>

The more expensive pianos will be equipped with robust speakers that will be able to fill a large space such as the Town Hall.

Recommendation: The Yamaha P125 comes at a reasonable price and is highly recommended. At the higher price point, the Kawai ES920, Yamaha P515 and Roland FP90X have similar specs – the largest difference being more robust speakers.

Agenda item 8 – Memorial Safety Testing

The Council's contractor Memsafe have completed the first phase of safety check in the Cemetery. They tested an overall of 574 Memorials, and there were a total of 16 Memorial Fails (2.8% Failure rate). The 16 failed memorials have had a sign and band attached.

3 memorials were a pass risk level Amber. The memorials need to be monitored on a 12-month programme ie. Rechecked to see if there is any further deterioration.

The cost to undertake all of the required repairs comes in a £2,035.00 – average of £120 per memorial. The works will ensure that all memorials are fixed to the British Standard 8415.

It is recommended that the Council cover these costs and instruct the contractors to undertake these repairs.

If agreed, it is also recommended that the Cemetery Manager write to each memorial owner to let them know what work is required, reassure them that the Council are willing to make those repairs, but give them to option of employing and paying for their own stonemason if they so wish.

It should also be noted that none of the recommended repairs will change the aesthetics of any memorial as the repair work is carried out in the foundation of the memorial.

Recommendation:

1. The committee approve the spend of £2,035 to undertake the necessary safety works.

Agenda item 9a – Cotswold Crescent

Equipment upgrade

Cotswold Crescent Play Park is overdue an equipment upgrade. There has been much helpful discussion about this between the town's youth workers and the young people that use the area about what equipment they would like to see installed there.

Because all of the equipment needs replacing the Council have several options about how this is managed. Please note, there is £19,873 in ear marked reserves for new equipment which can be used to support any of the options below:

- a. A comprehensive budget is set for next year to replace all of the items and the Council tenders for a contractor to complete the works. The cost of a complete upgrade is hard to predict, but is likely to be circa £60,000. This option would require a tender process to take place.
- b. The Council replace one or two items at a time over three years, and earmarking £20,000 per year to do so. It should be noted that rising and unpredictable costs of parts and labour may mean this budget will need reviewing over time.
- c. The Council employ a professional consultant to design and manage the project as a whole. Benefits to this would be wealth of experience and skilled management including community consultation, design, tender writing and site management during the installation period.

Option a would mean choosing one contractor to install all items, option b would be a more piecemeal approach. Option c would provide the benefits that both these options bring, but at an added cost of around £3,500 for professional fees.

It should be noted that the Deputy Clerk has submitted an Awards For All grant application for this project, and if successful the grant amount could provide up to £10,000 in funding.

Recommendation

1. That the committee agree the general approach to take to upgrading Cotswold Crescent Play Park;
2. That the committee recommend the appropriate 2023/24 budget be earmarked in line with the approach taken

It should be noted that all 2023/24 budget recommendations are subject to Full Council approval in December 2022

Noticeboard

The council have been contacted by youth-workers who work with young people at Cotswold Crescent. The young people have requested that a noticeboard is installed in the park, in order that the Council can keep them informed, and that there is a space for youth work posters to be displayed. A simple open noticeboard would come in at around or less than £500.

Recommendation:

1. That the Committee decide if the request for a noticeboard be approved and if so;
2. that the committee either delegate design choice to The Clerk in consultation with The Chair, or that designs are brought back to committee for approval.

October 2022

Request for use of New Street Recreational Ground – Sunday 24 September 2023

Dear Community Committee of Chipping Norton Town Council

After the success of two Panto Fun Runs, The Theatre is requesting the use of the New Street Recreational Ground again for the third Panto Fun Run, scheduled for Sunday 23rd September 2023. The use of the rec ground would be from approximately 10am to 12pm.

About the event: The Panto Fun Run is a fun-filled community event where participants can run or walk a 5km route, to raise money for The Theatre. Participants come dressed in various costumes. The current route culminates in the rec ground where in 2022 we had an al fresco café and music at the finish line.

Thank you very much for your support in this event for the last two years. The photos on the next page show the event you made possible through access to the rec ground. We are looking to grow the Panto Run into an annual event in the Chippy calendar and would be grateful for your support.

