



# CHIPPING NORTON TOWN COUNCIL

## THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

27th June 2023

### **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 3<sup>rd</sup> July 2023

TIME: 6:30pm

Luci Ashbourne  
Town Clerk

#### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

#### **1. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

#### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

#### **3. Minutes**

To approve the minutes of the committee meeting held on 22<sup>nd</sup> May 2023.

#### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. Committee Action Plan**

To note the Committee Action plan

**6. Sports Awards**

To receive an update on the upcoming Sports Awards to be held on Friday 14th July 2023.

**7. Town Hall**

- a. To receive a report from the Facilities and Events Officer.
- b. To receive and consider a draft Event and Venue Hire Policy

**8. Play Areas**

To receive an update.

**9. Benches**

To receive a verbal report regarding the bench at Millennium Garden and agree a budget.

**10.Events**

To receive a report from the Facilities and Events Officer.

**11.Keep Chippy Beautiful**

To receive a verbal update.

**12.Date of the next meeting – Monday 11<sup>th</sup> September 2023**