



CHIPPINGNORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK: Luci Ashbourne

6th June 2023

SUMMONS TO ATTEND A MEETING OF THE FINANCE & RESOURCES COMMITTEE

TO: All Members of the Finance and Resources Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 12th June 2023

TIME: 6:30pm

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Election of Chair

To receive nominations for and elect the Chair of The Finance and Resources Committee for the municipal year 2023/24.

2. Election of Vice-Chair

To receive nominations for and elect the Chair of The Finance and Resources Committee for the municipal year 2023/24.

3. Apologies for absence.

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

4. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

5. Minutes

To approve the minutes of the Finance and Resources Committee meeting held on 29th March 2023.

6. Public participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

7. Committee action plan

To review the committee action plan.

8. Income and expenditure, balance sheets and supporting notes for year ending 31st March 2023.

- a. To receive detailed income and expenditure reports by budget heading.
- b. To receive the balance sheet.

9. To receive the internal auditors report for 2022/23

To receive and note the report from the internal auditor.

10. Income and expenditure

To receive detailed current income and expenditure reports by budget heading.

11. Schedule of payments for approval

To receive the schedule of payments.

12. Forward work programme

To note the forward work programme and agree next steps.

13. Recognising achievement

To receive a proposal from Cllr Coleman regarding the Council's policy on recognising achievement and agree next steps.

14. Date of next meeting - Monday 17th July.