If you have any questions or concerns, please feel free to email me on the below email address. Look forward to hearing your decision.

Kind regards,

Sophie Harvey

Fundraising Officer

sharvey@chippingnortontheatre.com



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Director John Terry General Manager Jo Robinson (nee Ludford)
The Council for the Company R Greaves (Chairman), G Chadwick, F Grive, J Hole
C Peake, S Sheppard, A Villars, L Whordley-Hughes

V.A.T Reg No. 121 8692 71 Registered Company No. 01179918 Registered in
England: The Chipping Norton Theatre Ltd, 2 Spring Street Chipping Norton Oxfordshire
OX7 5NL Registered Charity No. 268154 A member of UK Theatre

Agenda item 13 – Waste bins

The following communication has been received from WODC following the Waste Bin Placement and Renewal Programme:

Dear Parish Clerk,

Over the last year we have been implementing the West Oxfordshire District Council (WODC) Waste Bin Placement and Renewal Programme that we wrote to you about in 2021. I am pleased to inform you that this work is now complete and over 600 new dual litter/dog waste bins have been installed throughout the district.

Firstly, I would like to thank the Town Council for their support during the implementation phase. The project team has held many site meetings with Town and Parish Councils and dealt with enquiries from residents and businesses. In addition, we have also made some other improvements along the way that we would like to inform you about, as well as outlining a new fairer charging regime that will be introduced on the 1st April 2023. The following information should assist you.

Single Point of Contact for Town and Parish Councils Regarding Waste Bins

We want to make it easier for Town and Parish Councils to contact WODC about waste bins. With immediate effect, please use the following email address (redacted) if you have any enquiries regarding waste bins.

The Location of New Waste Bins

The locations of new waste bins are now on a digital map, here is a link -

<https://westoxfordshire.maps.arcgis.com/apps/instant/interactivelegend/index.html?appid=fea406b8cd574bb3b77fd4b868429d3f>

If any aspects of this are incorrect, please let us know and we will update the map.

Emptying Schedules

Waste bins in your parish are scheduled to be emptied every week on a Monday (outer town) and daily for the inner town.

Overflowing Waste Bins

Sometimes, waste bins can overflow. This can happen if there is an event in the area or over a bank holiday weekend period. If this happens, Town and Parish Councils and residents can now report this on the WODC website and the link is below. We would be grateful if you would promote this to residents on your website and social media platform(s)

<https://www.westoxon.gov.uk/overflowingbin>

Fairer Charging Regime

WODC is responsible for supplying and emptying waste bins that are located on the adopted highway. The WODC Cabinet has reviewed the costs that Town and Parish Councils are charged to empty waste bins located on land owned/managed by the Town and Parish

Councils, i.e play parks, playing fields etc; and where Town and Parish Councils have requested additional bins which do not meet the WODC policy.

In your town there are a total of 6 waste bins that are located on land owned/managed by the Town and Parish Councils and/or have been requested by the Town and Parish Council.

These bins will be emptied once a week from 1st April 2023 and the cost of this and disposal of the waste material will be £8.37 per bin, making the total annual cost for your parish £2611.44. This charge will also include up to 12 additional unscheduled empties per year to take into account any additional collections following reports of overflowing bins. This cost will not be introduced until 1st April 2023 so that Town and Parish Councils can build the costs into their annual budget setting process. Invoices will be sent from WODC in June and October 2023, after the Town and Parish Councils have received their precepts.

The supply of new waste bins and replacements will be met by WODC in the future.

The Clerk asked the officer to expand on the process and cost regarding new bin requests. WODC have confirmed that requests will be dealt with on a case by case basis. If WODC agree there is an essential need then cost of installation and emptying will be covered by WODC. If the new location request is on Town Council land then WODC will cover the installation and the Town Council cover the cost of the emptying schedule.

If WODC feel that the request isn't essential, but the Town Council still wish for the bin to be installed then the Town Council will be charged the fee for emptying and installation cost will be covered by WODC.

This report is for committee to note

Agenda item 14 – Christmas in Chippy Budget

Council had approved a total budget of £1000 for the Christmas in Chippy event this year on the 11th December 2022. Christmas in Chippy organisers have requested a disabled accessible sleigh as an attraction for the event. Along with the estimated cost for supplies for the children’s lantern making and insurance this would take the cost over-budget.

