



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

Minutes of a Strategic Planning Committee Meeting held on Wednesday the 22nd March 2023, in the Council Chamber Chipping Norton Town Hall at 6:30pm

PRESENT: Cllrs Mark Walker (Chair), Jo Graves, Sandra Coleman, Chris Butterworth, Steve Akers (Substituting)

ALSO PRESENT:

Luci Ashbourne, Town Clerk

Katherine Jang, Deputy Town Clerk

Susan McPherson, West Oxfordshire District Council's Clean Air Officer

1 Member of the public

SPC59	Apologies for absence Apologies were received from Cllr David Heyes
SPC60	Declaration of interests None received
SPC61	Minutes RESOLVED: That the Minutes of the Committee held on the 25 th January 2023 were signed by the Chair as an accurate record of the meeting.
SPC62	Public Participation None received
SPC63	Committee Action Plan Members noted this ongoing action plan. The Town Clerk has chased Cllr Aitman about the Sports Strategy. The CEO of Oxfordshire FA attended the previous Community Committee meeting and has put the Town Clerk in touch with the Chief Executive of SkateboardGB.
SPC64	East Chipping Norton Development Members received an update about the East Chipping Norton Development from Cllr Coleman. Cllrs Coleman reported that the Wessex Archaeology report is now in the public domain. Cllrs would like clarity about the shifting boundaries of the Strategic Development Area and a realistic timeline for the masterplanning process. Cllrs request for the Town Clerk to check in with Chris Hargraves and to report back at the next Full Council meeting on the 19 th April 2023.
SPC65	Benches Members received an update from the Town Clerk on benches and discussed next steps. At a previous meeting, councillors had requested porous basing for the curved bench in the Millennium Garden.

	<p>Cllrs discussed the shape of the basing material and requested a half-circle. £400 for rubber mulch and £500 for hard core basing.</p> <p>Cllr Walkers proposed the cost of £4000 seconded by Cllr Graves. All in favour.</p> <p>RESOLVED: That the Council agrees the cost for a three-piece curved Sheldon bench and associated basing costs, with a budget of £4000.</p>
SPC66	<p>Chipping Norton Air Quality Action Plan</p> <p>Members received an update report from West Oxfordshire District Council's Clean Air Officer, Susan McPherson, and discussed next steps.</p> <p>For Cllrs to determine the overall priority action areas for Chipping Norton, and what actions the council are prepared to politically support (eg. Car parking related measures, improvements to buses or active transport routes.)</p> <p>Relay comments to Abigail Pepler as soon as possible.</p> <p>Susan McPherson to circulate the deadline for comments and the air quality action report.</p>
SPC67	<p>Review of the Neighbourhood Plan</p> <p>Members received communication regarding a review of the neighbourhood plan and discussed next steps.</p> <p>Members agree to an initial meeting with Neil Horner to discuss an update to the neighbourhood plan.</p> <p>The invitation to be sent to member of this Committee only.</p>
SPC68	<p>LCWIP</p> <p>Members received correspondence from Natalie Moore, who noted that the upcoming report will be finished and circulated soon, and that she will organise a TAC for after Easter.</p>
SPC69	<p>Cycling</p> <p>Members discussed ways to encourage cycling in the town.</p> <p>Cllr Mark Walker also noted that the two cycle repair stands have been delivered to the Town Council and will be installed soon – one in the town centre and one outside the Leisure Centre.</p> <p>Cllrs mentioned that children's cycling classes take place in the summer, and noted that the classes could take children by the stands and teach them how to use them.</p> <p>Members agreed to postpone installation until after elections in May.</p> <p>The Town Clerk mentioned Car Free day in September, and that the unveiling could take place at that time.</p>
SPC70	<p>Planning Applications</p> <ol style="list-style-type: none"> 1. APPLICATION NO: 23/00169/HHD PROPOSAL: Erection of front porch LOCATION: 2 Howes Lane Chipping Norton Oxfordshire RESOLVED: No objection, no comment.

