



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

Minutes of a meeting of the Traffic Advisory Sub-Committee, on the 29th June 2023 at 2pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Mark Walker (Chair), Sandra Coleman, Alex Keyser, Tom Festa (substituting, entered at 2:13pm).

ALSO PRESENT:

Katherine Jang, Deputy Town Clerk and Estates Manager

Cllr Geoff Saul, OCC

Mike Dixon, Bus Users Representative

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| TAC1 | <p>Cllr Mark Walker opened the meeting.</p> <p>Election of Chair Nominations were received for the Chair of the Traffic Advisory Sub-Committee for the municipal year 2023/2024. Mike Dixon proposed Cllr Mark Walker, seconded by Cllr Sandra Coleman. RESOLVED: That Cllr Mark Walker is elected Chair of the Traffic Advisory Sub-Committee for the municipal year 2023/2024.</p> |
| TAC2 | <p>Election of Vice-Chair Nominations were received for the position of Vice-Chair of the Traffic Advisory Sub-Committee for the municipal year 2023/2024. Cllr Sandra Coleman nominated Cllr Steve Akers, seconded by Cllr Mark Walker. RESOLVED: That Cllr Steve Akers is elected Vice-Chair of the Traffic Advisory Sub-Committee for the municipal year 2023/2024.</p> |
| TAC3 | <p>Apologies for Absence Apologies were received from Natalie Moore (OCC), Mike Wasley (OCC), and Chris Hulme (Traffic Management Officer, Hampshire Constabulary & Thames Valley Police Joint Operations Unit), Marcus Simmons, Cllr Jo Graves, Cllr Michael Rowe, and Cllr Steve Akers.</p> |
| TAC4 | <p>Declaration of Interests None received.</p> |
| TAC5 | <p>Minutes</p> |

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| | <p>RESOLVED: That the Chair signed the minutes from the Sub-Committee meeting held on the 27th April 2023 as an accurate record of the meeting.</p> |
| <p>TAC6</p> | <p>Public Participation</p> <p>Staff members from Guideposts UK came to the meeting to raise issues with transport in Chipping Norton. Support Workers from Guideposts UK, along with members from Albion Centre Advocacy Group (ACAG) came to speak about road safety and road crossings in Chipping Norton.</p> <p>Members identified key issues such as cars parking on the pavement, which impede those using wheelchairs and people who are sight-impaired from walking safely in town. The ACAG requested increased signage in town to remind residents not to park on pavements.</p> <p>Cllr Sandra Coleman asked where their members are having the most difficulty. Guidepost representatives responded that the traffic island outside of Sainsbury’s is difficult to navigate as it is not wide enough for wheelchairs to pass through. They also mentioned that the large green bins on Cattle Market St have been causing issues for their members who are sight-impaired, as it causes them to step out into the road.</p> <p>Cllrs agreed to identify the owners of the green bins on Cattle Market St (near Albion Centre), and request that they are moved out of the way of pedestrians.</p> |
| <p>TAC7</p> | <p>County Officer’s Report</p> <p>Members thanked Natalie Moore (OCC) and Mike Wasley (OCC) for providing written reports in advance of the meeting.</p> <ul style="list-style-type: none"> - Members discussed a possible street art installation for a new crossing in town to raise awareness of pedestrian issues. - Members requested increased 20mph signage in town as HGVs regularly go over the speed limit. Other members highlighted that there are no road markings which indicate drivers are entering the town. - Members discussed a possible pilot scheme or temporary junction at the New St/High St junction. <p>Members discussed erecting temporary crossings, which sit within the draft LCWIP, at the following 3 locations:</p> <ul style="list-style-type: none"> - New St, where the traffic island between the Arctic Fish Bar and Sainsbury’s car park is situated. - New St play area - Horse Fair near Blue Boar <p>Members noted the lining programme. Members queried the re-lining of 30mph Churchill Rd when the 20mph zone will come in very soon.</p> |