Disabled accessible Sleigh	£750
Supplies for lantern making (estimated)	£400
Printing and ancillary costs (estimated)	£250
One-off liability insurance	£100
	TOTAL: £1500

Recommendation: To raise the budget for Christmas in Chippy from £1000 to £1500 from the annual events budget. If there is an underspend, to return the excess to the annual events budget.

Agenda item 15 – Committee budget 23/24

Attached is a draft committee budget for 2023/24. This has been informed by previous spend, as well as current projects that the Committee are working on. It has also been informed by predicted costs outlined by professionals – for example the second phase of tree works will need to be undertaken next year, and those costs are factored into this draft budget. The following points should be noted:

- There is a new cost centre for the Pool Meadow restoration fund. The consultant has informed us that the project is likely to cost £100,000 in total, but that £50,000 of this has almost certainly been secured by external grant funding, and that if the Council can pledge £25,000 in match funding, then the final £25,000 will likely be secured.
- The Council has a fixed rate contract for energy supplies until June 2024.
- The Town Hall salaries budget has increased from last year due to the new facilities and events officer starting in post. The Council did increase the admin salaries budget to cover this role, but we have moved 50% of the cost of this post into the Town Hall salaries cost centre.
- The “new equipment” cost centre for Recreation will be informed by the decision taken at this meeting under agenda item 9a
- There is a £250,000 ear marked reserve for the Town Hall restoration. This will be used to cover the roof and damp works that are currently being specified ahead of starting a tender process.

Recommendation:

As part of the budget setting process, the committee should agree a draft budget for 2023/24 to help inform the final draft budget for Full Council to approve. It is important to note that this will be subject to change depending on the overall picture.

Chipping Norton Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 7)

12:39

		<u>2021/2022</u>				<u>2022/2023</u>				<u>2023/2024</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Community</u>												
<u>101</u>	<u>Grants</u>											
7670	Grants-Voluntary Organisations	26,000	31,000	0	0	26,000	0	26,000	2,500	26,000	0	0
7680	Youth Council	0	0	0	0	1,500	1,000	2,500	0	0	0	0
	Overhead Expenditure	26,000	31,000	0	0	27,500	1,000	28,500	2,500	26,000	0	0
	Movement to/(from) Gen Reserve	<u>(26,000)</u>	<u>(31,000)</u>			<u>(27,500)</u>		<u>(28,500)</u>	<u>(2,500)</u>	<u>(26,000)</u>		
<u>110</u>	<u>Town Hall</u>											
3115	Lettings Income	16,000	20,059	0	0	26,000	0	26,000	17,392	30,000	0	0
3140	WODC Water Rates Contrib	200	81	0	0	100	0	100	102	100	0	0
3290	Miscellaneous Income	3,000	0	0	0	0	0	0	133	0	0	0
	Total Income	19,200	20,140	0	0	26,100	0	26,100	17,627	30,100	0	0
4100	Salaries/Superann/Nl	19,500	22,715	0	0	19,800	0	19,800	9,726	42,000	0	0
5140	Promotion	1,500	0	0	0	1,500	0	1,500	0	1,500	0	0
5210	Telephone and Comms	300	545	0	0	630	0	630	225	1,000	0	0
6110	Heat and Light	5,750	6,016	0	0	6,000	0	6,000	2,452	7,000	0	0
6130	Water & Sewerage	670	657	0	0	680	0	680	914	1,500	0	0
6210	Rates	10,000	10,230	0	0	10,230	0	10,230	5,970	10,230	0	0
6230	Window Cleaning	800	725	0	0	800	0	800	290	500	0	0
6240	Alarm/Fire Extinguisher Insp	1,500	2,348	0	0	1,600	0	1,600	193	1,600	0	0
6310	Cleaning / Sanitary Expenses	1,000	1,180	0	0	1,500	0	1,500	567	1,800	0	0
6330	Waste Disposal	600	555	0	0	600	0	600	582	600	0	0
6400	Repairs and Maintenance	10,000	2,906	0	0	10,000	20,000	30,000	13,815	10,000	0	0

Continued on next page

Chipping Norton Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 7)

