



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

SUMMONS TO ATTEND A MEETING OF THE TRAFFIC ADVISORY SUB-COMMITTEE

TOWN CLERK: Luci Ashbourne

21st April 2023

TO: All Members of the Traffic Advisory Sub-Committee

VENUE: The Council Chamber, Chipping Norton Town Hall I.

DATE: Thursday 27th April 2023

TIME: 2pm

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the Minutes from the sub-committee meeting held on the 12th January 2023.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

- 5. County Officer's Report**
To receive a report from Oxfordshire County Council.
- 6. District Officer's Report**
To receive a report from West Oxfordshire District Council
- 7. Update from Cllr Saul on OCC Highways matters including the HGV working group** To receive a progress report from Cllr Saul.
- 8. Cycling**
To receive an update on cycling related matters.
- 9. Road Safety**
 - a. To receive a verbal update on road safety related matters.
 - b. To receive a report regarding installing a Speed Indicator Device on Churchill Road.
- 10. LCWIP**
To receive an update
- 11. Correspondance**
- 12. Any Other Business**
- 13. Date of Next Meeting** - Thursday 29th June, 2pm in The Council Chamber

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Minutes of the **Traffic Advisory Sub-Committee** held via Zoom on the **12th January 2023 at 6:30pm**

The following members were present:

Cllr Mark Walker (Chair)

Cllr Sandra Coleman

Cllr Geoff Saul (member for OCC and WODC)

Mike Dixon (Public Transport Users Representative) Cllr Mike Cahill (member for WODC)

Mike Wasley (OCC Officer)

Marcus Simmons (Transition Chipping Norton)

Cllr Steve Akers (arrived at 6:45pm)

Also in attendance:

Luci Ashbourne – Town Clerk

One member of the public.

TAC15	Apologies for Absence Apologies were received from Cllr Jo Graves.
TAC16	Declaration of interests No declarations of interest were received.
TAC17	Minutes Cllr Mike Cahill proposed that the minutes are an accurate record of the meeting held on the 14 th July 2022, Cllr Mark Walker seconded. All in favour, motion carried. RESOLVED: That the minutes from the 14 th July 2022 were approved and will signed by the Chair at the earliest convenience.
TAC18	Public Participation A member of the public spoke to members about the state of the pavements creating slip and trip hazards in Chipping Norton -particularly following recent leaf fall. They gave the example of the path going to and from the health centre. OCC officers and members considered whether slippery paths would need to be reported via Fix-My-Street. It was agreed that the OCC officer would take it back to highways and identify what the process is. Members then discussed ice and snow. Talked process and responsibility. The Town Clerk shared with members that the OCC gritting route and schedule, and grit bin maps are on the Town Council's website.
TAC19	County Officer's Report The Traffic and Road Safety report from OCC Officer was noted. The officer noted that all proposed works for 2023/2024 can be found on an interactive and continually updated map of the major maintenance programme, which is always

	<p>available on the County Council’s website, via following the link: - Map (highway-iams.uk)</p> <p>The Officer shared the proposed Albion Street road safety improvements and welcomed feedback from the committee.</p> <p>Members enquired about the timings of any agreed works – the officer confirmed that once there is an agreed scheme it will then go into detailed design. The funding would come from the next financial year, and the meantime can be used to finalize and ensure all are happy before implementation.</p> <p>The Chair thanked the officer for the work on this, and stressed that it was welcome progress.</p> <p>Members discussed that the primary difference is that the junction is narrowed into Albion Street so there is less distance to cross the road. The path is wider and provides a much clearer view along Albion Street.</p> <p>The entrance to Rock Hill improvements are also welcome, and The Chair felt this matched the discussion that was had on site.</p> <p>Marcus Simmons shared he felt that this proposal seemed different to the original suggestions.</p> <p>Cllr Steve Akers welcomed the proposal and thanked County Officers. Cllr Steve Akers also thanks officer for the report on lining and the junction with Station Road and the A44.</p> <p>The Chair proposed that the document is sent to the next Strategic Planning meeting for consideration before final sign off.</p> <p>Cllr Geoff Saul agreed and noted that he was very happy with the proposals.</p> <p>Cllr Sandra Coleman asked if anyone had spoken to residents nearby for feedback. All agreed this would be helpful.</p> <p>Cllr Sandra Coleman asked where the plans for the New Street crossing area, as that is at least as urgent as this one. The Chair replied and confirmed that is part of the LCWIP process and is awaiting an update from the lead officer on that.</p> <p>Cllr Mike Cahill confirmed total support and that he is in touch with residents and confident they will also be in support of this.</p> <p>RESOLVED: That the Traffic Advisory Sub-Committee fully support these plans, and that they’re sent to the next Strategic Planning Committee for final approval.</p>
TAC20	<p>District Officer’s Report</p> <p>There was no report to consider.</p>

