



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ
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Hours: Mon – Fri 9am – 1pm

Minutes of the Planning Sub-Committee held online and via zoom video conference on Wednesday 17th August 2022.

The following members were

Cllr Sandra Coleman
Cllr Chris Butterworth (Chair)
Cllr Jo Graves

Also in attendance:

Luci Ashbourne, Town Clerk

1. Election of Chair

Nominations were received for the election of Chair of the sub-committee. Cllr Coleman proposed Cllr Heyes, Cllr Graves seconded. All in favour. Motion carried.

RESOLVED: That Cllr Heyes is Chair of the Planning Sub-Committee for the municipal year 22-23. This is on the condition that Cllr Heyes is happy to take the chair.

2. Election of Vice-Chair

Nominations were received for the election of Vice-Chair of the sub-committee. Cllr Graves proposed Cllr Butterworth, Cllr Coleman seconded. All in favour. Motion carried.

RESOLVED: That Cllr Butterworth is Vice-Chair of the Planning Sub-Committee for the municipal year 22-23

3. Apologies for absence.

There were no apologies for absence received.

4. Declarations of Interest.

There were none.

5. Minutes

AGREED: That the Minutes of the sub-committee meeting held on 7th March 2022 are approved as an accurate record and signed by The Chair.

6. Schedule of planning applications

Members considered the following planning applications:

a. APPLICATION NO: [22/01883/HHD](#)

PROPOSAL: Replace existing rear extension with new single storey rear and side extension, to include insertion of 6no. roof lights on new extension roofs and holistic energy retrofit to main rear roof slope.

ADDRESS: 8 Brassey Close, Chipping Norton Oxfordshire

RESOLVED: There are no objections to this application.

b. APPLICATION NO: [22/01857/FUL](#)

PROPOSAL: Conversion of agricultural storage building to a self-contained unit for holiday letting.

LOCATION: Westfield Farm, Churchill Road Chipping Norton Oxfordshire

RESOLVED: There are no objections to this application.

c. APPLICATION NO: [22/01943/HHD](#)

PROPOSAL: Erection of single-storey, oak-framed orangery

LOCATION: 14 Scarsbrook Crescent, Chipping Norton Oxfordshire

RESOLVED: There are no objections to this application.

d. APPLICATION NO: [22/02015/HHD](#)

PROPOSAL: Proposed single storey garage, and alterations to building elevations. Including new windows and doors, adjustment to existing stove and timber cladding.

LOCATION: Dapple House, 59 Over Norton Road, Chipping Norton Oxfordshire

RESOLVED: There are no objections to this application.

e. APPLICATION NO: [22/02214/LBC](#)

PROPOSAL: Internal and external alterations to convert former bank to provide a new community hub incorporating a community hall, meeting rooms, lettable office space and administrative offices. Demolition of existing rear extensions and provision of replacement extensions. (Amendment to [22/00224/LBC](#)).

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

i. APPLICATION NO: [22/02059/S73](#)

PROPOSAL: Variation of condition 1 of planning permission [22/00223/FUL](#) to allow repositioning of the approved community hall, rebuilding of north wall of Range C and West and South elevations of Range B, and various design changes to include alterations to spiral staircase, omission of rooflights to Range A and the use of brick instead of tile on West façade of Range D.

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

ii. APPLICATION NO: [22/00223/FUL](#)

PROPOSAL: Change of use of former bank to provide a new community hub incorporating a community hall, meeting rooms, lettable office space and administrative offices. Demolition of existing rear extensions and provision of replacement extensions (Amendment to [21/00985/FUL](#)).

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

RESOLVED: Members fully support this project. There are no objections to these applications.

f. APPLICATION NO: [22/02052/HHD](#)

PROPOSAL: Erection of a two-storey rear extension and to reinstate side window.

LOCATION: 64 The Leys, Chipping Norton Oxfordshire

RESOLVED: Providing that concerns over privacy are addressed, that in principle there are no objections to this application.

Members also noted that an appeal has been made against WODC following conditions attached to granting the application [22/00583/FUL](#) for 31 Worcester Road, Chipping Norton.

The meeting closed at 7:40pm.

Signed and each page initialled by the Chair:

Date.....