

Community Committee

Quorum: Three (minimum) or one third of total committee membership whichever is greater Town Councillors.

Terms of Reference:

The Community Committee will undertake the following functions:

- 1) Develop and support the Council's work with families and young people
- 2) Advance the Council's ambitions regarding the provision of a Youth Worker (agreeing contract terms as appropriate and monitoring any contract)
- 3) Develop and support a Town's Youth Council for the town.
- 4) Actively promote greener and healthier lifestyles and consider the carbon footprint and biodiversity impact of any decision, as stipulated in the Climate Emergency Declaration.
- 5) Manage the Town Council owned community facilities (specifically the Town Hall, Pool Meadow, and all recreation, sports grounds and open spaces).
- 6) Ensure that the Town Council owned community facilities are kept in good repair
- 7) Ensure that risk assessments and safety inspections are undertaken regularly for all the Town Council owned community facilities and that these risk assessments and any inspection reports are shared with the Health & Safety Sub Committee
- 8) Review annually fees and charges for use of the Council's community facilities and make recommendations to the Finance & Resources Committee
- 9) Keep the provision of community facilities (regardless of ownership) under review and identify where additional provision would be of benefit to the community
- 10) Develop strategies for the provision of new community facilities and make

recommendations as appropriate to the Council

- 11) Develop and support partnerships with the voluntary sector
- 12) Keep the Council's grants policy under review and recommend any changes to the Council
- 13) Consider grant applications and award grants in accordance with the grants policy and with the available budget
- 14) Develop and support community festivals and events
- 15) Exercise the Council's functions as a burial authority, delegating to officers as appropriate
- 16) Ensure that the cemetery and associated buildings, walls and fences are kept in good repair
- 17) Develop projects as appropriate and make recommendations to the Council
- 18) Explore sources of alternative/external funding to support community projects and partnerships
- 19) Authorise items of expenditure which are provided for within the approved budget for the Committee.