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| | <p>Regarding the junction of London Road/Banbury Road – members queried why there is a double mini roundabout here, rather than a single roundabout. Members noted that there are many near misses at this location as drivers are not familiar with this double-roundabout layout, and that it causes confusion.</p> <p>Members also noted that HGVs are still going up London Rd when the signage now says Banbury Road.</p> |
| TAC8 | <p>District Officer’s Report</p> <p>None received.</p> |
| TAC9 | <p>Update from Cllr Saul on OCC Highways matters including the HGV working group</p> <p>Members received a verbal progress report from Cllr Geoff Saul.</p> <ul style="list-style-type: none"> - The £2 capped bus-fare scheme has now been extended until October 2023, and then to November 2023-2024 at a new rate of £2.50. Pulhams Coaches (X9) will now be included in this scheme. Cllrs agreed that there is low awareness of this scheme, and that the TC office will circulate this scheme on social media to promote it more widely. - Members discussed that HGVs are continuing to use the Banbury Road despite signage suggesting London Road. Members suggested that a red sign noting no HGVs on the London Road to discourage drivers from the road. |
| TAC10 | <p>Cycling</p> <p>Members received an update on cycling related matters from Cllrs Mark Walker and Tom Festa.</p> <p>Members discussed the possibility of creating a programme to link together various cycling groups in Chipping Norton.</p> <p>Cllr Mark Walker proposed that Cllr Tom Festa sets up an informal meeting to discuss this initiative, and to bring a proposal to the next Traffic Advisory Sub-Committee meeting in September, all agreed. For Cllr Tom Festa to convene a meeting over the summer months and include the possible members/groups:</p> <ul style="list-style-type: none"> - Cllrs Tom Festa, Mark Walker, and Sandra Coleman - Learn2Sustain - Chipping Norton Ladies Cycling Group - TY Cycles <p>Members discussed that the roads in Chipping Norton are too narrow for cyclists, especially the pinch point at Horse Fair, West Street and Burford Road so there are improvements that need to be made. Members discussed the possibility of one-way systems and cycle paths within town.</p> |
| TAC11 | <p>Road Safety</p> |

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| | <p>a. Members received a verbal update on road safety related matters. Cllr Sandra Coleman reported that there have been a lot of online complaints about the New Street / High Street junction. Residents have raised that there have been many near misses at the junction and are worried about ongoing safety issues. Members agreed to feed back to Natalie Moore.</p> <p>b. Members received a report following consultation with residents regarding the potential installation of a speed indicator device (SID) on Churchill Road.</p> <p>a. RESOLVED: That members agreed that the SID should be located entering Chipping Norton on Churchill Road.</p> <p>b. RESOLVED: That quotes for a SID are obtained and taken to a meeting of the Strategic Planning Committee to consider.</p> <p>c. RESOLVED: That the contents of the consultation are sent to OCC Highways in order that they're aware of the extent of the issue and may be able to plan in some speed reduction infrastructure in the future. Members discussed the possibility of Welcome to Chipping Norton Signs at all entrances to the town, with white fencing and speed limit signs.</p> |
| <p>TAC12</p> | <p>LCWIP Members received a verbal update from Cllr Mark Walker. Members discussed the possibility for increased signage including a "Welcome to Chipping Norton" sign with white fencing, and the possibility for funding schemes.</p> |
| <p>TAC13</p> | <p>White Lining Members noted and reported areas where white lining needs re-painting. Members queried West Street and if this area raised by Cllrs would be covered by the lining works mentioned in Mike Wasley's report.</p> |
| <p>TAC14</p> | <p>Correspondence None received</p> |
| <p>TAC15</p> | <p>Any Other Business Cllr Tom Festa raised the air quality action report, members noted that the consultation is currently being undertaken. Cllr Tom Festa asked if there is scope to work with bus companies. Cllr Geoff Saul reported that there is an Oxford City Council scheme to purchase a fleet for the city, but that there are no plans to currently route them out of the city. Cllr Tom Festa noted that there would need an electric bus / vehicle charging hub elsewhere. Cllrs mentioned that the new Villager Bus is being scoped to be an electric bus, as there is now more availability for buses which fit the criteria.</p> |

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| TAC16 | Date of the next meeting Thursday 28 th September, 6:30pm via Zoom |

The Chair closed the meeting at 3:25pm.