



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Minutes of a Strategic Planning Committee meeting held on the 5th June 2023, at 6:30pm in the Lower Hall, Chipping Norton Town Hall

PRESENT: Cllrs Mike Cahill, Jo Graves, Michael Rowe, Ian Finney, Sandra Coleman, Athos Ritsperis (substituting).

ALSO PRESENT:

Luci Ashbourne, Town Clerk

Katherine Jang, Deputy Town Clerk

2 Members of the public

SPC1	<p>In the absence of the previous Chair or Vice-Chair of the Strategic Planning Committee, Town Mayor Sandra Coleman opened the meeting.</p> <p>Election of Chair Nominations were received for the election of Chair of the Strategic Planning Committee for the municipal year 2023/24. Cllr Coleman nominated Cllr Cahill, seconded by Cllr Graves. All in favour, motion carried. RESOLVED: That Cllr Cahill elected as chair of the Strategic Planning Committee for the following municipal year 2023/24.</p> <p>Cllr Coleman handed over to the Chair for the ensuing meeting.</p>
SPC2	<p>Election of Vice-Chair Nominations were received for the election of Vice-Chair of the Strategic Planning Committee for the municipal year 2023/24. Cllr Coleman nominated Cllr Rickard. Cllr Graves proposed to wait to elect in the Vice-Chair until the following meeting. All in favour, motion carried. RESOLVED: That the election of Vice-Chair of the Strategic Planning Committee is postponed until the following meeting.</p>
SPC3	<p>Apologies for absence Apologies were received from Cllrs Keyser, Rickard and Walker.</p>
SPC4	<p>Declaration of interests None received.</p>
SPC5	<p>Minutes</p> <ol style="list-style-type: none"> a. RESOLVED: That the Chair signed and approved the Minutes of the committee meeting held on the 22nd March 2023. b. Members noted the minutes of the Traffic Advisory Sub-Committee held on the 27th April 2023.

<p>SPC6</p>	<p>Public Participation Johnny Ackroyd from Beaumont Rivers gave a verbal update about the Pool Meadow Restoration project (SPC13).</p> <ul style="list-style-type: none"> - Archaeological study and topographical study have been completed. Preliminary ecological study has also been completed. - Scheduled monument consent application to be submitted in the following weeks. - Rest of the permitting process and funding applications to follow. <p>The Town Council thanked Johnny Ackroyd for all his hard work and passion for the Pool Meadow Restoration project.</p> <p>CLlr Michael Rowe left the meeting at 7:00pm.</p>
<p>SPC7</p>	<p>Committee terms of reference and name Members noted the updated Committee Terms of Reference and discussed the Committee name.</p> <p>Members discussed and suggested the following names: Management and Open Spaces, Cemetery and Open Spaces. Members agreed to continue with Strategic Planning Committee and to propose any future names to the Chair.</p> <p>RESOLVED: That members agree to continue working under the Strategic Planning Committee, and for any further proposals or suggestions to be sent to the Chair.</p>
<p>SPC8</p>	<p>Committee Action Plan Members noted this ongoing committee action plan.</p> <p>The Chair (CLlr Cahill) left the meeting at 7:17pm and handed over to Town Mayor Coleman.</p>
<p>SPC9</p>	<p>East Chipping Norton Development Members received correspondence from Historic England regarding the consideration of the Romano-British Settlement and Iron Age remains on land on the eastern edge of Chipping Norton, between London Road (A44) to the north and the B4026 to the south for scheduling status.</p> <p>Members received a copy of the consultation report and were invited to submit any comments to Historic England.</p> <p>Historic England will notify the Town Council of the Secretary of State’s decision in due course.</p> <p>Members thanked Historic England for commissioning this piece of work and were happy for the consultation to be submitted as written. To make Historic England aware that CHARG should also be consulted. Members asked if possible to ask about timescales for a decision.</p> <p>For members to speak with district councillors.</p> <p>“Many thanks for sending the copy of the consultation report for the land south of London Road (East Chipping Norton). This was discussed last night at the Strategic Planning Committee, with the Town Mayor Sandra Coleman, and Cllrs Mike Cahill (Chair), Jo Graves, Michael Rowe, Ian Finney, Athos Ritsperis. Members wanted to thank Historic England for this work and noted that this</p>

	<p>poses an exciting development for the town. Cllrs did not have any factual additions to the report but noted that the Chipping Norton Archaeology Research Group (CHARG) had completed a previous archaeological survey on the land and may have further comments.</p> <p>Outside the scope of the report, Cllrs were wondering if there was any timescale allocated to the consultation and decision.”</p>
SPC10	<p>Cemetery</p> <p>Members noted a report from the Deputy Clerk and Estates Manager regarding ongoing and future maintenance works taking place in Worcester Road Cemetery.</p>
SPC11	<p>Bike Repair Stations</p> <p>Members received a verbal report from the Town Clerk about the bike repair stations, which have now been installed in the town centre (outside Nash’s Bakery) and the Leisure Centre. These have been well received by residents.</p>
SPC12	<p>Benches</p> <p>Members received a verbal update from the Town Clerk about benches in the town centre. The two memorial benches for New St are finished restoration, but the basing has been broken over the winter months and need to be replaced. The curved memorial bench for the Millennium Garden is due to be installed in June 2023.</p> <p>The Town Clerk has received a proposal for a bench on Spring St. Members do not foresee a problem with this location, pending consultation with the residents in the area and that the location is suitable. This area has been approved by OCC Highways in principle, pending consultation with residents (proposed July 2023).</p>
SPC13	<p>Pool Meadow</p> <p>Members received a verbal update from Johnny Ackroyd of Beaumont Rivers regarding the Pool Meadow Restoration Project (as above).</p>
SPC14	<p>Planning Applications</p> <p>a. Members received a schedule of planning applications from West Oxfordshire District Council:</p> <p>APPLICATION NO: 23/00966/HHD</p> <p>PROPOSAL: Proposed alterations including second floor flat roof dormer window (previously approved 22/03513/HHD)</p> <p>LOCATION: 11 The Leys, Chipping Norton, Oxfordshire</p> <p>RESOLVED: No objection, no comment.</p> <p>APPLICATION: 23/01149/LBC</p> <p>PROPOSAL: External and internal alterations to carry out repair works to open up the external ramp and repair the wall below ground level together with refurbishment and changes to the layout of the ladies WC.</p> <p>LOCATION: Town Hall, Market Place, Chipping Norton, Oxfordshire</p> <p>*As this building is owned by Chipping Norton Town Council, we sought further guidance from WODC Planning who said, “This is the default situation whereby</p>

	<p>we are statutorily required to consult Parish Councils on all applications in their respective area. I would assume they would either not comment or have no objection.”</p> <p>RESOLVED: No objection, no comment.</p> <p>b. Members received and noted the following correspondence: 23/00536/OUT – Land South of Banbury Road, Response to Application Comments.</p> <p>Members noted that the response to Q1 Consultation comment is not sufficient, and that the general sentiment of the response letter suggests that this will be a small development when it is known that Rainier holds options on other land adjacent to the proposed development.</p> <p>Members agreed to draft a response letter to Turley following the letter to consultees. This has been delegated to Cllrs Finney and Coleman, along with other members of the Strategic Planning Committee.</p>
SPC15	<p>Date of Next Meeting Monday 10th July 2023</p>

The Town Mayor closed the meeting at 8:00pm.

Signed as an accurate record.....

Date.....