**Minutes of a Planning Sub-Committee Meeting held on the 29th November 2022, at 2pm in The Council Chamber, Chipping Norton Town Hall**

**PRESENT:** Cllrs David Heyes (Chair), Sandra Coleman, Chris Butterworth

**ALSO PRESENT:**

Katherine Jang, Deputy Town Clerk

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| **PSC11** | **Apologies for absence** No apologies for absence were received. |
| **PSC12** | **Declarations of interest**  No declarations of interest were received. |
| **PSC13** | **Minutes**  **AGREED:** That the Minutes of the sub-committee meeting held on the 8th November 2022 were approved and signed as an accurate record of the meeting by the Chair. |
| **PSC14** | **Applications for consideration and planning appeals**   1. **APPLICATION NO:** [22/03115/ADV](https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RL3070RKHA300) **PROPOSAL:** Erection of an internally illuminated fascia sign along with the relocation of the existing unit number. **LOCATION:** 23 Worcester Road Industrial Estate, Chipping Norton, Oxfordshire  No objection, no comment. 2. **APPLICATION NO:** [22/02983/S73](https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RKBDR4RKH2200) **PROPOSAL:** Variation of conditions 2 and 3 of permission [22/00427/HHD](https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7AV1ERKKGR00) to allow an additional dormer to the South East Elevation and insertion of roof lights along with changes to the tiles and pitch of the roof and reduction of ground floor extension on North East elevation along with a canopy over access door to lobby.  **LOCATION:** 18 Common Lane, Chipping Norton, Oxfordshire  No objection, no comment. 3. **APPLICATION NO:** [22/02980/FUL](https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RKBDQLRKH1V00) **PROPOSAL:** Demolition of the existing buildings. Construction of twelve dwellings with associated access, parking and amenity.  **LOCATION:** Bliss, Brassey and Wilkins House, Hailey Avenue, Chipping Norton, Oxfordshire  No objection, although Cllrs had queries about the design and materiality of the flats. Residents have expressed a desire for a sustainable, 0 carbon development built to passivhaus standards, and Cllrs queried if more could be done to build the houses to this standard. Cllrs also noticed that the layout of the flats show the bin storage and mobility scooter areas located far away from the flats, which could pose a problem for those with mobility issues. The wording in the Design and Access statement notes that the flats will be for “affordable housing” and social rents, but that it would be useful to have more clarity about these terms.  Additionally, Cllrs hoped that the paved areas would be porous and permeable. 4. **APPLICATION NO:** [22/03205/HHD](https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RLI338RK0G800) **PROPOSAL:** Construction of replacement garden room. **LOCATION:** 44 New Street, Chipping Norton, Oxfordshire  No objection, no comment. 5. Pre-Application comments only **PROPOSAL:** Upgrade of existing telecoms base station installation at Cornerstone  **LOCATION:** Chipping Norton Football Club, Hailey Road, Chipping Norton, Oxfordshire, OX7 5DQ  Supportive, in principle Cllrs are supportive of this upgrade in view of the upcoming East Chipping Norton development. |

The Chair closed the meeting at 2:15 pm.