12:39

		<u>2021/2022</u>				<u>2022/2023</u>				<u>2023/2024</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6408	New Equipment	1,500	0	0	0	2,500	0	2,500	541	2,500	0	0
7610	Licences	735	605	0	0	800	0	800	620	800	0	0
7650	Insurance	3,750	2,834	0	0	3,000	0	3,000	2,800	3,000	0	0
7720	Other Miscellaneous Expenses	750	567	0	0	500	0	500	185	500	0	0
	Overhead Expenditure	58,355	51,882	0	0	60,140	20,000	80,140	38,881	84,530	0	0
	110 Net Income over Expenditure	-39,155	-31,742	0	0	-34,040	-20,000	-54,040	-21,254	-54,430	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	4,715	0	0	0
	Movement to/(from) Gen Reserve	(39,155)	(31,742)			(34,040)		(54,040)	(16,539)	(54,430)		
120	<u>Greystones</u>											
3110	Rents Receivable	2,040	2,040	0	0	2,040	0	2,040	750	2,040	0	0
3111	Rugby Club Right Of Access	175	175	0	0	175	0	175	175	175	0	0
	Total Income	2,215	2,215	0	0	2,215	0	2,215	925	2,215	0	0
6210	Rates	375	60	0	0	375	0	375	110	375	0	0
6400	Repairs and Maintenance	2,500	1,519	0	0	2,500	0	2,500	1,176	2,500	0	0
7650	Insurance	300	227	0	0	300	0	300	300	300	0	0
	Overhead Expenditure	3,175	1,805	0	0	3,175	0	3,175	1,586	3,175	0	0
	Movement to/(from) Gen Reserve	(960)	410			(960)		(960)	(661)	(960)		
130	<u>Cemetery</u>											
3190	Interments & Memorials	11,000	14,969	0	0	11,200	0	11,200	7,300	14,000	0	0
3191	Grave Purchase	3,500	7,040	0	0	4,000	0	4,000	2,715	4,000	0	0
3290	Miscellaneous Income	0	0	0	0	0	0	0	50	0	0	0

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Chipping Norton Town Council Current Year
Annual Budget - By Committee (Actual YTD Month 7)

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	<u>2021/2022</u>		Brought Forward	Net Virement	<u>2022/2023</u>			Actual YTD	<u>2023/2024</u>		
	Budget	Actual			Agreed	EMR	Total		Agreed	EMR	Carried Forward
Total Income	14,500	22,009	0	0	15,200	0	15,200	10,065	18,000	0	0
6130 Water & Sewerage	20	69	0	0	100	0	100	30	100	0	0
6210 Rates	800	1,258	0	0	1,000	0	1,000	842	1,500	0	0
6400 Repairs and Maintenance	1,000	200	0	0	1,000	0	1,000	8,216	10,000	0	0
6465 Contract	12,500	11,156	0	0	12,500	0	12,500	4,344	10,000	0	0
6471 Skips for cemetery	600	720	0	0	600	0	600	380	600	0	0
7650 Insurance	600	454	0	0	600	0	600	500	500	0	0
7720 Other Miscellaneous Expenses	500	314	0	0	500	0	500	313	500	0	0
Overhead Expenditure	16,020	14,171	0	0	16,300	0	16,300	14,625	23,200	0	0
130 Net Income over Expenditure	-1,520	7,838	0	0	-1,100	0	-1,100	-4,560	-5,200	0	0
6000 plus Transfer from EMR	0	0	0	0	0	0	0	6,774	0	0	0
Movement to/(from) Gen Reserve	<u>(1,520)</u>	<u>7,838</u>			<u>(1,100)</u>		<u>(1,100)</u>	<u>2,214</u>	<u>(5,200)</u>		
140 Closed Churchyard											
6400 Repairs and Maintenance	1,000	1,515	0	0	1,500	0	1,500	740	3,000	0	0
6465 Contract	0	0	0	0	0	0	0	0	2,000	0	0
6468 Maintenance incl. drains	1,000	2,234	0	0	3,700	0	3,700	1,651	0	0	0
Overhead Expenditure	2,000	3,749	0	0	5,200	0	5,200	2,391	5,000	0	0
Movement to/(from) Gen Reserve	<u>(2,000)</u>	<u>(3,749)</u>			<u>(5,200)</u>		<u>(5,200)</u>	<u>(2,390)</u>	<u>(5,000)</u>		
151 Recreation											
6200 Rent	1,000	1,000	0	0	1,000	0	1,000	1,000	1,000	0	0
6400 Repairs and Maintenance	4,500	1,983	0	0	4,500	0	4,500	13,523	4,500	0	0

