



# CHIPPING NORTON TOWN COUNCIL

## THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

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Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Luci Ashbourne

5<sup>th</sup> March 2024

### **SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE**

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 11<sup>th</sup> March 2024

TIME: 6:30pm

Luci Ashbourne  
Town Clerk and CEO

#### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

### A G E N D A

#### **1. Apologies for absence.**

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

#### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

#### **3. Minutes**

To approve the minutes of the committee meeting held on 22<sup>nd</sup> January 2024.

#### **4. Public Participation**

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

#### **5. Committee Action Plan**

To note the Committee Action plan

## **6. Town Hall**

- a. To receive a report from the Facilities and Events Officer.
- b. To review the Town Hall Booking fees
- c. To receive a proposal for public art in the Town Hall, to be delivered in the form of drop in community workshops.
- d. To receive a request from the Chipping Norton Theatre regarding free use of the Town Hall as rehearsal space to support their outreach work.

## **7. Events**

To receive a report from the Facilities and Events Officer.

## **8. Play Areas**

To receive an update.

## **9. Keep Chippy Beautiful**

To receive an update.

## **10. Confidential Session**

To resolve to move into a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of item 11.

## **11. Skatepark tender specification and design brief**

To receive and approve the preferred contractor specification and design brief for the skatepark project and the publication schedule.

## **12. Date of the next meeting – Monday 17<sup>th</sup> June 2024**