

# CHIPPING NORTON TOWN COUNCIL



THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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## Minutes of the Traffic Advisory Sub-Committee held in the Council Chambers of the Chipping Norton Town Hall on the 14<sup>th</sup> July 2022 at 1:30pm

The following members were present:

Cllr Jo Graves  
Cllr Mark Walker  
Cllr Sandra Coleman  
Cllr Geoff Saul (member for OCC and WODC)  
Mike Dixon (Public Transport Users Representative)  
Cllr Mike Cahill (member for WODC)  
Jacqui Cox (OCC)  
Mike Walsey (OCC)  
Cllr Steve Akers (Sub for Cllr Rachel Foakes)

Also in attendance:

Luci Ashbourne – Town Clerk

One member of the public.

TAC1	<p><b>Election of Chair</b></p> <p>Nominations were received for the election of the Chair of the Sub-Committee for the ensuing municipal year.</p> <p>Cllr Jo Graves proposed Cllr Mark Walker, Cllr Sandra Coleman seconded.</p> <p>All in favour, motion carried.</p> <p><b>RESOLVED:</b> That Cllr Mark Walker is Chair of the Traffic Advisory Sub-Committee for 22/23</p> <p>The committee thanked Councillor Jo Graves for her Chairship and hard work over the years.</p>
TAC2	<p><b>Election of Vice-Chair</b></p> <p>Cllr Mark Walker thanked the Committee for electing him as Chair and outlined some of the priorities for the sub-committee.</p> <p>The were no nominations for Vice Chair received. Members were keen to support Cllr Steve Akers becoming a member of the Sub-Committee and agreed that a recommendation should be sent to Full Council that membership should be considered.</p> <p>All in favour, motion carried.</p> <p><b>RESOLVED:</b> That a recommendation is sent to Full Council that consideration be given to the proposal that Cllr Akers become a member of the Traffic Advisory Sub-Committee.</p>

TAC3	<p><b>Apologies for Absence</b></p> <p>Apologies were received from Maria Wheatley Milton Eldridge, Cllr Rachel Foakes and Cllr Nova Bradley.</p>
TAC4	<p><b>Declaration of interests</b></p> <p>No declarations of interest were received.</p>
TAC5	<p><b>Minutes and matters arising</b></p> <p>Pending grammatical amendments on the following minute lines:  Page 2 – TAC 53  Page 3 – TAC 55  Page 65 – LCWIP and not LC WIT</p> <p><b>RESOLVED:</b> That the minutes from the 24<sup>th</sup> March 2022 were approved and signed by the Chair.</p> <p>Matters arising.</p> <p>Members enquired if there were any updates on the potential for a mirror to be installed at the top of The Leys. The Clerk confirmed that no communication had been received about this.</p> <p>Members enquired about the parking survey. Cllr Saul confirmed that he transfer on enforcement and regulatory work to Oxfordshire County Council isn't until April 2023. Members enquired whether the meeting with the wheeled sports group have taken place. Cllr Sandra Coleman confirmed that it had not been able to take place yet, but that it will happen in the near future.</p>
TAC6	<p><b>Public Participation</b></p> <p>None received</p>
TAC7	<p><b>County Officer's Report</b></p> <p>The Traffic and Road Safety report from OCC Officer was noted. The report now identifies things that the officer is directly responsible for and other planned works.</p> <ul style="list-style-type: none"> <li>• Lining works – this work is either complete or partially complete. Members can help feed into planned works for 23/24.</li> <li>• Albion Street. The officer noted that it would be difficult to install a zebra crossing. Human Resource is a problem but this is being worked on as a matter of urgency. A timeline for the planned works will be possible once the resources are in place.</li> </ul> <p>Members received the highways and drainage area ops team report. The officer confirmed that reporting blocked drains to Fix My Street is helpful and means this gets logged and assigned to the appropriate officer.</p> <p>Members agreed that the crossing on Albion Street is dangerous because a person has to step into the road to be able to see well enough to cross. The officer noted this and confirmed that as soon as resources are in place this should be looked at.</p> <p>Cllr Steve Akers asked that a note of thanks is passed on for the responsive of the area highways officer that has been following up on fix my street reports. Particularly on the speed limit signs and verges.</p>

