



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

Town Clerk and CEO: Luci Ashbourne

28th November 2023

SUMMONS TO ATTEND A MEETING OF CHIPPING NORTON TOWN COUNCIL

TO: All Members of Chipping Norton Town Council

VENUE: Lower Hall, Chipping Norton Town Hall

DATE: Monday 4th December 2023

TIME: 6:30pm

Cllrs. Sandra Coleman (Town Mayor), Steve Akers (Deputy Mayor), Rachel Andrews, Ben Bibby, Mike Cahill, Tom Festa, Ian Finney, Jo Graves, Alex Keyser, Dom Rickard, Athos Ritsperis, Michael Rowe, Mark Walker, Emily Weaver, Sharon Wheaton and Natasha Whitmill.

Luci Ashbourne
Town Clerk and CEO

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

A G E N D A

1. Apologies for absence.

To consider apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declaration of interests.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes

To approve the Minutes of the Full Council meeting held on 9th October 2023.

4. West Oxfordshire District Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on WODC.

5. Oxfordshire County Councillors update

To receive any updates and information from Chipping Norton's Ward Councillors sitting on OCC.

6. Public Participation

The meeting will adjourn for this item

Members of the public may speak for a maximum of five minutes each during the period of public participation.

7. Minutes and reports from Committees

To note the draft minutes and consider any recommendations of the following committee and sub-committee meetings:

- (a) Community Committee, 6th November 2023
- (b) Strategic Planning Committee, 13th November 2023
- (c) Finance and Resources Committee, 20th November 2023
- (d) Cycling Action Group, 28th November 2023

8. East Chipping Norton Development

To receive an update on the status of the East Chipping Norton Development.

9. Civic Announcements

To receive a report from The Mayor on Civic engagement and activities.

10. Reports from representatives of outside bodies.

To receive an update from members who sit on outside bodies.

11. Council action plan

To note the Council action plan

12. Correspondence

To receive and note any correspondence

13. Budget 2024-2025

To receive a report and proposed budget from The Finance and Resources Committee and agree an estimated budget for 2024-25.

14. To Formally Declare the Precept for 2024-2025

To Formally Declare the Precept for 2024-2025

15. Policies and Governance

To adopt the following policies as reviewed by the Finance and Resources Committee:

- (a) Volunteer policy and agreement

16. Local Council Awards Scheme

To note correspondence and certification from NALC confirming the Chipping Norton Town Council has received the Foundation Award.

17. Cycle to Work Scheme

To receive a report regarding the Council joining the Cycle to Work Scheme.

18. Pool Meadow

To receive a final report from Beaumont Rivers on the Pool Meadow Restoration project.

19. Planning Applications

To receive a schedule of planning applications from West Oxfordshire District Council.

20. Date of the next meeting – Monday 19th February 2024.