TAC21	<p>Update from Cllr Saul on OCC Highways matters including the HGV working group</p> <p>Cllr Geoff Saul noted the following:</p> <ul style="list-style-type: none"> • That the OCC Budget for 2023/2024 has a number of items on it that will improve public transport. This needs to be agreed at Full Council in February 2023. • Oxford Park and Ride – There is new initiative where an individual can park and ride for £4 per person. There is an extension of this scheme provided for in the budget. • Freight Strategy - At the moment the strategy has no budget for implementation. • Corridor Travel plans – these are aimed at supporting the delivery of a zero-carbon transport system, and promoting active travel and public transport <p>Cllr Geoff Saul noted that the A44 has been broken down into sections and the proposed solutions appear to be a bit cut and paste.</p> <p>Cllr Geoff Saul also noted that a lot of the proposals are good, but there were some that would not work in Chipping Norton. Feedback on this has been provided, and the hope is that a much more meaningful plan will be presented in the future. The hope is that this will feed into the Freight Strategy and a weight limit and/or alternative routes for Chipping Norton.</p> <p>The Chair asked what the timing would be with this - Cllr Geoff Saul confirmed that there are no specific deadline, but that the final reports should be ready for approval in the spring. This is feeding into action plans as opposed to budgets at this stage.</p> <p>The Chair asked about potential duplication and cross over – for example the LCWIP plans include safe crossings too. Cllr Geoff Saul confirmed that the same officers leading on crossings are working on both strategies, and therefore this work is joined up.</p> <p>Cllr Geoff Saul confirmed that an update from the HGV working group will be provided after the next meeting.</p> <p>Members agreed that Oxfordshire County Council momentum feels very different and much more positive since the new administration have been in place.</p> <p>Cllr Steve Akers asked if there are plans to put some of these documents into the public domain. Cllr Geoff Saul confirmed he will send a written report to the Town Council Office, which will be published on the Council’s website and on social media.</p>
TA22	<p>Cycling</p> <p>Atkins invited Transition Chipping Norton to their consultation on the A44 corridor. Transition Chipping Norton submitted some suggestions – particularly on the area around Chipping Norton, and noted that a local logistic hub which would make a substantial difference, as well as active travel routes along The Salt way.</p> <p>Transition Chipping Norton also asked that an easy access grant fund be set up to encourage community suggestions for sustainable travel solutions.</p> <p>Marcus Simmons has created an active travel map – which contains the town routes and the out of town routes that should be promoted – including The Saltway. If anyone would like to be involved then they can register and access the map. The Town Clerk</p>

