



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

TOWN CLERK and CEO: Luci Ashbourne

31st October 2023

SUMMONS TO ATTEND A MEETING OF COMMUNITY COMMITTEE

TO: All Members of Community Committee

VENUE: The Council Chamber, Chipping Norton Town Hall

DATE: 6th November 2023

TIME: 6:30pm

Luci Ashbourne
Town Clerk and CEO

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes

To approve the minutes of the committee meeting held on 11th September 2023.

4. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

5. Committee Action Plan

To note the Committee Action plan

6. Town Hall

- a. To receive a report from the Facilities and Events Officer.
- b. To consider quotes for:
 - i. Hearing loop system
 - ii. Emergency Lighting
 - iii. Smoke Detectors/Fire Alarm System

7. Events

To receive a report from the Facilities and Events Officer.

8. Play Areas

To receive an update

9. Keep Chippy Beautiful

To receive an update.

10. Skatepark

To receive an update on the formation of a Skatepark User Group

11. Committee Budget 2024/25

To receive a report from the Responsible Finance Officer and agree committee spending priorities for 2024/25 to help inform the overall budget

12. Date of the next meeting – Monday 22nd January 2024