



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE, OX7 5NJ

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TOWN CLERK: Ms Luci Ashbourne

2<sup>nd</sup> November 2022

## **SUMMONS TO ATTEND A MEETING OF THE PLANNING SUB-COMMITTEE**

TO: All Members of the Planning Sub-Committee

DATE: 8<sup>th</sup> November 2022

TIME: 2pm

LOCATION: The Council Chamber, Chipping Norton Town Hall

Luci Ashbourne  
Town Clerk

### Recording of Meetings

Under the openness of Local Government Bodies Regulations 2014 the council's meetings may be recorded, which includes filming, audio-recording as well as photography.

## **AGENDA**

### **1. Apologies for absence.**

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **2. Declarations of Interest.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Minutes.**

To approve the Minutes of the sub-committee meeting held on 17<sup>th</sup> August 2022

### **4. Applications for consideration and planning appeals.**

To receive and consider a schedule of planning applications.



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Office  
Hours: Mon – Fri 9am – 1pm

**Minutes of the Planning Sub-Committee held online and via zoom video conference on Wednesday 17<sup>th</sup> August 2022.**

The following members were

Cllr Sandra Coleman  
Cllr Chris Butterworth (Chair)  
Cllr Jo Graves

Also in attendance:

Luci Ashbourne, Town Clerk

**1. Election of Chair**

Nominations were received for the election of Chair of the sub-committee. Cllr Coleman proposed Cllr Heyes, Cllr Graves seconded. All in favour. Motion carried.

**RESOLVED:** That Cllr Heyes is Chair of the Planning Sub-Committee for the municipal year 22-23. This is on the condition that Cllr Heyes is happy to take the chair.

**2. Election of Vice-Chair**

Nominations were received for the election of Vice-Chair of the sub-committee. Cllr Graves proposed Cllr Butterworth, Cllr Coleman seconded. All in favour. Motion carried.

**RESOLVED:** That Cllr Butterworth is Vice-Chair of the Planning Sub-Committee for the municipal year 22-23

**3. Apologies for absence.**

There were no apologies for absence received.

**4. Declarations of Interest.**

There were none.

**5. Minutes**

**AGREED:** That the Minutes of the sub-committee meeting held on 7<sup>th</sup> March 2022 are approved as an accurate record and signed by The Chair.

**6. Schedule of planning applications**

Members considered the following planning applications:

a. APPLICATION NO: [22/01883/HHD](#)

PROPOSAL: Replace existing rear extension with new single storey rear and side extension, to include insertion of 6no. roof lights on new extension roofs and holistic energy retrofit to main rear roof slope.

ADDRESS: 8 Brassey Close, Chipping Norton Oxfordshire

**RESOLVED:** There are no objections to this application.

b. APPLICATION NO: [22/01857/FUL](#)

PROPOSAL: Conversion of agricultural storage building to a self-contained unit for holiday letting.

LOCATION: Westfield Farm, Churchill Road Chipping Norton Oxfordshire

**RESOLVED:** There are no objections to this application.

c. APPLICATION NO: [22/01943/HHD](#)

PROPOSAL: Erection of single-storey, oak-framed orangery

LOCATION: 14 Scarsbrook Crescent, Chipping Norton Oxfordshire

**RESOLVED:** There are no objections to this application.

d. APPLICATION NO: [22/02015/HHD](#)

PROPOSAL: Proposed single storey garage, and alterations to building elevations. Including new windows and doors, adjustment to existing stove and timber cladding.

LOCATION: Dapple House, 59 Over Norton Road, Chipping Norton Oxfordshire

**RESOLVED:** There are no objections to this application.

e. APPLICATION NO: [22/02214/LBC](#)

PROPOSAL: Internal and external alterations to convert former bank to provide a new community hub incorporating a community hall, meeting rooms, lettable office space and administrative offices. Demolition of existing rear extensions and provision of replacement extensions. (Amendment to [22/00224/LBC](#)).

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

i. APPLICATION NO: [22/02059/S73](#)

PROPOSAL: Variation of condition 1 of planning permission [22/00223/FUL](#) to allow repositioning of the approved community hall, rebuilding of north wall of Range C and West and South elevations of Range B, and various design changes to include alterations to spiral staircase, omission of rooflights to Range A and the use of brick instead of tile on West façade of Range D.

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

ii. APPLICATION NO: [22/00223/FUL](#)

PROPOSAL: Change of use of former bank to provide a new community hub incorporating a community hall, meeting rooms, lettable office space and administrative offices. Demolition of existing rear extensions and provision of replacement extensions (Amendment to [21/00985/FUL](#)).

LOCATION: The Old Bank, 16 Market Place, Chipping Norton Oxfordshire OX7 5NA

**RESOLVED:** Members fully support this project. There are no objections to these applications.

f. APPLICATION NO: [22/02052/HHD](#)

PROPOSAL: Erection of a two-storey rear extension and to reinstate side window.

LOCATION: 64 The Leys, Chipping Norton Oxfordshire

**RESOLVED:** Providing that concerns over privacy are addressed, that in principle there are no objections to this application.

Members also noted that an appeal has been made against WODC following conditions attached to granting the application [22/00583/FUL](#) for 31 Worcester Road, Chipping Norton.

The meeting closed at 7:40pm.

Signed and each page initialled by the Chair: .....

Date.....

#### Item 4 - Planning Applications

- 1. APPLICATION NO:** [22/02681/HHD](#)  
**PROPOSAL:** Replacement of existing timber windows with aluminum secondary windows, PCVU vertical sliding sash windows and PVCU casement windows together with replacement timber door with new PVCU entrance door.  
**LOCATION:** Fenton House, Banbury Road, Chipping Norton
- 2. APPLICATION NO:** [22/02680/FUL](#)  
**PROPOSAL:** Construction of a pair of semi-detached dwellings with associated vehicular access.  
**LOCATION:** Land to the rear of 58 West Street Chipping Norton, Oxfordshire
- 3. APPLICATION NO:** [22/02610/FUL](#)  
**PROPOSAL:** Change of use of land to site one shepherd hut, one bell tent together with conversion of a chicken shed to a kitchen/shower room for short term holiday use – Retrospective.  
**LOCATION:** Priory Barn, Oxford Road, Southcombe, Oxfordshire
- 4. APPLICATION NO:** [22/02807/FUL](#)  
**PROPOSAL:** Change of use from printers (Use of Class B2) to hot food takeaway (sui generis), external works including plant and ventilation equipment.  
**LOCATION:** 13 Worcester Road, Industrial Estate, Chipping Norton, Oxfordshire
- 5. APPLICATION NO:** [22/02828/OUT](#)  
**PROPOSAL:** Outline planning application to demolish the existing cottage and erect a two-storey detached dwelling, with garage for two cars and annexe above, outdoor swimming pool and a garden office pod in rear garden (with all matters reserved).  
**LOCATION:** Ash Tree Farm Cottage, Burford Road, Chipping Norton, Oxfordshire
- 6. APPLICATION NO:** [22/02967/HHD](#)  
**PROPOSAL:** Erection of rear conservatory  
**LOCATION:** 1 Lords Piece Road, Chipping Norton, Oxfordshire