2. APPLICATION NO: [23/00239/HHD](#)
 PROPOSAL: Relocate front door and construction of entrance canopy over together with the conversion of existing garage, covered walkway and porch to create additional living space, uniting main house and annexe into one property. Associated works and landscaping.
 LOCATION: Silverdale 62 Over Norton Road Chipping Norton
RESOLVED: No objection, no comment.

3. APPLICATION NO: [23/00393/HHD](#)
 PROPOSAL: Replace conservatory with rear garden room
 LOCATION: 4 Insall Road Chipping Norton Oxfordshire
RESOLVED: No objection, no comment.

4. APPLICATION NO: [23/00378/LBC](#)
 PROPOSAL: Internal and external alterations including replacement of existing window and door on rear elevation with new glazing and doors
 APPLICATION NO: [23/00377/HHD](#)
 PROPOSAL: Replacement of existing window and door on rear elevation with new glazing and doors
 LOCATION: 26 New Street Chipping Norton Oxfordshire
RESOLVED: No objection, no comment.

5. APPLICATION NO: [23/00145/HHD](#)
 PROPOSAL: Proposed Two Storey Side Extension
 LOCATION: 20 Cotshill Gardens Chipping Norton Oxfordshire
RESOLVED: No objection, no comment.

6. APPLICATION NO: [23/00542/S73](#)
 PROPOSAL: Variation of conditions 2 and 3 of planning permission [22/00583/FUL](#) to allow an externally built chimney to Southern elevation and the use of reconstituted stone walling and aluminium windows in place of natural stone and timber.
 APPLICATION NO: [22/00583/FUL](#)
 PROPOSAL: Erection of a detached dwelling and garage together with formation of new access
 LOCATION: 31 Worcester Road Chipping Norton Oxfordshire
RESOLVED: No objection, no comment.

7. APPLICATION NO: [23/00476/ADV](#)
 PROPOSAL: Erection of two wall mounted signs either side of the bay window, wall mounted menu sign next to the door and a hanging sign
 LOCATION: 7 Middle Row Chipping Norton Oxfordshire

RESOLVED: Objection, Councillors object to the proposed sign due to the design being out of keeping with the character of Chipping Norton's Conservation Area and Middle Row. Councillors object to both the scale of the two principal signs and the illumination.

	<p>8. APPLICATION NO: 23/00522/HHD PROPOSAL: Erection of a single storey rear extension LOCATION: 3 Cooper Close Chipping Norton Oxfordshire RESOLVED: No objection, no comment.</p> <p>9. APPLICATION NO: 23/00536/OUT PROPOSAL: Outline planning application for up to 90 residential dwellings, including up to 40% affordable housing, creation of new vehicular access of Banbury Road and provision of public open space with associated landscape planting with associated infrastructure, drainage measure, earthworks and all other associated works. All matters reserved except accessibility to the site, for vehicles in terms of the positioning and treatment access to the site LOCATION: Land South of Hit or Miss Banbury Road, Chipping Norton, Oxfordshire</p> <p>RESOLVED: Objection - Councillors would like to thank Rainier for taking the time to meet and discuss with them, and for addressing and amending plans based on their comments.</p> <p>Councillors note that this outline planning application for 90 residential dwellings only encompasses a small portion of the land Rainier owns, which will likely be developed at a later point. Councillors stressed the need for a strategic development plan for the entirety of the land to address the pressure on already stressed infrastructure – including increased healthcare provision, water and sewage infrastructure upgrades, parking, and sports facilities.</p> <p>This proposed new development effectively draws a new residential boundary for Chipping Norton past the Cricket Club on Banbury Road. Considering the distance between the proposed development and the town centre and amenities including schools and shopping, Councillors discussed the need for pedestrian and cycling infrastructure linking this development to the current town and Strategic Development Area.</p> <p>Potential S106 requests at this point would include but are not limited to: Contributions to walking and cycling infrastructure, contributions towards the provision of additional healthcare services, contributions towards additional required provisions of childcare and education, identification of additional facilities for sports and play facilities. Specific S106 requests will be submitted as part of the full planning application consultation.</p>
SPC71	Date of next meeting Monday 5 th June 2023

The Chair closed the meeting at 7:56pm