	<p>Cllr Steve Akers added that that signage and bollards are in poor state across the town.</p> <p>It was noted that the Station Road junction needs lineage for to give way from station road to A44. B4450 – Churchill road into 30mph zone – re do 30mph roundel. The officer confirmed that if the Town Council have expressed an interest in 20mph scheme for towns and that it may not be a prudent use of resources in the short term.</p> <p>The Committee noted the planned works carriage way. Cllr Akers confirmed that after lineage was completed, unfortunately the surface dressing melted in the heat and had obscured the lines and roundels. This was noted by the officer.</p> <p>Cllr Mike Cahill stressed he would not be surprised if Albion Place would be discussed because similarly to Wards Road there is nothing to enable people coming out of the road to see if there is anything coming the other way and no give way sign. The officer confirmed that if the lack of visibility is due to houses and walls there is not much that can be done, but a give way sign might be possible.</p> <p>LCWIP policy has been adopted at OCC full council on Tuesday 12<sup>th</sup> July 2022. The next step will be to implement across the local area to de-carbonise transport and encourage active and safe travel.</p> <p>The Corridor Strategy is being scoped out in August. A stakeholder event will take place. This will consider the function of A44 – focusing on active travel, public transport mobility hubs, HGVs. Although this will be starting in Witney and Woodstock, a lot of work is coming forward in Chipping Norton through the LCWIP. A programme of priorities will be coming forward. The Government is expecting OCC to have area strategies in place spring 2024.</p> <p>The Corridor Strategy links very closely to the Freight Strategy.</p> <p>The stakeholders will soon be identified – officers asked members to make suggestions about who should be involved. Cllr Jo Graves suggested freight reps, local business, farmers, schools. Cllr Steve Akers asked if health service reps should be included in relation to air pollution. Cllr Mark Walker agreed and added that the stress-related challenges of living at that pinch point should be considered.</p> <p>This report will be circulated to members once it is ready.</p>
TAC8	<p><b>District Officer's Report</b></p> <p>The Clerk informed members that the WODC officer had been in touch to say that due to being an hour away, in person meetings held in Chipping Norton are difficult to attend. The officer has asked that members provide a steer on what information they would like to receive, and that a written report can be submitted. If meetings were held remotely during the daytime then that would make them accessible to the officers.</p> <p>The officer read the minutes of the last meeting and confirmed the following via email.</p> <p>WODC have started to carry out spot check counts for their car parks in the district in June. The spot checks are carried out at irregular times and dates and should be used as indicative information only.</p> <p>During June the average for whole district is just under 60% of the capacity was being used.</p>

	<p>For New Street the average was 72% and Albion Street 88%. WODC do not hold information on the usage of on-street parking.</p> <p>WODC are currently recruiting for an Enforcement Officer as we are holding a vacancy.</p> <p>The officer confirmed they're unable to advise on whether a park and ride would work for Chipping Norton, however they do know that they usually run at a loss therefore there needs to be on-going funding in place.</p> <p>Members welcomed this report and agreed that because the officer invited manages parking, it might be helpful to identify if there is another WODC officer that can also be invited regarding other matters. Cllr Geoff Caul agreed to investigate and report back.</p>
TAC9	<p><b>Update from Cllr Saul on OCC Highways matters including the HGV working group</b></p> <p>Cllr Geoff Saul encouraged all members to read the Local Transport and Connectivity Plan July 2022, and the Freight and Logistics Strategy 2022-2050.</p> <p>Cllr Geoff Saul noted that the updated draft is much improved – he particularly noted the change in status of the road through Chipping Norton as a road that should only be driven on by HGV's as a connection to local towns.</p> <p>Cllr Saul noted that the strategy promotes use of a HGV route map, working with GPS system developers. It also covers enforcement. Overall this is a positive piece of work and will feed into the corridor and area strategies.</p> <p>The HGV group has also been looking at minor re-routing. The met with Rollright and other areas. Rollright stones road has been so difficult, with so many obstacles. The Area of Outstanding Natural Beauty officer wasn't completely negative and gave examples of other road schemes enhancing areas of natural beauty, but confirmed that it would be an major project that would need substantial funding and political will to happen.</p> <p>Gloucestershire officers had approached OCC officers on the back of the Burford weight restrictions being removed. They discussed the role of the A44, and that other counties would also be interested. Enforcement is crucial, as is the buy in of the hauliers.</p> <p>Members noted that the freight strategy encompasses a lot in terms of the climate commitments of Councils over recent years and asked if this can now be a commitment to the GPS recommendation that the GPS route is the preferred route. Cllr Geoff Saul confirmed that this is an action in the freight strategy.</p> <p>The Chair asked about the timeframe for these strategies. Cllr Geoff Saul confirmed that a programme is being looked at, but it is hard to tell. Members agreed that managing expectations would be helpful.</p> <p>Mike Dixon noted that heavy lorries coming from London won't go down the A40 because it is cheaper to come through Chippy. Increase in fuel costs will increase supply prices. Members agreed that this is important to remember.</p> <p>Members noted that the Town Council have now approved the design and location of new re-routing signs and these are on order.</p> <p>Members discussed the wellbeing of HGV drivers and noted that there are more rest stops and laybys on the A40 which is a good incentive to take that route.</p>
TA10	<b>Cycling and active travel</b>

