



# CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE OX7 5NJ

TEL: 01608 642341 Fax: 01608 645206

Email: townclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm

## **Minutes of a Strategic Planning Committee meeting held on the 29<sup>th</sup> January 2024 at 6:30pm, in the Council Chamber, Chipping Norton Town Hall**

PRESENT: Mike Cahill (Chair), Alex Keyser, Sharon Wheaton (Substituting), Ian Finney, Tom Festa, Michael Rowe, Dom Rickard, Sandra Coleman, Mark Walker.

ALSO PRESENT:

Katherine Jang, Deputy Town Clerk and Estates Manager

Paolo Oliveri, General Maintenance Operative

4 Members of the public

<b>SPC52</b>	<b>Apologies for absence</b> Apologies were received from Cllr Jo Graves
<b>SPC53</b>	<b>Declaration of interests</b> None received
<b>SPC54</b>	<b>Minutes</b> a. <b>RESOLVED:</b> That the Chair signed and approved the minutes of the Committee meeting held on the 13 <sup>th</sup> November 2023 as an accurate record of the meeting.  Members noted the minutes of: b. The cycling action group held on 27 <sup>th</sup> November 2023. c. Planning Sub-Committee held on 8 <sup>th</sup> January 2024. d. Traffic Advisory Sub-Committee held on 25 <sup>th</sup> January 2024.
<b>SPC55</b>	<b>Public Participation</b> Jonny Ackroyd from Beaumont Meadows presented the final Feasibility Study. - The Pool Meadow feasibility study has been finalised and presented to the Town Council. The final costs have been determined after consultation with the permitting authorities (Historic England, Environmental Agency, WODC Planning). - The Ecological Impact Assessment sought 3 quotes, awarded to BSG Ecology (present at the meeting). Survey to be completed in Spring 2024. - £9,116.50 requested from the Town Council to progress with the project. Members noted that the work being done is brilliant but noted the long progress times (due to consulting with agencies). Cllr Coleman proposed to accept the permitting fees of £9,116.50 to be taken from the Pool Meadow earmarked reserves, seconded by Cllr Finney. All in favour, motion carried. <b>RESOLVED:</b> That the fees for the next stages of the Pool Meadow project (£9,116.5) are agreed and taken from the Pool Meadow earmarked funds.



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<p><b>SPC56</b></p>	<p><b>Committee action plan</b>  Members noted the ongoing committee action plan.  Members noted that the 20mph signs on a few roads (Dunstan Avenue, William Bliss Road, etc.) have been removed from the road by OCC contractors.</p>
<p><b>SPC57</b></p>	<p><b>East Chipping Norton Development</b>  No updates received.</p>
<p><b>SPC58</b></p>	<p><b>Cemetery</b>  Members noted a report from the Deputy Clerk and Estates Manager about ongoing maintenance at the Worcester Road Cemetery and Closed Churchyard.</p>
<p><b>SPC59</b></p>	<p><b>Pool Meadow</b>  Members received the final completed feasibility study and discussed next steps during the Public Participation item above (SPC55).</p>
<p><b>SPC60</b></p>	<p><b>Town Centre Public Art</b>  Members received a verbal report from the Cllr Rickard regarding an offer from an artist to install artwork in the Town Hall windows. There is potentially some S106 funding for public art that would fund this work.  Cllr Rickard noted that next steps would be a site visit with the artist. There is some interest to collaborate with local schools.  Members raised the idea of using the Town Hall windows, particularly at the end of the stage. Cllr Rickard mentioned that the Facilities and Events Officer is in touch with a few artists about covering the Town Hall windows with artworks, so there are several different avenues to explore.  Cllr Walker queried if this would be a permanent or temporary display – Cllr Rickard answered that the exhibition would be as permanent as the Town Council would like.  Members agreed that improving the atmosphere in the town is something that the Town Council is very supportive of, and that the project would align with the Council’s overall goals.  Members noted that displaying public art in town would encourage young artists in town, showing them that there are places in town that could showcase their art.  Members agreed for Cllr Rickard to follow up with the artist and arrange a site visit with a view to submit a proposal for the Council to consider.</p>
<p><b>SPC61</b></p>	<p><b>Town Centre Retail</b>  Members received a verbal update from Cllr Wheaton following a meeting with TVP Inspector Chris Ball and Bruce Claridge regarding shoplifting in the town.</p> <ul style="list-style-type: none"> <li>- The police have declined to join the local Chipping Norton shopkeeper’s Whatsapp Group, as police are no longer allowed to join such groups.</li> <li>- Two new PCSOs have been recruited to join the Chipping Norton area.</li> </ul>



