



CHIPPING NORTON TOWN COUNCIL

THE GUILDHALL, CHIPPING NORTON, OXFORDSHIRE, OX7 5NJ

Tel: 01608 642341

Email: deputyclerk@chippingnorton-tc.gov.uk

Office Hours: Mon – Fri 9am – 1pm
www.chippingnortontowncouncil.co.uk

TOWN CLERK: Ms Luci Ashbourne

4th January 2024

SUMMONS TO ATTEND A MEETING OF THE PLANNING SUB-COMMITTEE

TO: All Members of the Planning Sub-Committee

DATE: 8th January 2024

TIME: 2pm

LOCATION: Council Chamber, Chipping Norton Town Hall

Luci Ashbourne
Town Clerk

Recording of Meetings

Under the openness of Local Government Bodies Regulations 2014 the council's meetings may be recorded, which includes filming, audio-recording as well as photography.

AGENDA

1. Apologies for absence.

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk (townclerk@chippingnorton-tc.gov.uk) prior to the meeting, stating the reason for absence.

2. Declarations of Interest.

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct

3. Minutes.

To approve the Minutes of the sub-committee meeting held on 14th August 2023

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.



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5. Applications for consideration and planning appeals.

To receive and consider a schedule of planning applications.



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Minutes of a Planning Sub-Committee Meeting held on the 14th August 2023, at 6:30pm in The Council Chamber, Chipping Norton Town Hall

PRESENT: Cllrs Sandra Coleman, Ian Finney, Mike Cahill, Dom Rickard.

ALSO PRESENT:

Katherine Jang, Deputy Town Clerk and Estates Manager

PSC1	<p>In the absence of the Chair, Cllr Coleman (Town Mayor) opened the meeting.</p> <p>Election of Chair Members received nominations for the election of Chair of the Planning Sub-Committee for the municipal year 2023-2024. Cllr Coleman nominated Cllr Cahill, seconded by Cllr Finney. All in favour, motion carried.</p> <p>RESOLVED: That Cllr Cahill is elected Chair of the Planning Sub-Committee for the municipal year 2023-2024.</p> <p>Cllr Coleman handed over to the Chair for the ensuing meeting.</p>
PSC2	<p>Election of Vice-Chair Members received nominations for the election of Vice-Chair of the Planning Sub-Committee for the municipal year 2023-2024. Cllr Cahill nominated Cllr Rickard, seconded by Cllr Coleman. All in favour, motion carried.</p> <p>RESOLVED: That Cllr Rickard is elected Vice-Chair of the Planning Sub-Committee for the municipal year 2023-2024.</p>
PSC3	<p>Apologies for absence No apologies for absence were received.</p>
PSC4	<p>Declarations of interest No declarations of interest were received.</p>
PSC5	<p>Minutes RESOLVED: That the Minutes of the sub-committee meeting held on the 29th November 2022 were approved as an accurate record of the meeting by the Chair.</p>
PSC6	<p>Public Participation No members of the public were present.</p>
PSC7	<p>Applications for consideration and planning appeals</p>



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1. **APPLICATION NO:** [23/01795/HHD](#)
PROPOSAL: Proposed single storey rear garage extension
ADDRESS: 14 Cross Leys, Chipping Norton, Oxfordshire

RESOLVED: No objection, no comment.
2. **APPLICATION NO:** [23/01994/LBC](#)
PROPOSAL: Internal and external alterations to allow the stripping and re-tiling of the rear roof of the property with like-for-like materials.
ADDRESS: Flat 1, 11 High St, Chipping Norton, Oxfordshire

RESOLVED: Support, happy that these works are taking place.
 - a. **APPLICATION NO:** [23/01733/HHD](#)
PROPOSAL: Works to allow the stripping and re-tiling of the rear roof of the property with like-for-like materials.
ADDRESS: Flat 1, 11 High St, Chipping Norton, Oxfordshire

RESOLVED: No objection, no comment .
3. **APPLICATION NO:** [23/01833/HHD](#)
PROPOSAL: Alternations and extensions
ADDRESS: Hawthorn House, 54 Over Norton Road, Chipping Norton, Oxfordshire

RESOLVED: No objection, However, Cllrs mention that the sustainability plan is lacking consideration.
4. **APPLICATION NO:** [23/01930/FUL](#)
PROPOSAL: Development of 5 no. age restricted single storey dwellings (use class C3), landscaping and ancillary infrastructure, with access from Churchill Road.
ADDRESS: Land South of West End Farm, Churchill Road, Chipping Norton

RESOLVED: Objection,
Due to the reduction from 6 dwellings to 5, they no longer provide for any affordable housing (AONB). Cllrs discussed the heritage of the site and views from Worcester Road to Churchill Road and vice-versa taking in Bliss Mill. Cllrs discussed whether these houses would have a covenant on the houses restricting the ages in perpetuity. Some discussion arose about the difficulties walking into town from the location and the decision to put age-restricted housing on the edge of town.

APPLICATION NO: [23/01967/HHD](#)
PROPOSAL: Demolition of existing attached garage and single storey rear outhouse/extension. Erection of single storey side extension.
ADDRESS: 2 Portland Place, Chipping Norton, Oxfordshire

RESOLVED: No objection, no comment.



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The Chair closed the meeting at 6:45pm.

DRAFT

Item 5: Planning Applications

1. **APPLICATION NO:** [23/03046/HHD](#)

PROPOSAL: Dropped kerb to allow access to existing graveled area within domestic curtilage.

LOCATION: 67 New Street, Chipping Norton, Oxfordshire

This application is within the Chipping Norton Conservation Area and within the curtilage of a listed building (Grade II).

67 New Street was subject to planning enforcement case 21/00146/PENF regarding parking within the curtilage and conversion of the front garden to hard standing without planning permission.

2. **APPLICATION NO:** [23/02776/HHD](#)

PROPOSAL: Replace four existing timber windows in front elevation with UPVC windows.

LOCATION: 1 Burford Road, Chipping Norton, Oxfordshire.

This application is within the Chipping Norton Conservation Area.