

# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm



Minutes of the **Traffic Advisory Sub-Committee** held in Chipping Norton Town Hall on the **27<sup>th</sup> April 2023 at 2pm**

The following members were present:

Cllr Mark Walker (Chair)

Cllr Sandra Coleman

Cllr Geoff Saul (member for OCC and WODC)

Mike Dixon (Public Transport Users Representative)

Mike Wasley (OCC Officer)

Cllr Steve Akers

Cllr Jo Graves (arrived at 2:10pm)

Also in attendance:

Katherine Jang – Deputy Town Clerk

4 members of the public

<b>TAC26</b>	<b>Apologies for Absence</b> Apologies were received from Maria Wheatley (WODC Officer), Marcus Simmons (Transition Chipping Norton), and Natalie Moore (OCC).
<b>TAC27</b>	<b>Declaration of interests</b> No declarations of interest were received.
<b>TAC28</b>	<b>Minutes</b> <b>RESOLVED:</b> That the Minutes from the 12 <sup>th</sup> January 2023 were approved and signed by the Chair as an accurate record of the meeting.
<b>TAC29</b>	<b>Public Participation</b> Members received correspondence from a member of the public speaking about difficulties navigating the town centre in a mobility scooter (TAC36).
<b>TAC30</b>	<b>County Officer's Report</b> Members received a verbal update from Mike Wasley on behalf of OCC Officer Natalie Moore.  Mike Wasley presented a report about ongoing lining works taking place in the upcoming 2023/2024 municipal year. Albion Street crossing works in hand and ongoing works for detailed designs are being drawn up.  Members queried if the New St crossing is in progress. Mike reported from OCC Officer Natalie Moore – That officers have met and the trial scheme would cost similar to a permanent scheme. Due to pressures on staff resources a trial is unable this financial year. Some funding and feasibility study will take place this financial year. Design works will be taking place the following year and the year after (2025) will be final implementation.

	<p>Members queried the lining works set out for Churchill Rd roundabout – Mike reported that this is on the schedule, indicative dates for July 2024.</p> <p>Members queried who was responsible for traffic management for felling trees on the A44 – Mike Wasley reported that this would be Andy Ledo (Arboricultural Team Leader). Members reported concerns of Ash dieback near the A44.</p>
<b>TAC31</b>	<p><b>District Officer’s Report</b></p> <p>There was no report to consider.</p>
<b>TAC32</b>	<p><b>Update from Cllr Saul on OCC Highways matters including the HGV working group</b></p> <p>Members received a verbal report from Cllr Saul regarding OCC Highways matters and the HGV working group.</p> <p>Local transport plan adopted last July – including active travel and freight and logistics strategy. Freight and Logistics report due May 2023. Cllr Saul mentioned that these weight-based restrictions could impact HGV traffic through Chipping Norton.</p> <p>Area and corridor plan study due back soon – to meet the LTCP objectives regarding A44. Ongoing work with local walking and cycling infrastructure plans. Chipping Norton’s plan is next to be completed after Abingdon and Witney’s plans are completed.</p> <p>Walking and cycling routes strategy due with public consultation in May 2023. Public transport - £2 fare offer currently, ending in June 2023 not expecting it to be extended. The bus recovery grant was extended to June 2023 but not expected to be extended after that deadline.</p> <p>Planned works scheme 2023-24, patching and repair works to Burford Rd. Members agreed for Cllr Saul to look into active travel routes connecting Chipping Norton to other towns, and to understand where these routes are planned.</p> <p>Cllr Saul reported that the 20mph zone for Chipping Norton has been scheduled for this FY.</p> <p>Members queried verge and verge management litter maintenance? Cllr Saul to ask Paul Wilson at OCC.</p> <p>Members queried the S106 funding, and if this budget is monitored and the process for ensuring that it is spent. Mike Wasley stated that Geoff Barrell is the S106 Officer and is also managing the 20mph programme.  <b>RESOLVED:</b> For the Town Clerk to invite Geoff Barrell to the next TAC meeting in June, or to ask for a written update to be shared with TAC.</p>
<b>TAC33</b>	<p><b>Cycling</b></p> <p>The Chair reported that there was enthusiasm for cycling after the Women’s Tour came to Chipping Norton last year.</p> <p>Upcoming works include installing the cycle repair stands and pumps in Town Centre and Leisure Centre on Burford Rd (May 2023).</p> <p>Cllrs to enquire if schools still offer cycling proficiency classes. The Chair said that students are taught in Y6/7.</p>

<b>TAC34</b>	<p><b>Road Safety</b></p> <p>a. Road safety related matters Members raised that there is a Road Safety (Brake) event occurring at the end of the year and Walk to School Days in May and June. For the TC to contact the schools raise awareness of these upcoming events.</p> <p>Members raised the issue of a broken dry stone wall along the Charlbury Rd next to the WF Allotments, and whether the officers could advise blocking the desire path or making a gate/opening. OCC Officers had a view that this is a landowner issue. Primarily, that the carriageway could be a dangerous place to cross and this is not a recognized crossing point. Officer advised putting up signage (not a recognized crossing point and therefore not safe to cross, cross at own risk).</p> <p>b. Speed Indicator Advice – Churchill Road <b>RESOLVED:</b> Members agreed to continue with consultation with residents in the area as proposed by the Town Clerk.</p>
<b>TAC35</b>	<p><b>LCWIP</b></p> <p>Members received a verbal update from Mike Wasley on behalf of OCC Officer Natalie Moore.</p> <p>There has been a delay in progress with LCWIP. Currently key routes for active travel and cycle routes have been identified. Over the next coming weeks there will be meetings with working groups, organizing site visits, and identifying project costs.</p> <p>Members thanked Natalie Moore for her written report and requested that any updates are shared at the next TAC meeting on the 29<sup>th</sup> June 2023.</p>
<b>TAC36</b>	<p><b>Correspondence</b></p> <p>Members noted correspondence from a resident regarding difficulties navigating the town centre in a mobility scooter.</p> <ul style="list-style-type: none"> <li>• The member of public reported that there is no parking on West St in front of the Methodist Church due to roadworks. Cllr Saul agreed to follow up with the County Officer regarding this issue.</li> <li>• The member of public raised that the dropped kerb near Aldi and the Chipping Norton Hospital needs re-engineering. Members reported that this is private property and that they will have a casual chat with the manager at Aldi to raise this issue.</li> </ul>
<b>TAC37</b>	<p><b>Any Other Business</b></p> <p>None to discuss.</p>
<b>TAC38</b>	<p><b>Date of next meeting</b></p> <p>Thursday 29<sup>th</sup> June 2023, 2pm.</p> <p>The meeting closed at 3:17pm.</p>

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_