



# CHIPPING NORTON TOWN COUNCIL

GLYME HALL, BURFORD ROAD, CHIPPING NORTON, OXFORDSHIRE OX7 5DZ

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TOWN CLERK and CEO: Katherine Jang

10<sup>th</sup> March 2026

## **SUMMONS TO ATTEND A MEETING OF THE FINANCE & RESOURCES COMMITTEE**

TO: All Members of the Finance and Resources Committee

VENUE: The Willow Room, Glyme Hall, Chipping Norton

DATE: 16<sup>th</sup> March 2026

TIME: 6:30pm

Katherine Jang  
Town Clerk and CEO

### Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

## A G E N D A

### **1. Apologies for absence.**

To receive apologies for absence.

Committee members who are unable to attend the meeting should notify the Town Clerk ([townclerk@chippingnorton-tc.gov.uk](mailto:townclerk@chippingnorton-tc.gov.uk)) prior to the meeting, stating the reason for absence.

### **2. Declaration of interests.**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Minutes**

To approve the minutes of the Finance and Resources Committee meeting held on 2<sup>nd</sup> February 2026

### **4. Public participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation.

### **5. Committee action plan**

To review the committee action plan.

**6. Correspondence**

For the committee to note or respond to any letters of correspondence

**7. Income and expenditure report**

To receive a detailed current income and expenditure report.

**8. Schedule of payments for approval**

To receive the schedule of payments.

**9. Town Hall Restoration**

To receive a financial overview of the project and forward working plan from Community Committee

**10. Grants To Voluntary Bodies**

- a. To review the Council's Grants to Voluntary Bodies Scheme and Application form 2026-27
- b. To consider a draft Free Use of Venues Policy to sit alongside the Council's Grants to Voluntary Bodies Scheme
- c. To consider a proposal for free hire of Glyme Hall for a LGBTQ+ Youth Group
- d. To consider a proposal for free hire of the Town Hall for the Town Festival

**11. Forward work programme**

- a. To review the Council's Financial Regulations
- b. To review the Risk Register and Risk Management Plan
- c. To review the Council's Asset Register

**12. Date of next meeting – Monday 13<sup>th</sup> July 2026**