	<p>The Chair updated members on the LCWIP which is progressing. The officer conducted a site visit, and the documents that has been created to feed into it has been received. Current focus is on where cycle routes where there might be challenges. Cllr Sandra Coleman asked if there are any funds to support the LCWIP. Jacqui Cox confirmed that there is Government funding and having an LCWIP plan in place will help. Full draft by the end of October to be approved through committee and OCC Full Council early 2023.</p>
TAC11	<p><b>Road Safety</b></p> <p>Cllr Sandra Coleman enquired about private hedges that are obstructing the road. Cllr Saul confirmed that reporting on Fix-My-Street will prompt an enforcement letter, which will be followed by action.</p> <p>Cllr Steve Akers shared a Speedwatch update on behalf of Milton Eldridge. On Inspecting the A44 route key locations for new speed indicator devices (SIDS) would be:</p> <ul style="list-style-type: none"> <li>• New Street both ways (on the hill)</li> <li>• West Street into town</li> <li>• Horsefair to Market Place</li> <li>• Market Square to Horsefair.</li> </ul> <p>Cllr Akers proposed that a recommendation should be sent to Full Council that these five SIDS are purchased.</p> <p><b>RESOLVED:</b> That Cllr Akers will investigate costs and bring a report to the next Strategic Planning Committee meeting in September.</p> <p>Mike Walsey reminded members that SIDS are not intended to be permanent. permanent.</p>
TAC12	<p><b>20mph Speed Limits</b></p> <p>The Clerk shared with members that the Council's consultation is being prepared by the website developers and should be ready to publish imminently.</p> <p>The Clerk also received information from OCC officers that outlined the process for application. It would be wise for Council to make that formal application now due to the length of the list of parishes and towns on the list already, and run the consultation alongside it.</p> <p>The Clerk will recommend that Full Council resolve to formally apply for the scheme at the meeting on 20<sup>th</sup> July 2022.</p>
TAC13	<p><b>Any other business</b></p> <p>Mike Dixon attended a meeting of parish transport reps. Stagecoach reported that passenger number have only picked up to 85%. The Covid subsidy will end in August and means the there may be drastic cuts from September.</p> <p>Stagecoach have been taken over by Infomobility Tag Master UK.</p> <p>Members discussed how difficult any further cuts to services will be, especially with the push for people to use buses instead of cars.</p> <p>Cllr Jo Graves reminded members that Road Safety Week 2022 will be from Monday 14<sup>th</sup> – Saturday 19<sup>th</sup> November 2022.</p>

	Cllr Sandra Coleman asked who has placed a Traffic Survey Camera at the top of The Leys approach. Mike Walsey confirmed that Traffic survey Cameras have a number to call to find out who they are.
TAC14	<b>Date of next meeting</b> Thursday 29 <sup>th</sup> September, 2pm.  Meeting closed at 3:16pm

Signed by the Chair: .....

Date.....