



CHIPPING NORTON TOWN COUNCIL
THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

Minutes of a Traffic Advisory Sub-Committee meeting held on the 25th January 2024
at 2:00pm in the Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Mark Walker (Chair), Michael Rowe, Sandra Coleman, Tom Festa (substituting), Steve Akers (Joined at 2:03pm)

ALSO PRESENT: Katherine Jang, Deputy Town Clerk and Estates Manager
OCC Officer Natalie Moore (Joined at 2:10pm and left at 2:37pm)
2 members of the public

TAC31	Apologies for absence Apologies were received from Cllr Jo Graves, Cllr Alex Keyser, and Cllr Geoff Saul (OCC and WODC), WODC Officer Maria Wheatley, Mike Dixon, and OCC Officer Mike Wasley. Matters arising: Members noted Officer attendance and discussed the possibility of moving these meetings to online for the upcoming year. If not attending the meeting, to send either apologies or a deputy – and if online meetings would make attendance easier. All in favour.
TAC32	Declaration of interests None received
TAC33	Minutes a. RESOLVED: That the minutes of the sub-committee meeting held on the 28 th September 2023 were signed and approved by the Chair as an accurate record of the meeting. Matters arising: Members asked for an update about the moss filter on Horsefair St. Cllr Festa gave a verbal update noting that permission has been received from the Blue Boar to mount the structure on site. Currently awaiting permission from OCC Officers (Highways) to site this and funding. b. Members noted the minutes of the Cycling Action Group held on the 27 th November 2023.
TAC34	Public Participation A member of the public spoke about the 20mph zone implementation in Chipping Norton. They were involved in one of the earliest zones in Wokingham and congratulate the TC for the scheme and vision, however, note that they have some concerns over the implementation. Issues raised include: - Lack of repeaters on the London Road, as dropping from 50mph to 20mph



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	<ul style="list-style-type: none"> - 20mph signage on Burford Road is after the junction around the bend of the road so it is not easily seen. - More 20mph painted on the roads and more repeaters installed on approaches into/out of the town, could have been put on the original signs were. <p>Members would like to invite the new Principle Officer – Traffic and Road Safety (North) OCC to an on-site meeting in Chipping Norton to have sight of these issues with the implementation and signage of the 20mph scheme in Chipping Norton, and note where improvements could be made.</p> <p>-</p>
TAC35	<p>LCWIP</p> <p>Members received a verbal update from Natalie Moore.</p> <ul style="list-style-type: none"> - Site visit undertaken with OCC Officers in Chipping Norton in October 2023 and suggested improvement schemes are now being assessed. Walking route assessment tool is picking up routes in Chipping Norton and the outcomes will be fed into the LCWIP working group to review. Draft project plan due by the next Chipping Norton Town Council meeting (19th Feb 2024). - Cllrs queried when outcomes from this work will be finalized. NM answered that this will be dealt with as a separate project. The options appraisal brief for the junction is being undertaken, with one or two options for a design to be brought back to CNTC for consideration. 1st April 2024 timeline for a quotation (design only). From design to implementation? NM suggested 6 months. Members had a view that 6 months was much too long, especially when this project has been in progress for a long time. Cllrs fed back that they would prefer to see this done in 1 month. <ul style="list-style-type: none"> o Cllrs requested that one of the site visits and meetings undertaken in Chipping Norton, confirmed by NM. - Windrush Valley HGV meeting, plan to develop and distribute an ANPR study (subject to funding) for the A44. Partly ties in with the Freight Strategy LTCP. - Cllr Tom Festa requested the “Share the Road” signs were passed on to the appropriate OCC Officers for possible siting in and out of town. - Members noted that motorcyclist safety signs in town have been removed and the request that these are reinstated brought to OCC Officers.
TAC36	<p>County Officer’s Report</p> <p>Members thanked OCC Officer Mike Wasley for submitting a written report to consider.</p> <ul style="list-style-type: none"> - Cllrs requested that for the “lining” section, they request that the cycling symbols are added to the list. - Many kerb-stones are falling off the pavement, and reporting this individually via FixMyStreet seems inefficient. As this is a trip hazard, members were wondering what the best way to report this issue. - Members noted that New St Rec Ground is on Worcester Road, and that this may pose a problem for signage in future. - Signage at Millennium Garden is very messy and disorganized and were wondering if these signs could be reviewed and consolidated.



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	<ul style="list-style-type: none"> - Disabled parking in the market – there is no disabled parking on that side of the market. Due to the slope doesn't meet the criteria for parking, but there is a turning space with double yellow lines and members discussed if this could be turned into a disabled spot, even this means losing one or two spots elsewhere. - Link to the planned works on the Town Council website: www.oxfordshire.highway-iams.uk/Live/PBLC_ANON/PIP/?cg=scheme
TAC37	<p>District Officer's Report None received.</p>
TAC38	<p>Update from Cllr Saul on OCC Highways matters including the HGV working group None received.</p>
TAC39	<p>Cycling Cllr Festa gave an update about the Rusty Rider program which is progressing. The first open session will be taking place in March 2024. TY Cycles is also supporting the scheme and will be offering a discount to attendees. Cllr Akers proposed working with employers in town to determine if they run a Cycle to Work scheme, as this would promote cycling within the town. For Cllr Festa and Akers to lead on this initiative.</p>
TAC40	<p>Pedestrian and Road Safety</p> <ol style="list-style-type: none"> a. Members received a verbal update from Cllr Walker road safety related matters. Members discussed farm trailers moving through town without number plates, overloaded with material. Members noted that these incidents should be reported to the police. b. Members discussed the Brake Campaign for road safety. https://brake.org.uk/ For members to discuss further at a separate meeting with Cllrs Walker, Coleman, and Weaver (if accepted).
TAC41	<p>Parking Members noted the New St car park and wardens now enforcing parking limits. Some residents on New St have converted their front gardens to parking as the car park is now time-limited. Cllr Walker noted that District Officers are looking at the parking and planning applications New St and noted this going issue. Request an update on parking from WODC Officer Maria Wheatley for the next meeting.</p>
TAC42	<p>Clean Air Day Members received a report regarding the campaign for Clean Air. Members agree to take part in the online campaign for Clean Air in June, and if possible, to align the campaign with progress and an update with the moss filter on Horsefair St.</p>



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	Delegated to Cllrs Tom Festa and Emily Weaver (if accepted).
TAC43	Date of the next meeting Thursday, 25 th April 2024, 6:30pm via TEAMS *Due to feedback from OCC Officers proposed to change this meeting to 2pm on 25 th April 2024, via TEAMS.

The Chair closed the meeting at 3:2pm.

DRAFT