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	<ul style="list-style-type: none"> <li>- PO Bruce Claridge will be based in Chipping Norton for a designated period of time.</li> <li>- Members raised that anecdotal crime figures do not tally with the official police figures retained by the police. Cllr Wheaton has been challenging these statistics and pushing for more accurate recording of crimes.</li> <li>- Members noted that a few longstanding shops have closed in Middle Row.</li> <li>- Members queried if there is scope to put pop-up shops in Middle Row. Cllr Wheaton reported that this would be up to the landlord to decide.</li> <li>- To invite the licencing officer at WODC for a site visit in Chipping Norton, to view the impact of the empty shops and determine if there is anything further that can be done.</li> </ul>
<p><b>SPC62</b></p>	<p><b>Rusty Riders Initiative</b>  Members received an update from the Chair of the Cycling Action Group and discussed next steps.  Cllr Festa reported that the initial take up from volunteers has been very good. Sponsored by local company TY Cycles.  The idea is that the events take place once a month starting in the beginning of March 2024.  Cllr Festa proposed to go ahead, seconded by Cllr Coleman. All in favour, motion carried.  <b>RESOLVED:</b> That the Cycling Action Group events begin as proposed, starting in March 2024.</p>
<p><b>SPC63</b></p>	<p><b>Planning Applications</b></p> <ol style="list-style-type: none"> <li>1. <b>APPLICATION NO:</b> W/23/01349/PRMA  <b>PROPOSAL:</b> Application for new premises licence  <b>ADDRESS:</b> Pink Salt Shed, The Basement 5 West Street, Chipping Norton, OXON  <b>RESOLVED:</b> No objection, members comment that the off-premises licence may impact the residents in the alley – however the proposed hours are reasonable.</li> <li>2. <b>APPLICATION NO:</b> W/24/00077/PAVLIC  <b>PROPOSAL:</b> Application for new pavement licence  <b>ADDRESS:</b> Mr Simms Old Fashioned Sweet Shop, 25 High Street, Chipping Norton, OXON  <b>RESOLVED:</b> Support, no comment.</li> <li>3. <b>APPLICATION NO:</b> <a href="#">24/00217/SCOPE</a>  <b>PROPOSAL:</b> EIA Scoping Report for the residential development of up to 104 dwellings with open space and associated infrastructure  <b>LOCATION:</b> Land South of Charlbury Road, Chipping Norton  <b>RESOLVED:</b> Neutral, to pass on the following comments:</li> </ol>



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	<p>"Members noted that sometimes this parcel of land is referred to as "Land East of Burford Road," "Land at Burford Road" and at other points "Land South of Charlbury Road" without consistency. Members also note that the public right of way crosses the land at 4 points."</p>
<b>SPC64</b>	<p><b>Confidential Session</b>  <b>RESOLVED:</b> That the committee moves into Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960. The public and press should leave the meeting during the consideration of</p>
<b>SPC65</b>	<p><b>Neighbourhood Plan</b>  Members received and considered a proposal from Community First Oxfordshire. Cllr Coleman raised that the tranche of funding has just been missed, and there is another tranche opening likely in July/August 2024. Members noted that this proposal was not sought by the Town Council and prepared solely by Community First Oxfordshire. Members considered and declined the offer from Community First Oxfordshire, all in agreement.  <b>RESOLVED:</b> That the Council declines the offer from Community First Oxfordshire to prepare the Chipping Norton local plan.</p>
<b>SPC66</b>	<p><b>Date of Next Meeting</b>  Monday 18<sup>th</sup> March 2024</p>

The Chair closed the meeting at 7:49pm.

Signed as an accurate record.....

Date.....