	<p>will circulate the information with members following the meeting. Marcus Simmons also met with Simon Banks who is an active travel champion in Oxford and London. Marcus will write a report to be circulated with members of the Sub-Committee.</p> <p>The proposed Banbury Road Development from Rainier public consultation is now live. Members discussed implications for the East Chipping Norton Development and The Saltway in terms of connection.</p> <p>Marcus Simmons confirmed that there are ongoing plans to reconvene the cycling meetings and start cycling promotion events – these are in the pipeline. The Chair suggested that looking at the survey that was carried out in the school and using that as a starting point.</p>
TAC23	<p>Road Safety Cllr Sandra Coleman noted that on the Banbury Road there is pedestrian crossing that has been installed but is not yet operational. Residents have to walk 15 minute detour to safely cross. The OCC Officer confirmed that the crossing probably still sits with the developers. The officer confirmed that they will contact the developers to get an update as soon as possible.</p> <p>Cllr Steve Akers reiterated that this issue came up very strongly during Road Safety Week, and that anything that can be done to ensure they're operational as soon as possible will be hugely appreciated.</p>
TAC24	<p>Correspondence Members noted correspondence from Cllr Coleman to the local policing team regarding engaging with OCC about replacing the 30mph speed warning signs and roundels on Churchill Road. Cllr Steve Akers confirmed that this was something he had previously reported through Highways Officers and via Fix My Street, and he had pretty much the same response. Cllr Steve Akers stressed that this cannot wait until the 20mph scheme is initiated in the future. The OCC Officer agreed to try to get some movement on this. All agreed this is vital. Members as about costings for the Town Council to install a speed indicator device.</p> <p>RESOLVED: That the Town Clerk contact the highways team to ask for a quotation and advice on the process of installing a speed indicator device.</p> <p>Cllr Steve Akers left the meeting at 7:40pm</p>
TAC25	<p>Any other business Mike Dixon confirmed that Stagecoach have been taken over by Infomobility – which as brought about lots of management changes. The concern is that there may be cuts to provision, but this is speculation at this stage. Cllr Geoff Saul confirmed he could check with the relevant officer at OCC if there are any particular concerns and report back.</p> <p>The Town Clerk noted that West Oxfordshire District Council have recently launched a review The Air Quality Action Plans (AQAPs) for the Air Quality Management Areas (AQMAs) in Witney and Chipping Norton. The officers have asked for a representative to be nominated to join The Steering Group. Members asked that more information</p>

	<p>is provided on what this looks like in terms of meetings times, location and frequency, and that a rep will be nominated at the Strategic Planning meeting once this information is provided.</p> <p>A member of the public mentioned concerns around the Banbury Road development proposals – in that he agrees it needs an active travel route, but it should also to consider public transport services and access to bus stops. Marcus Simmons asked whether the sub-committee should get together to respond to the consultation. The Chair confirmed that the views expressed at this meeting will be fed into the Town Council’s response at the consultation meeting with the developers.</p>
TAC26	<p>Date of next meeting Thursday 27th April 2023, 2pm.</p> <p>The meeting closed at 7:52pm</p>

Signed by the Chair:

Date.....

DRAFT

Agenda item 9b – Speed Indicator Device

At the last meeting, the Committee agreed to explore options in terms of location and costing for a speed indicator device to be installed within the 30mph zone on Churchill road.

The highways officer has feedback on some suggested sites. One of which could be a suitable location:

1. On the grass verge after the 30mph sign. What3Words location store.gambles.circle

Feedback from the officer: *“This spot would be fine but I would recommend consulting the local residents as in the past, we have received objections from locals.”*



Recommendation:

That the Committee consider whether to write to residents near to the suggested location and consult with them about their views on whether they would like to see a speed indicator device installed here.

Agenda item 11 – Correspondence

The following correspondence has been received since the last meeting of the Traffic Advisory Committee.

Dear Sir,

I noted your invitation concerning potential local improvements. I'm quite a new local resident and am starting to get involved in local matters. Both my wife and myself hold "Blue Cards" and my wife uses a wheelchair outside our apartment - we now live in Willow Gardens. I often use a mobility scooter. On Thursday, I had a long conversation in town with a young woman on a mobility scooter who has multiple disabilities and who has had many access problems. As I have many friends with a wide range of disabilities as well, I have a considerable interest in accessibility matters and am willing to engage in trying to obtain improvements. I am very conscious of the basic problems locally due to the hilly nature of Chippy and the age of many of the buildings. As a Church Property Steward for nearly 40 years responsible for very old buildings, I do understand the problems.

At the moment, I am continuing to promote the Priority Service Register, membership of which benefits people potentially vulnerable due to loss of electricity, gas or water. I am also starting a local support group for people with tinnitus and/or Hyperacusis, the inaugural meeting being on Thursday 26th January.