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		<u>2021/2022</u>				<u>2022/2023</u>				<u>2023/2024</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6410	New Equipment	10,000	7,955	0	0	5,000	25,000	30,000	6,603	0	0	0
6413	Sports Awards	500	305	0	0	500	0	500	0	500	0	0
6420	Litter/Dog Bin Emptying	6,500	4,364	0	0	6,500	0	6,500	2,910	3,000	0	0
6465	Contract	5,200	7,341	0	0	5,200	0	5,200	2,144	5,000	0	0
7100	Travel & Subsistance	20	0	0	0	0	0	0	0	0	0	0
7650	Insurance	2,700	2,700	0	0	2,700	0	2,700	2,225	2,500	0	0
7720	Other Miscellaneous Expenses	1,000	447	0	0	1,000	0	1,000	584	1,000	0	0
	Overhead Expenditure	31,420	26,095	0	0	26,400	25,000	51,400	28,989	17,500	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	9,023	0	0	0
	Movement to/(from) Gen Reserve	(31,420)	(26,095)			(26,400)		(51,400)	(19,966)	(17,500)		
160	Events											
6414	Annual Events	0	0	0	0	9,500	0	9,500	945	10,000	0	0
6419	Occasional Events	0	0	0	0	2,500	0	2,500	1,711	0	0	0
	Overhead Expenditure	0	0	0	0	12,000	0	12,000	2,655	10,000	0	0
	Movement to/(from) Gen Reserve	0	0			(12,000)		(12,000)	(2,655)	(10,000)		
180	Pool Meadow											
6417	Maintenance	3,000	120	0	0	7,000	0	7,000	3,475	5,000	0	0
6430	Restoration Project	0	0	0	0	0	0	0	0	25,000	0	0
	Overhead Expenditure	3,000	120	0	0	7,000	0	7,000	3,475	30,000	0	0
	Movement to/(from) Gen Reserve	(3,000)	(120)			(7,000)		(7,000)	(3,475)	(30,000)		
185	Millennium Garden											

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		<u>2021/2022</u>		<u>2022/2023</u>					<u>2023/2024</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6417	Maintenance	0	11	0	0	0	0	0	0	1,000	0	0
6465	Contract	2,300	1,266	0	0	1,500	0	1,500	377	500	0	0
	Overhead Expenditure	2,300	1,277	0	0	1,500	0	1,500	377	1,500	0	0
	Movement to/(from) Gen Reserve	(2,300)	(1,277)			(1,500)		(1,500)	(377)	(1,500)		
186	<u>War Memorial</u>											
6465	Contract	200	127	0	0	200	0	200	0	0	0	0
6470	War Memorial	500	400	0	0	500	0	500	0	2,500	0	0
	Overhead Expenditure	700	527	0	0	700	0	700	0	2,500	0	0
	Movement to/(from) Gen Reserve	(700)	(527)			(700)		(700)	0	(2,500)		
	Community - Income	35,915	44,364	0	0	43,515	0	43,515	28,617	50,315	0	0
	Expenditure	142,970	130,627	0	0	159,915	46,000	205,915	95,479	203,405	0	0
	Net Income over Expenditure	-107,055	-86,263	0	0	-116,400	-46,000	-162,400	-66,862	-153,090	0	0
	plus Transfer from EMR	0	0	0	0	0	0	0	20,512	0	0	0
	Movement to/(from) Gen Reserve	(107,055)	(86,263)			(116,400)		(162,400)	(46,350)	(153,090)		
	Total Budget Income	35,915	44,364	0	0	43,515	0	43,515	28,617	50,315	0	0
	Expenditure	142,970	130,627	0	0	159,915	46,000	205,915	95,479	203,405	0	0
	Net Income over Expenditure	-107,055	-86,263	0	0	-116,400	-46,000	-162,400	-66,862	-153,090	0	0
	plus Transfer from EMR	0	0	0	0	0	0	0	20,512	0	0	0
	Movement to/(from) Gen Reserve	(107,055)	(86,263)			(116,400)		(162,400)	(46,350)	(153,090)		

