



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

Minutes of a Finance and Resources Committee held on the 17th July 2023 at 6:30pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Mike Cahill, Dom Rickard, Steve Akers (Substituting), Ben Bibby (Substituting), Tom Festa (Substituting)

ALSO PRESENT:

Katherine Jang, Deputy Town Clerk and Estates Manager

3 Members of the public

FR15	<p>In the absence, of the Chair, Cllr Akers opened the meeting.</p> <p>Election of Vice-Chair Members received nominations for election of the Vice-Chair of the Finance and Resources Committee for the municipal year 2023/24. Cllr Akers nominated Cllr Cahill, seconded by Cllr Rickard. All in favour, motion carried. RESOLVED: That Cllr Cahill is elected Vice-Chair of the Finance and Resources Committee for the municipal year 2023/24.</p> <p>Cllr Akers handed over to Vice-Chair Cllr Cahill for the ensuing meeting.</p>
FR16	<p>Apologies for absence Apologies were received from Cllrs Coleman, Wheaton, Whitmill, Finney and Ritsperis.</p>
FR17	<p>Declaration of interests None received</p>
FR18	<p>Minutes</p> <p>A. RESOLVED: That the Chair approved the minutes of the Finance and Resources Committee held on the 12th June 2023.</p> <p>B. Members noted the minutes of the Staffing Sub-Committee held on the 13th June 2023.</p>
FR19	<p>Public Participation Members from the following groups were present to speak about their grant applications:</p> <ul style="list-style-type: none">- Chipping Norton Museum and Local History Society
FR20	<p>Committee Action Plan Members noted this ongoing action plan.</p>
FR21	<p>Income and expenditure</p>

	Members received detailed current income and expenditure reports by budget heading.
FR22	Schedule of payments for approval Members received the schedule of payments. Cllrs formally thanked the RFO for her work on preparing the financial reports.
FR23	Forward work programme Members noted the forward work programme and agreed next steps.
FR24	Grants to Voluntary Bodies Members received and considered grant applications for Round 1 funding. In the first instance, members identified three key organisations which were regularly funded by the Town Council. Cllr Cahill proposed to recommend to Full Council that the Council considers allocating the following grants as core funding ongoing for a period of three years. Initially this funding would be taken from general reserves for this financial year, with a view that a separate budget line is created for the funding the following two years. <ul style="list-style-type: none"> - Chipping Norton Lido: £5,000 ongoing for 3 years - Chipping Norton Theatre: £3,000 ongoing for 3 years - Chipping Norton Museum and History Society: £2,000 ongoing for 3 years RESOLVED: That the committee brings a recommendation to Full Council that core funding for the three organisations above is taken from General Reserves this financial year, with a view that a separate budget line is created for the following two years. Due to the number of applications and the limited budget for both rounds (£24,880), members discussed funding the successful grant applications at 80% of what was requested. This is to ensure that an adequate amount is left in the budget for the next round of funding in February 2024.

Organisation	Amount Requested	Allocated (July 2023)
1:1 Mentoring	£2,000	£1,600* *Subject to clarification about organisation governance
Cricket Club, CN	£2,000	£1,600
Music Fest, CN	£1,500	£1,200
Chippy Scouts	£2,000	£1,600
Citizen's Advice West Ox	£2,000	£1,600* *Subject to sessions being held in the town centre (Library or Guildhall Offices)
Cleanslate	£1,000	£800
Dean and Chadlington Music Festival	£2,000	0
Green Gym	£500	£400
Lawrence Home Nursing Team, CN	£1,990	£1,592
Oxfordshire Play Association	£500	£400
Remix Youth Club	£1,500	£1,200*

			*Subject to clarification about organisation governance
	Royal British Legion, CN	£1,000	£400* *RBL will also be given the use of the Town Hall free of charge
	Sunshine Cat Rescue	£1,000	0
	Thrive North Oxfordshire	£2,000	£2,000
	Time For Art	£2,000	0
	Volunteer Link Up (VLU)	£2,000	£1,600
		TOTAL REQUESTED: £24,990	TOTAL ALLOCATED (July 2023): £15,992
	<p>Funding the organisations as stated above will leave £8,888 for funding Round 2 applications in February 2024.</p> <p>Members remarked that the successful applications are all worthy organisations but that due to the number of applicants were unable to fully fund the applications as desired. Invitations would be sent to organisations to apply again in future if unsuccessful in this round of funding.</p> <p>Cllr Cahill proposed to accept the grants as allocated above, seconded by Cllr Rickard. All in favour, motion carried.</p> <p>RESOLVED: That the Round 1 funding (July 2023) will be allocated to organisations as stated in the chart above.</p>		
FR25	Date of next meeting Monday 25 th September 2023		

The Chair closed the meeting at 7:17 pm.