



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

Minutes of a Strategic Planning Committee Meeting held on the 13th April 2022, at 7:15pm in the Council Chamber of the Chipping Norton Town Hall

Present:

Cllr G Mazower (Chair)

Cllr D Heyes

Cllr J Graves

Cllr S Coleman (standing in)

Cllr A Miles

Cllr E Holmes (entered at 19:21)

Also Present:

Luci Ashbourne (Town Clerk)

Katherine Jang (Deputy Town Clerk)

1 member of the public

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| SPC58 | Apologies for absence Apologies received from Cllrs C Butterworth, M Walker and N Whitmill |
| SPC59 | Declaration of interests No declarations of interest received |
| SPC60 | Minutes a. RESOLVED: That the Minutes of the Strategic Planning Committee meeting held on the 16 th February 2022 are approved and signed by the chair. b. Cllrs noted the draft minutes of the Planning Sub-Committee meeting held on 7 th March 2022. c. Cllrs noted the draft minutes of the Traffic Advisory Sub-Committee meeting held on 24 th March 2022. |
| SPC61 | Public Participation None received |
| SPC62 | East Chipping Norton Development Cllrs received a verbal report from Cllr D Heyes about the East Chipping Norton Working Group which has held 4 meetings to date. Cllr Heyes also noted that the Liaison Group had held a meeting via Zoom on the 31 st March 2022, and included Transport and Planning officers from OCC and representatives from Chipping Norton. Cllr Heyes noted that the Master Planning process has now been paused indefinitely, and they are yet to receive the next dates for the Liaison Meetings. The reason given for the Master Planning pause is the need for more surveys and research to be done. Cllr Saul believes the reason for this is due to archaeology on the site. |

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| | <p>Cllr A Miles stated that if the intention of the developers is to increase the number of houses at the site to 1200 rather than 600, he intends to stand down as Town Councillor.</p> <p>Some discussion occurred surrounding the need for an Environmental Impact Assessment at the East Chipping Norton site, as well as the importance of the provision of Open Space</p> <p>Cllrs raised an issue about speculative development should the Master Planning process delay too long.</p> <p>Cllr Mazower queried the outcome of the Working Group and if they feed into the Liaison Group.</p> <p>Cllr Heyes noted that the Working Group will continue to meet fortnightly despite the pause in the Liaison Group meetings. Cllr Coleman is planning a strategy meeting to plan the practical matters of the Working Group and meeting themes to agree a process for how they will proceed going forward.</p> |
| <p>SPC63</p> | <p>S106</p> <p>The Chair prepared a report for Councillors about S106 funding. The report noted different projects that could be eligible for S106 funding, how applications will be assessed, and gave specific examples of projects that may work in Chipping Norton.</p> <p>The projects included ideas about: Youth provision, cycle-routes, Greystones facilities and Sports Parks, the Villager Community Bus, reconfiguring the Town Hall for modern community use, an electric car club, a community-led arts project, a market garden for the town, or a heritage project.</p> <p>Cllrs queried the amount of S106 money specified for Chipping Norton's use. The Chair noted that the District and County councils would negotiate this with the developers, but the amount is undetermined.</p> <p>RESOLVED: For the Clerk to investigate and set a date for a community engagement meeting involving key stakeholders and community groups.</p> <p>RESOLVED: For the Clerk to investigate and request a quote for consultation with regarding community consultation and strategic sports plan proposal.</p> |
| <p>SPC64</p> | <p>Planning Matters</p> <p>a. Cllrs received an update from the Deputy Clerk on planning consent in New Street. The Deputy Clerk gave background information on the complaints raised by residents in New Street regarding residents changing their front gardens to hard standing for use as parking. The Deputy Clerk had communicated with WODC Planning, who subsequently raised the issue from low priority to urgent enforcement. An Enforcement Officer had been out to assess the site on the 7th April 2022, outcome yet to be determined. The Deputy Clerk had also liaised with OCC Planning and OCC Highways about the issue of dropped kerbs and received information that no applications were found for New Street. This should have been received as New Street is a Classified Road and dropping a kerb would require full planning permission. An OCC Highways Officer will be out to survey the</p> |

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| | <p>site soon and will liaise directly with the WODC Planning Enforcement Officer.</p> <p>b. Cllrs received a schedule of Planning Applications from West Oxfordshire District Council.</p> <p>1. APPLICATION NO: 22/00698/S73 PROPOSAL: Variation of Condition 2 of planning permission 19/02946/FUL to allow changes to the design and position of the communal garaging. LOCATION: Heythrop Hunt Kennels Kennel Lane Chipping Norton</p> <p>No objection: No comments</p> <p>2. APPLICATION NO: 22/00682/S73 PROPOSAL: Variation of condition 2 of planning permissions 05/1818/P/FP to allow the use of horizontal timber boarding. LOCATION: Chase House 52 Over Norton Road Chipping Norton</p> <p>No objection: No comments</p> <p>3. APPLICATION NO: 22/00897/FUL PROPOSAL: Replacement of existing stone walling to car park with timber close boarded fencing. LOCATION: 15 Burford Road Chipping Norton</p> <p>No objection: No comments</p> <p>4. NOTIFICATION OF PLANNING APPEAL ORIGINAL APPLICATION NO: 21/02515/FUL APPEAL REFERENCE: 21/00044/APPEAL or APP/D3125/W/21/3288685 DESCRIPTION: Erection of detached dwelling with off street parking and garden space</p> <p>Cllrs noted this Planning Appeal.</p> |
| SPC65 | <p>Town Centre Benches</p> <p>Cllrs received a report from the Clerk regarding the restoration of the benches in the Millennium Garden. The Clerk informed Cllrs that one bench has been removed from the Millennium Gardens which is being replaced by the new flagpole.</p> <p>RESOLVED: Cllrs agree that the donation from the Freemasons will be used to replace one broken bench in the Millennium Gardens.</p> <p>RESOLVED: Cllrs agree to have a 6-Seater curved bench in the Millennium Gardens to replace the second broken bench.</p> |
| SPC66 | <p>Date of next meeting Wednesday 8th June, 6:30pm</p> |

Meeting closed at 8:28pm

Signed as an accurate record

Chair..... Date.....

DRAFT